

## NET ENERGY METERING ONLINE APPLICATION USER'S GUIDE - CONTRACTOR



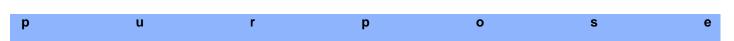


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[Type text]





Use this procedure as a step by step instruction to assist you when you are a Contractor's Administrator, registering for DIIS the first time.

#### Contact

If you have further concerns or questions in your registration process, please contact the NEM group at 1-858-636-5585 or netmetering@semprautilities.com.

#### Menu Path

Use the following menu path to begin this transaction:

• <u>https://mypartners.sdge.com</u>



1. Start by typing in the following link in an internet browser (from example Internet Explorer, Firefox, Google Chrome): <u>https://mypartners.sdge.com/</u>

	myPartners	
	Sign In	
	Enter Login Information	
2		
	User ID: Forgot your user ID? Password: Forgot your password?	
	Submit	
	Help   Legal Policy   Privacy Policy © 2001-2005 San Diego Gas & Electric. All rights reserved.	
	All rights reserved.	

2. Click the "Register now" link <u>Register now</u>.



	3	
	myPartners	
	Register for myPartners	
	Add your information in the fields t *Required Field	elow:
	-	E
	Profile Information	
3	*First Name *Last Name:	
	*Last Name: *Company Name:	
	Agency Name:	
	*Title:	
	*Work Phone:	
	Cell Phone:	
	Fax Number:	(XXX-XXX-XXXX)
	*Email:	
	*Retype Email:	
	*Address:	
	*City:	
	*State:	
	*Zip Code: is Mailing address is the same as	
	above	
	*Mailing Address:	

**3.** As required, complete/review the following fields:

Field	R/O/C	Description
* First Name:	R	<b>Example:</b> Joe

			~
	Superior Sup		
	Register for myPartners		
	Add your information in the fields 1 *Required Field	below:	
	Profile Information		=
	*First Name:	: Joe	
4	*Last Name		
	*Company Name:		
	Agency Name:		
	*Title:		
	*Work Phone:	(XXXX-XXXX)	
	Cell Phone:	(XXX-XXX)	
	Fax Number:		
	*Email:		
	*Retype Email:		
	*Address:		
	*City:		
		CA 🗸	
	*Zip Code:		
	is Mailing address is the same as above		
	*Mailing Address:		-

Field	R/O/C	Description	



1	Field	R/O/C	Description
	* Last Name:	R	Example: Smith

	myPartners		•
	Register for myPartners		
	Add your information in the fields	pelow:	
	*Required Field		
	Profile Information		Ξ
	*First Name:	Joe	
	*Last Name:	Smith	
5 -	*Company Name		
	Agency Name:		
	*Title:		
	*Work Phone	(xxx-xxx)	
	Cell Phone:	(XIX-XIX)	
	Fax Number:	(XIX-XIX)	
	*Email:		
	*Retype Email:		
	*Address:		
	*City:		
	*State:		
	*Zip Code:		
	is Mailing address is the same as above		
	*Mailing Address		-

5. As required, complete/review the following fields:

Field	R/O/C	Description
* Company Name:	R	<b>Example:</b> AB Solar

	Semperatures myPartners		
	Register for myPartners		
	Add your information in the fields b *Required Field	elow:	
	Profile Information		1
	*First Name:	Joe	
	*Last Name:	Smith	
	*Company Name:	AB Solar	
	Agency Name:		
6 -	*Title		
	*Work Phone:	(2022-2022-2022)	
	Cell Phone:	(XXX-XXXX-XXXX)	
	Fax Number:		
	*Email:		
	*Retype Email:		
	*Address:		
	*City:		
	*State:		
	*Zip Code:		
	is Mailing address is the same as above		
	*Mailing Address:		

Field	R/O/C	Description



Field	R/O/C	Description
* Title:	R	<b>Example:</b> Owner

	myPartners	•
	Register for myPartners Add your information in the fields below:	
	*Required Field	
	Profile Information	E
	"First Name: Joe	
	*Last Name: Smith	
	*Company Name: AB Solar	
	Agency Name:	
_	*Title: Owner	
7 -	Work Phone (xxx-xxxx)	
	Cell Phone: (xxx-xxxx)	
	Fax Number: (xxx-xxxx)	
	*Email:	
	*Retype I mail:	
	*Address:	
	*City:	
	"State: CA 🗸	
	*Zip Code:	
	is Mailing address is the same as above	
	*Mailing Address:	-

**7.** As required, complete/review the following fields:

Field	R/O/C	Description
* Work Phone:	R	Example: 555-555-5555

myPart	ners
Register for myPartners	
Add your information in *Required Field	he fields below:
Required Field	=
Profile Information	
	rst Name: Joe
	ist Name: Smith
-	ny Name: AB Solar
Age	cy Name:
	*Title: Owner
	k Phone: 555-555-5555 (XXX-XXX-XXXX)
Fax	Number: (xxx-xxx-xxxx)
	*Email: 8
	pe Email:
	Address:
	*City:
	*State: CA 🗸
	Zip Code:
is Mailing address is th	above
*Mailing	Address:



Field	R/O/C	Description
* Email:	R	<b>Example:</b> JSmith@ABSolarFakeCo.com

Succession Second Linear State	5
Register for myPartners	
Add your information in the fields be *Required Field	below:
Profile Information	E
*First Name:	e: Joe
*Last Name:	e: Smith
*Company Name:	e: AB Solar
Agency Name:	e:
*Title:	e: Owner
*Work Phone:	e: 555-555-5555 (XXX-XXXX-XXXX)
Cell Phone:	
Fax Number:	
	JSmith@ABSolarFakeCo.com
*Retype Email:	
*Address:	
*City:	
	e: CA 🗸
*Zip Code:	
is Mailing address is the same as above	
*Mailing Address:	s:

