



For SDG&E Use Only	Date/Time Received:
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Six Month Notice To Transfer to Direct Access Service

This completed form notifies San Diego Gas & Electric (SDG&E) of your intent to transfer your service account(s) to Direct Access (DA) Service. Customers choosing to transfer to DA Service must provide a six-month advance notice to the utility. Within twenty (20) days of receipt, SDG&E will notify you of the status of your Six Month Notice To Transfer To Direct Service (Notice). If your Notice has been accepted, the confirmation from SDG&E will specify the date by which your Energy Service Provider (ESP) must submit a Direct Access Service Request (DASR) to SDG&E in order to transfer your service account(s) to DA service. This is important information that you will need to provide to your ESP to complete your request. This date is significant because if SDG&E does not receive a DASR by that date, your service account(s) will be switched to Transitional Bundled Service (TBS) for a period of up to sixty (60) days. This 60-day period provides an additional opportunity for your ESP to submit a DASR. If SDG&E does not receive a DASR by the end of the 60 day period, your Notice will be cancelled and your service account(s) will no longer be eligible for DA Service at that time. Your service account(s) will continue to bill under TBS for an additional six months. At the end of the six-month period under TBS, your service account(s) will be placed on Bundled Portfolio Service for a minimum eighteen (18) month commitment.

In the event the available annual load limit for transferring to DA Service for the current or subsequent phase-in year, if applicable, has been met at the time SDG&E receives your Notice, your Notice will be rejected and your service account(s) will not be eligible to transfer to DA Service.

Please consider this my notice to transfer the account(s) listed below to DA service, I understand the rules and conditions as set forth in SDG&E's Electric Rule 25.1¹. You have three (3) business days after SDG&E receives your advance notice to rescind and stay with bundled service. After the third business day, your election to transfer to DA service is irrevocable.

Required Customer Information:

Name on Account:
Service Account Number:
Service Address:
City, ZIP:
Customer's e-mail address:

***Note:** For customers providing a six month notice for more than one service account, please use the supplemental service agreement list provided in Attachment A to list the additional service agreement(s). In the event that sufficient load is not available to accommodate the load associated with all listed service agreements, SDG&E will process the service agreements in the order they are listed on any/all attachments.*

Customer or Authorized Agent Signature:²

Signature:
Type/Print Name & Title:
Company Name:
Daytime Phone Number:
E-Mail Address:

E-mail your completed form to: ESPADMIN@semprautilities.com

FAX your completed form to: 858-654-1256

¹ The terms and conditions applicable to transfer between bundled and DA Service are available in SDG&E's Electric Rule 25.1.

² If a Six Month Notice is submitted by a 3rd party on behalf of the customer, a signed and executed *Authorization to: Receive Customer Information or Act Upon a Customer's Behalf* form is also required and must be submitted with this Notice.

Attachment A
Six Month Notice To Transfer to Direct Access Service
Supplemental Account List

Important: All Service Accounts on the Supplemental Account List must be for the same customer of record (a customer of record will be distinguished by the Federal Tax Identification number listed in SDG&E's customer information system). Any Service Accounts which are not under the same Federal Tax ID must be submitted on a separate Notice Of Intent or the Service Account(s) will be rejected.

Additional Service Accounts:

Service Account Number:
Service Address:
City, ZIP:

Service Account Number:
Service Address:
City, ZIP:

Service Account Number:
Service Address:
City, ZIP:

Service Account Number:
Service Address:
City, ZIP:

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