**9.** As required, complete/review the following fields:

Field	R/O/C	Description
* Retype Email:	R	<b>Example:</b> JSmith@ABSolarFakeCo.com

SUCCE Semple Length of the semicer	s
Register for myPartners	
Add your information in the fiel	is below:
*Required Field	
Profile Information	
*First Na	ae: Joe
*Last Na	ae: Smith
*Company Na	ae: AB Solar
Agency Na	
	le: Owner
	ne: 555-5555 (XXX-XXX-XXXX)
Cell Pho	
Fax Num	
	il: JSmith@ABSolarFakeCo.com
	il: JSmith@ABSolarFakeCo.com
*Addre	
*C	ty: te: CA 🚽
*Zip Ce is Mailing address is the sam	
	ove
*Mailing Addre	ss:



Field	R/O/C	Description
* Address:	R	<b>Example:</b> 123 Fake St.

		~
	MyPartners	
	Register for myPartners	
	Add your information in the fields below: *Required Field	
	Profile Information	=
	*First Name: Joe	
	*Last Name: Smith	
	*Company Name: AB Solar	
	Agency Name:	
	*Title: Owner	
	*Work Phone: 656-555-5 (xxx-xxx)	
	Cell Phone: (XXX-XXX-XXXX)	
	Fax Number: (xxx-xxx-xxxx)	
	*Email: JSmith@ABSolarFakeCo.com	
	*Retype Email: JSmith@ABSolarFakeCo.com *Address: 123 Fake St.	
11 -	*Address: 123 rate St. *City	
	°State: CA ↓	
	*Zip Code:	
	is Mailing address is the same as	
	abore	
	*Mailing Address:	-

**11.** As required, complete/review the following fields:

F	Field	R/O/C	Description
ł	* City:	R	<b>Example:</b> San Diego

12	SDGE myPartners	
	A G Sempra Energy usity"	CO
	Register for myPartners	DE
	Add your information in the fields b	B FL GA
	-	
	Profile Information	IN
	Agency Name:	: ME
	*Title:	: MD
	Work Phone:	MN (XXX-XXX-XXXX)
	Cell Phone: Fax Number:	MO
	*Email:	
	*Potros Email:	NE DABSolarFakeCo.com
	*Address:	: NJ e St.
	*City:	1 NV + 90
	*State: *Zip Code:	
	is Mailing address is the same as	5
	above	
	*Mailing Address:	

**12.** Choose your business' state from the list.



					*
	$\mathbf{\tilde{O}}$	Sempratners	;		
		Register for myPartners			
		Add your information in the fields *Required Field	below:		
		Profile Information			=
		*First Name	: Joe		
		*Last Name	: Smith		
		*Company Name	AB Solar		
		Agency Name	:		
		*Title	: Owner		
		*Work Phone	555-555-5555	5 (XXX-XXX-XXXX)	
		Cell Phone		(XXX-XXX-XXXX)	
		Fax Number		(XXX-XXX-XXXX)	
			-	SolarFakeCo.com	
				SolarFakeCo.com	
			123 Fake St.		
			: San Diego		
			: <u>CA</u> +		
13 -		*Zip Cod			
		is Mailing address is the same a abov	e 🗆		
		*Mailing Address			-

**13.** As required, complete/review the following fields:

Field	R/O/C	Description	
* Zip Code:	R	<b>Example:</b> 92123	

			Ē
	myPartners		
	Register for myPartners		
	Add your information in the fields *Required Field	below.	
	Profile Information		ľ
	*First Name	; Joe	
	*Last Name	: Smith	
	*Company Name	: AB Solar	
	Agency Name		
	*Title	: Owner	
	*Work Phone	: 555-555-5555 (XXX-XXXX-XXXXX)	
	Cell Phone	: (XXX-XXXX)	
	Fax Number		
		; JSmith@ABSolarFakeCo.com	
		: JSmith@ABSolarFakeCo.com	
		: 123 Fake St.	
		: San Diego	
		: CA 👻	
	*Zip Code		
14 -	is Mailing address is the same as above		
	*Mailing Address		

**14.** If your mailing address is the same as above please check this to auto populate the following address fields, otherwise skip and fill them in.



*Mailing City:	San Diego
*Mailing State:	CA 🗸
*Mailing Zip Code:	92123
Account Information	
*User Id:	
*Password:	Password Tips
*Confirm:	
*Security Question:	<b>▼</b>
If your forget your User ID or Password, we'll	verify your identity by asking you for the answer to this question.
*Security Answer:	
51802	E
e	
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### **15.** As required, complete/review the following fields:

Field	R/O/C	Description
* User Id:	R	<b>Example:</b> JTSmith

	*Mailing City:	San Diego
	*Mailing State:	
	*Mailing Zip Code:	92123
	Account Information	
	*User Id:	JTSmith
16 ·	*Password:	Password Tips
	*Confirm:	
	*Security Question:	
		verify your identity by asking you for the answer to this question.
	*Security Answer:	
		E
	- <u>6</u>	
	Terms and conditions of the SDG&	E Legal Policy and Privacy Policy posted on this web site.
		Submit
	information posted is current and free from err SDG&E have any responsibility or liability in co-	rate information, SGOAE makes on appresentation or assemptly that the provide it is validated for an particular propose or use. In or event does creation with the use of particul information, or for any access or information o any builder or other third party participating directly or indirectly in connection with the set of

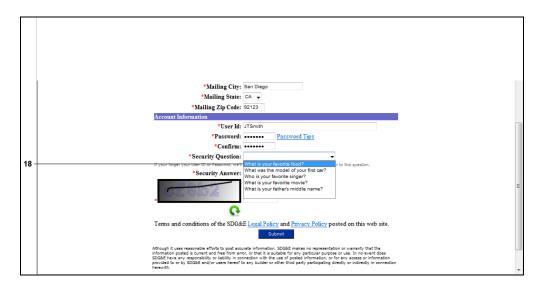
Field	R/O/C	Description
* Password:	R	Example:



	*Mailing City: San Diego	
	*Mailing State: CA 🗸	
	*Mailing Zip Code: 92123	
	Account Information	
	*User Id: JTSmith	
	*Password: ••••••• Password Tips	
17 -	*Confirm	
	*Security Question:	
	If your forget your User ID or Password, we'll verify your identity by asking you for the answer to this question.	
	*Security Answer:	
	The Carlos des	E
	Q	
	Tems and conditions of the SDG&E <u>Legal Policy</u> and <u>Privacy Policy</u> posted on this web site.	
	Although it uses reasonable efforts to post accurate information, SOG&E makes no representation or warranty that the information posted a current and free from error, or that it is suitable for any particular propose or use. In no event does SOG&E makes any responsibility or tability is considered on althous ear of posted information, or for any access or information provided to or by SOG&E and/or users hereof to any builder or other third party participating directly or indirectly in connection heremain.	

**17.** As required, complete/review the following fields:

Field	R/O/C	Description
* Confirm:	R	Example:



18.

Select a security question.



	*Mailing City: San Diego
	*Mailing State: CA 🗸
	*Mailing Zip Code: 92123
	Account Information
	*User Id: JTSmith
	*Password: Password Tips
	*Confirm: ••••••
	*Security Question: What is your favorite food?
	If your forget your User ID or Password, we'll verify your identity by asking you for the answer to this question.
19 -	*Security Answer
	Q
	Tems and conditions of the SDG&E <u>Legal Policy</u> and <u>Privacy Policy</u> posted on this web site. Submit
	Attrough it uses mesonable efforts to post accurate information, SOGAE makes no representation or warranty that the information posted a current and then from error, or that it is subable for any particular purpose or use. In no event does SOGAE have any responsibility or isability in enable in the subable of posted information, or have access or information provided to or try SOGAE end/or users heren't to any builder or other third party participating directly or indirectly in connection herewith.

**19.** As required, complete/review the following fields:

Field	R/O/C	Description
* Security Answer:	R	<b>Example:</b> American

	*Mailing City:	San Diego
	*Mailing State:	CA 🗸
	*Mailing Zip Code:	92123
	Account Information	
	*User Id:	JTSmith
	*Password:	•••••• Password Tips
	*Confirm:	
	*Security Question:	What is your favorite food?
		verify your identity by asking you for the answer to this question.
	*Security Answer:	American
20 -		=
	<b>\</b>	
	Terms and conditions of the SDG&	E Legal Policy and Privacy Policy posted on this web site. Submit
	information posted is current and free from err SDG&E have any responsibility or liability in co	vate information, SDGBE makes no representation or warranty that the or, or that it is subble for any particular purpose or use. In no event does noteding with the use of partial deformation, or for any access information any builder or other third party participating directly or indirectly in connection

Field R/O/C Description
-------------------------



Field	R/O/C	Description	
*	R	Example: cf8b2	

*Mailing City: San Diego	
*Mailing State: CA 👻	
*Mailing Zip Code: 92123	
Account Information	
*User Id: JTSmith	
*Password: ••••••• Password Tips	
*Confirm: ••••••	
*Security Question: What is your favorite food?	
If your forget your User ID or Password, we'll verify your identity by asking you for the answer to this question.	
*Security Answer: American	
d8b2	
<u>e</u>	
Terms and conditions of the SDG&E Legal Policy and Privacy Policy posted on this web site.	
Submit	
Although it uses reasonable efforts to post accurate information, SOGBE makes no representation or warrantly that the information posted is current and free from error or that it is suitable for any particular purposes or use. In no event does SOGBE have any responsibility or indigitivity in carefold on with use and posted information, or for any access or information	
provided to or by SDG&E and/or users hereof to any builder or other third party participating directly or indirectly in connection herewith.	

21. Click button Submit

Store Sempra Energy any	
Register for myPartners	
Add your information in the fields below: *Required Field	
·	
A One or more of the required fields have not been completed or are not formatted property. Please review the fields below in red.	
Profile Information	
*First Name: µoe	
*Last Name: Smith	
*Company Name: AB Solar	
Agency Name: *Title: Owner	
*Work Phone: 868-854-8655 (XXX-XXX-XXXX)	
Cell Phone: (XXX-XXX-XXXX)	
Fax Number: (XXX-XXXX)	
▲ *Email:	
▲ *Retype Email:	
*Address: 3256 Ruffin Rd	
*City: San Diego	
*State: CA 🔶	

22.

Error notice



If there are any issues an error message will appear at the top of the form. Please correct the issue and re-type your password and the security code.



23	- !	Subject: "Welcome to myPartners (SITE)"
		Welcome to myPartners, a service from SDG&E that will allow you to complete a number of tasks with SDG&E, including checking the status of your project(s).
		For questions or concerns regarding your account, please call us at '(858) 654-6300', or you can email us at SempraHelp@sempra.com.
		If you have received this mail in error, please forward it to <u>SempraHelp@sempra.com</u> .
		Thank you for signing up for myPartners.

**23.** You should receive an email notification from myPartners.

	A Sempra Energy usay	myPartners	*
		Registration Confirmation	
		Thank you for registering.	
		Once you are registered to myPartners, you will be able to enroll to other applications. You can enroll only one application at a time.	
		Please keep your username and password in a safe place. You will need them every time you wish to enter this Web site.	
		You will also receive an email with a confirmation of this registration.	
24 -		<del>- Click h</del> ere to sign in.	
		∳ 2001-2005 San Diego Gas & Electric. All rights reserved.	
			-

24. To complete registration for DIIS please click this link here. (https://mypartners.sdge.com)



	myPartners	*
	Sign In Enter Login Information New New User? Register now	
25		
	Submit Help   Legal Policy   Privacy Policy © 2001-2005 San Diego Gas & Electric All rights reserved.	
		-

**25.** As required, complete/review the following fields:

Field		R/O/C	Description
User I	ID:	R	<b>Example:</b> JTSmith

Sempra Energy usay"	myPartners	
Sign In		
6	User ID: UTSmth Forgot your user ID2 Password: Forgot your password?	
Help   Legal Policy   Privacy	Policy	● 2001-2005 San Diago Sar & Elactric All rights reserved.

Field	R/O/C	Description
Password:	R	Example:



		Partners
	Sign In	
	Enter Login Information	
	New User? <u>Register now</u>	
		ID: JTSmith Forgot your user ID?     Forgot your password?
	Passwo	Fordot Your password?
27 -	+	Submit
	Help   Legal Policy   Privacy Policy	⊕ 2001-2005 San Diego Gas & Electric. All rights reserved.
		Au tigitu texetyev.
		*

27. Click button Submit

	MyPartners		
28 -	myPartners Profile Contact Us Change Password <u>Ervol</u>		» <u>Sign Out</u>
	Hello, Joe Smith Projects	Quick Links <sup>23</sup> Contact MyPartners Help Desk <sup>24</sup> Help with myPartners	
	View the <u>Legal Policy</u> and <u>Privacy Policy</u>	s I Hele I Channes Password I Ennol I Sien Out ∳ 2001-2005 San Diego Gast & Electric. All rights reserved.	
28		Forall	

Click link \_\_\_\_\_



Sompar Energy univ			myl	Partners			
	myPartners	Profile	Contact Us	Change Password	Erroll	Sign Out	
Proje	ect Enrollme	nt Info					
	Pleas		pdate the Pro uired Field	jects Enrollment:			
		Duojosts 1	Information				
			from the List				
	(Check a	ll the Proje	cts that you v	vant to Enroll)			
					O DG MAP		
					- O DIIS		
					O DIIS2		
					🗇 Joint Pole		
					O Mission Control Center (MCC)		
					O TEAMS		
	Terms an	d condition	is of the SDG8	E Legal Policy and	Privacy Policy posted on this web site.		
1					Submit		
	ah it waar raa	sonable effort	is to post accura	te information, SDG&E	makes no representation or warranty that the information posted is current and free from error, or that have any responsibility or liability in connection with the use of posted information, or for any access or		
it is su	itable for any				or other third party participating directly or indirectly in connection herewith.		
it is su inform	itable for any	to or by SD	G&E and/or users	s hereof to any builder			

29.

Click DIIS radio button O DIIS.

× (5	Sempra Energy user		
m	nyPartners Profile Contact Us Change Password Enrol		<mark>»</mark> <u>Siqn Ou</u> t
Projec	t Enrollment Info Please Enroll/ Update the Projects Enrollment: *Required Field	-	
	Projects Information  *Enroll the Projects from the List given below (Check all the Projects that you want to Enroll)  © DIIS		
	O Joint Pole           Terms and conditions of the SDG&E Legal Policy and Privacy Policy posted on this web site.           Submit		
or that	h it uses reasonable efforts to post accurate information, SDG&E makes no representation or warranty that the information posted is current a it is suitable for any particular purpose or use. In no event does SDG&E have any responsibility or liability is nonnection with the use of posted in or information provided to or by SDG&E and/or users hereof to any builder or other third party participating directly or indirectly in connection h Partners List [Profile ] Contact US  He]   Chance Password [Enroll ] Sign Out	formation, or for any	
View t	the Legal Policy and Privacy Policy	Diego Gas & Electric. All rights reserved.	
30.	Click button Submit		



Tric       Message       Developer         Ignore	
Ignore       Reply       Reply       Forward       Metting       FISPM       NEM <30kW	File Messa
From: SempraHelp@sempra.com To: SempraHelp@sempra.com Sent: Mon 2/4/201 To: SempraHelp@sempra.com Sent: Mon 2/4/201 Cc SempraHelp Subject: Thank you for enrolling in the DIIS application Welcome to DIIS, a service from SDGE that will allow you to submit and check the status of Net Energy Metering Applications for your custome To complete your request please go back to MyPartners and click on the "DIIS" application link for a DIIS registration form. There are three options to sele To complete your company has been issued a company code by SDG&E, please select "I'm a Contractor and have a Company Code" on the registration page. Using a provided company code will allow you immediate access to the status of applications already submitted to SDG&E, If your company has not been issued a company code and you have not submitted a Net Energy Metering applications already submitted to SDG&E, If your company has not been issued a company code and you are a self-installer, please select "I'm Self Installing and don't have a Company Code" on the registration page. If your company has existing in-process applications but you were not provided a company code by SDG&E, please contact the Customer Generation grou	
Te: SempraHelp Cc Cc SempraHelp Cc Cc SempraHelp Cc C	Delete
To complete your request please go back to MyPartners and click on the "DIIS" application link for a DIIS registration form. There are three options to sele once in this page. If your company has been issued a company code by SDG&E, please select "I'm a Contractor and have a Company Code" on the registration page. Using a provided company code will allow you immediate access to the status of applications already submitted to SDG&E. If your company has not been issued a company code and you have not submitted a Net Energy Metering application previously, select "I'm a Contractor and hour have a Company Code" on the registration page. If you are a self-installer, please select "I'm Self Installing and don't have a Company Code" on the registration page. If your company has existing in-process applications but you were not provided a company code by SDG&E, please contact the Customer Generation pro-	To: Cc: Semp
	once in this pay registration pay company has n have a Compan registration pay

You should receive an email confirming your enrollment.

			» <u>Sign Out</u>
		ct Enrollment Confirmation llment to the Project: DIIS was successful.	
		Continue	
w the <u>Legal Policy</u> and <u>Privacy Policy</u>	<u>Partners List   Profile   C</u>		
		Ai ngina reariveu.	
	the <u>Legal Folicy</u> and <u>Physics Policy</u>	Partners List   Profile   G	Partners Lits   Profile   Contact Lits   Hells   Change Password   Enrol   Sign Out



	A Compara Energy usey	myPartners		
	myPartners Profile	Contact Us Change Password Enrol		» Sign Out
	Hello, Joe Smith			
33 -	Projects DIIS		Quick Links Contact MyPartners Help Desk Help with myPartners	
	View the Legal Policy and Privacy Polic		i Hele   Chanos Password   Enroll   Ston Out	
			⊗ 2001-2005 San Diego Gas & Electric All rights reserved.	

**33.** Click DIIS link **DIIS**.

34	Signin 3    Distribution Interconnection Information System          I'm a Contractor and have a Company Code         I'm a Contractor and don't have a Company Code         I'm self Installing and don't have a Company Code         I'm self Installing and don't have a Company Code         I'm self Installing and don't have a Company Code             Can't read this? Try another
	SDG&E and San Diego Gas & Electric are registered trademarks of San Diego Gas & Electric Company. © 1998-2012 San Diego Gas & Electric Company. The Trademarks used herein are the property of their respective owners. All rights reserved.

**34.** If you are the admin and do not have a company code assigned yet, click "I'm a Contractor and don't have a Company Code" radio button O I'm a Contractor and don't have a Company Code, otherwise, please select one of the other options.



		Sempra Energy way
35 -		<ul> <li>I'm a Contractor and have a Company Code</li> <li>I'm a Contractor and don't have a Company Code</li> <li>I'm Self Installing and don't have a Company Code</li> <li>G D 3 X U</li> <li>Can't read this? Try another</li> <li>Type the code shown above. Do not enter spaces.</li> </ul>
		SDG&E and San Diego Gas & Electric are registered trademarks of San Diego Gas & Electric Company. © 1998-2012 San Diego Gas & Electric Company. The Trademarks used herein are the property of their respective owners. All rights reserved.

## **35.** As required, complete/review the following fields:

Field	R/O/C	Description
Can't read this?	R	Example: GD3XU

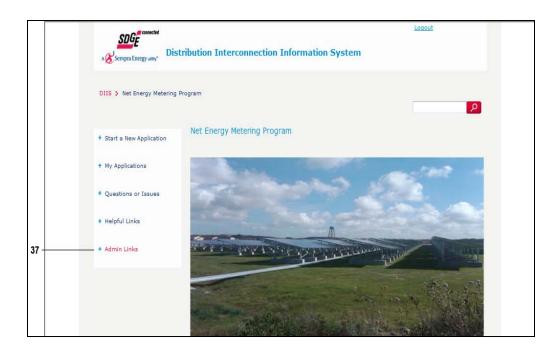
	A Sempra Energy uny. Distribution Interconnection Information System
36	<ul> <li>I'm a Contractor and have a Company Code</li> <li>I'm a Contractor and don't have a Company Code</li> <li>I'm Self Installing and don't have a Company Code</li> <li>G D 3 X U</li> <li>Can't read this? Try another</li> <li>GD3XU</li> <li>Type the code shown above. Do not enter spaces.</li> </ul>
	SDG&E and San Diego Gas & Electric are registered trademarks of San Diego Gas & Electric Company. © 1998-2012 San Diego Gas & Electric Company. The Trademarks used herein are the property of their respective owners. All rights reserved.

Sign in

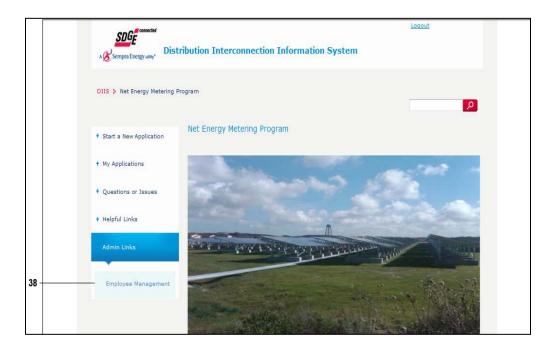
## 36.

Click Sign in button





**37.** Click The "Admin Links" link.



**38.** Click the "Employee Management" link.



Sempra Energy usay Dist	ribution Interconnection Informa	tion System	Logout	
DIIS > Net Energy Metering P	rogram			
+ Start a New Application	Employee Management			
+ My Applications	Hello Smith , Joe	Company Code: D3600256FF		
+ Questions or Issues	You currently do not have any employees on	record		
+ Helpful Links	You currently do not have any pending empl	oyees on record		
+ Admin Links				

39.

Company Code



Your company code will be needed for your employees to use for their registration.

A Sempra Energy usity*	istribution Interconnection Information System	Logout-	40
DIIS > Net Energy Meterin	ig Program		
+ Start a New Application	Employee Management		
+ My Applications	Hello Smith , Joe Company Code: 036002567F		
+ Questions or Issues	You currently do not have any employees on record		
+ Helpful Links	You currently do not have any pending employees on record		
+ Admin Links			

**40.** Click the "Logout" link to exit.



SDGE **							
myPartners	Profile	Contact Us	Change Password	Enroll		» <u>Sign Out</u>	— 4
Hello, Joe S Projects	mith				Quick Links		
DIIS					Image: Contact MyPartners Help Desk           Image: Help with myPartners		
View the <u>Legal Policy</u> a	d <u>Privacy Polic</u> y	<u>.</u>		Semale Di	Hala I Chanse Passward   Ennol   Sian.Out @ 2001-2005 San Diego Gas & Electric All rights reserved		

**41.** Whenever you are finished with a session, please click the "Sign Out" link.





Use this procedure as a step by step instruction to assist you when you are registering for a Contracting company already existing in the DIIS. You will need your company code from your business' DIIS Administrator.

#### Contact

If you have further concerns or questions in your registration process, please contact the NEM group at 1-858-636-5585 or netmetering@semprautilities.com.

#### Menu Path

Use the following menu path to begin this transaction:

• <u>https://mypartners.sdge.com</u>



1. Start the transaction using the menu path or transaction code: <u>https://mypartners.sdge.com/</u>

	Sompra Energy usay"	myPartners	
	Sign In		
	Enter Login Information		
2 -	New User? Register now		
		User ID: Forgot your user ID?	
		Password: Forgot your password?	
		Submit	
	Help   Legal Policy   Privacy Polic		
			⊚ 2001-2005 San Diego Gas & Electric. All rights reserved.

2. Click the "Register now" link.



<b>—</b>				
	0	* Comparison of the second sec		
		Register for myPartners		
		Add your information in the fields b *Required Field	iow;	
		Prufile Information		=
3		*First Name		
		*Last Name:		
		*Company Name:		
		Agency Name:		
		*Title:		
		*Work Phone:	(XXX XXX XXX)	
		Cell Phone:	(111-111-1111)	
		Fax Number:	(111-111-1111)	
		*Email:		
		*Retype Email:		
		*Address:		
		*City:		
		*State:	CA +	
		*Zip Code:		
		is Mailing address is the same as above	8	
		*Mailing Address:		

**3.** As required, complete/review the following fields:

Field	R/O/C	Description
* First Name:	R	Example: Chris

Wire the second	A
Register for myPartners	
Add your information in the fields be *Required Field	low.
"Lequired Field	
Profile Information	E.
*First Name:	Chris
Last Name	
*Company Name:	
Agency Name:	
*Title:	
*Work Phone:	(111-111-1111)
Cell Phone:	(2222-2222)
Fax Number:	(111-111-1111)
*Email:	
*Retype Email:	
*Address:	
*City:	
*State:	CA •
*Zip Code:	
is Mailing address is the same as above	8
*Mailing Address:	

Field	R/O/C	Description
* Last Name:	R	Example: Clark



	Winners myPartners		
	Register for myPartners		
	Add your information in the fields below. *Required Field		
			-
	Profile Information		
	*First Name: Chris		
	"Last Name: Clark		
5	*Company Name		
	Agency Name:		
	*Title:		
	*Work Phone:	(111-111-1111)	1
	Cell Phone:	(100-100-100)	
	Fax Number:	(111-111-1111)	
	"Email:		
	*Retype Email:		
	*Address:		
	*City:		
	*State: CA 👻		
	*Zip Code:		
	is Mailing address is the same as above		
	*Mailing Address:		

5. As required, complete/review the following fields:

Field	R/O/C	Description
* Company Name:	R	<b>Example:</b> AB Solar

ð	Sole server and server and	)			*
	Register for myPartners				
	Add your information in the fields	below			
	"Required Field				
	Profile Information				8
	*First Name	Chris		2	
	"Last Name	Clark			
	*Company Name	AB Solar			
	Agency Name		1		
	Title				
	*Work Phone		(111-111-1111)		-
	Cell Phone		(2021-2022-2022)		
	Fax Number		(XXX-XXX-XXXX)		
	*Email				
	*Retype Email	-			
	Address				
	*City				
		GA +			
	*Zip Code				
	is Mailing address is the same as above				
	*Mailing Address				

Field	R/O/C	Description
* Title:	R	<b>Example:</b> Project Manager



MyPartners	
Register for myPartners Add your information in the fields below.	
*Required Field	
Profile Information	
*First Name: Chris	
*Last Name: Clark *Company Name: AB Solar	ar'
Agency Name:	
*Title: Project M	Manager
 *Work Phone	(333-333-3333)
Cell Phone:	(222-222-222)
Fax Number:	(222-222-222)
*Email:	
*Retype Email:	
"Address:	
*City:	
*State: CA +	6
*Zip Code:	
is Mailing address is the same as above	
*Mailing Address:	

**7.** As required, complete/review the following fields:

Field	R/O/C	Description
* Work Phone:	R	Example: 858-555-6532

	myPartners		
R	gister for myPartners		
	Add your information in the fields below.		
	*Required Field		
	Profile Information		
	*First Name: Chris		
	*Last Name: Clark		
	*Company Name: AB Solar		
	Agency Name:		
	*Title: Project Manager		
	*Work Phone: 858-555-5532] (xxx-xxx-xxxx)		_
	Cell Phone: (323-323-3223)		
	Fax Number: (xxx-xxx-xxxx)		
	*Email:	]	
	*Retype Email:		
	"Address:		
	*City:		
	*State: CA 🗸		
	*Zip Code:		
	is Mailing address is the same as above		
	*Mailing Address:		

Field	R/O/C	Description	
* Email:	R	<b>Example:</b> CTClark@gmailing.com	



0	Were trans	°S	
	Register for myPartners Add grow information in the fields b *Required Field	ds below.	L
	Profile Information		8
	*First Name: *Last Name:		Ŀ
	*Company Name:		Ŀ
	Agency Name: *Title:	me: itie: Project Manager	Ŀ
		me: 858 655 6532 (xxx-xxx)	
	Cell Phone: Fax Number:		
		all: CTClark@gmailing.com	
	*Retype Email: *Address:	-	- 9
	*City:	lo:	
	*State: *Zip Code:	ste: CA 🐱	
	is Mailing address is the same as above	e 35 <sub>m</sub>	
	*Mailing Address:	158:	•

**9.** As required, complete/review the following fields:

Field	R/O/C	Description
* Retype Email:	R	<b>Example:</b> CTClark@gmailing.com

1	myPartners				-
	Register for myPartners				
	Add your information in the fields b *Required Field	elow:			
	Profile Information				=
	*First Name:	Chris			
	*Last Name:	Clark			
	*Company Name:	AB Solar			
	Agency Name:				
	*Title:	Project Manag	u:		
	*Work Phone:	858-555-6532	(1111-1111-1111)		
	Cell Phone:		(1111-1111-1111)		
	Fax Number:		()		
	*Email:	CTClark@gmai	ling.com		
	*Retype Email:	CTClark@gmai	ling.com		
	*Address:			]	
	*City:				
	*State:	CA 🗸			
	*Zip Code:				
	is Mailing address is the same as above				
	*Mailing Address:				-

Field	R/O/C	Description
	10,0,0	Description



Field	R/O/C	Description
* Address:	R	<b>Example:</b> 123 Fake St.

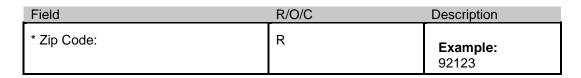
	myPartners	
	Register for myPartners	
	Add your information in the fields below: *Required Field	
	Profile Information	E
	*First Name: Chris	
	*Last Name: Clark	
	*Company Name: AB Solar	
	Agency Name:	
	*Title: Project Manager	
	*Work Phone: 888.686.6832 (xxx-xxx-xxxx)	
	Cell Phone: (xxx-xxx)	
	Fax Number: (xxx-xxx-xxxx)	
	*Email: CTClark@gmailing.com	
	*Retype Email: CTClark@gmailing.com	
	*Address: 123 Fale St	<u>(</u>
	*City	
	"State: CA 👻	
	*Zip Code:	
	is Mailing address is the same as above	
	*Mailing Address:	

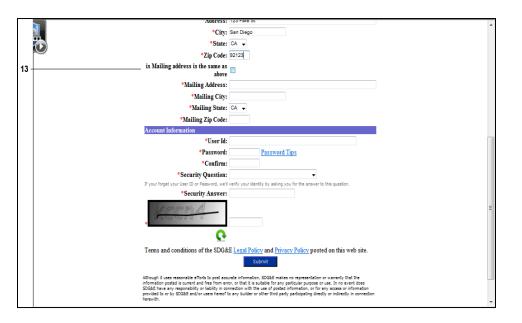
Field	R/O/C	Description
* City:	R	<b>Example:</b> San Diego

	myPartners	,		
	Register for myPartners Avid storen in Constitutions in this fifted "Required Field	belew;		
	Profile Information *First Name *Last Name	•	<u>.</u>	
	*Company Name Agency Name	AB Solar		
			9er (3232-3232-32323)	ľ
		t: CTClark@gma CTClark@gma		
	*Address *City	: 123 Fake St. : San Diego		
12 ·	Zip Code is Mailing address is the same a	5 <sub>211</sub>		
	abov *Mailing Address			

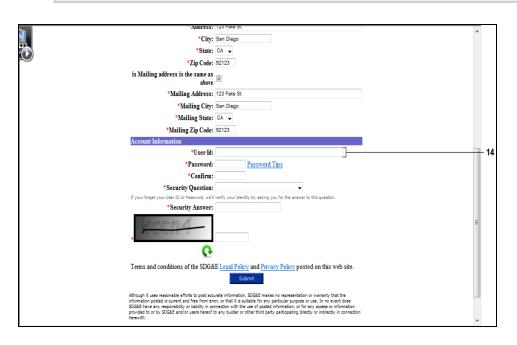


#### **12.** As required, complete/review the following fields:



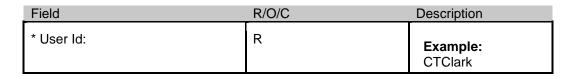


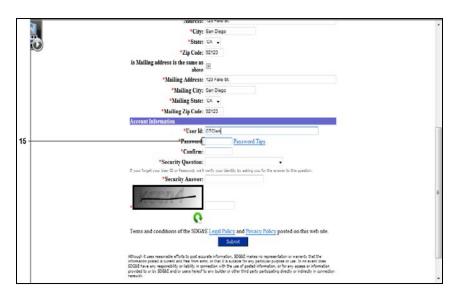
# **13.** If your mailing address is the same as above please check this to auto populate the following address fields, otherwise skip and fill them in.





#### **14.** As required, complete/review the following fields:



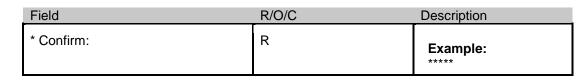


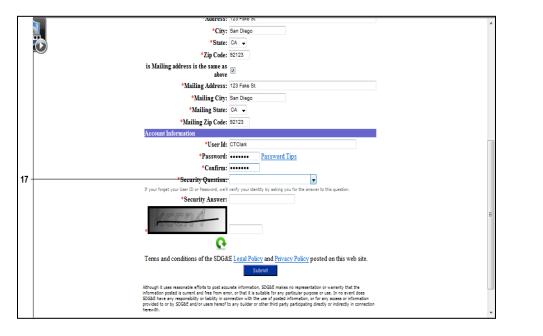
Field	R/O/C	Description
* Password:	R	Example:



	ADDITESS:	120 Falle DL
	*City:	San Diego
	State:	CA +
	*Zip Code:	82123
	is Mailing address is the same as above	2
	*Mailing Address:	123 Fake St.
	*Mailing City:	San Diego
	"Mailing State:	CA •
	*Mailing Zip Code:	92123
	Account Information	
	*User Id:	CTClark
	*Password:	Password Tips
16 -	*Confirm	
	*Security Question:	
		verify your identity by asking you for the answer to this question.
	*Security Answer:	
	And the state of the	
		Recent constant of the second s
	Terms and conditions of the SDG&	E Legal Policy and Privacy Policy posted on this web site. Submit
	information postad is current and free from em SOGAE have any responsibility or fability in co-	mix information, SOGE makes no regreseration or semantly that the or, or that it is a soluble to any particular payment or sen. The senant these address with the set of particular address payment or senant and any builder or other that particularing directly or noticedly in convection 

**16.** As required, complete/review the following fields:



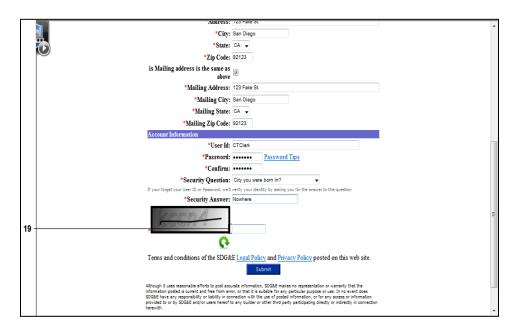


**17.** Select a Security Question from the dropdown.



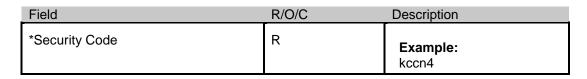
	Augress:	125 Fake St.
	*City:	San Diego
	*State:	CA 👻
	*Zip Code:	92123
	is Mailing address is the same as	
	anove	
	*Mailing Address:	123 Fake St.
	*Mailing City:	San Diego
	*Mailing State:	CA 👻
	*Mailing Zip Code:	92123
	Account Information	
	*User Id:	CTClark
	*Password:	Password Tips
	*Confirm:	
	*Security Question:	
	If your forget your User ID or Password, we'll	verify your identity by asking you for the answer to this question.
18 -	*Security Answer	
	ACCOR	E
	<u>e</u>	
	Terms and conditions of the SDG&	E <u>Legal Policy</u> and <u>Privacy Policy</u> posted on this web site. Submit
	information posted is current and free from em SDG&E have any responsibility or liability in co	nite information, SOGAE makes no representation or warranty that the or, or that it is subole for any pacificular purpose or use. In no event does record with the use of pacific information or for any access or information any builder or other third party participating directly or indirectly in connection ++++++++++++++++++++++++++++++++++++

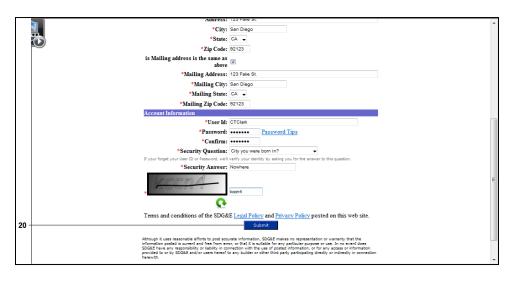
Field	R/O/C	Description
* Security Answer:	R	Example: Nowhere





#### **19.** As required, complete/review the following fields:





20.

Submit button

Click



If there are any issues an error message will appear at the top of the form. Please correct the issue and re-type your password and the security code.

A & Sempra Energy usay	myPartners
	Registration Confirmation
	Thank you for registering.
	Once you are registered to myPartners, you will be able to enroll to other applications. You can enroll only one application at a time.
	Please keep your username and password in a safe place. You will need them every time you wish to enter this Web site.
	You will also receive an email with a confirmation of this registration.
21	
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21.

Click the here link

	myPartners	
	Sign In	
	Enter Login Information	
	New User? Register now	
22 ·		
	Password: Forgot your password?	
	Submit	
	Help   Legal Policy   Privacy Policy	
	© 2001-2003	San Diego Gas & Electric All rights reserved.
		-

Field	R/O/C	Description
User ID:	R	<b>Example:</b> CTClark



	myPartners	×
	Sign In	
	Enter Login Information	
	New User? <u>Register now</u>	
23 -	User ID: CTClark Forgot your user ID? Password: Forgot your password?	
23	Password: Fordot your password?	
	Submit	
	Help   Legal Policy   Privacy Policy	9 2001-2005 San Diego Gas & Electric. All rights reserved.
		All rights reserved.
		-

Field	R/O/C	Description
Password:	R	Example:

	myPartners myPartners
	Sign In Enter Legin Information
	₩ New User? Register now
	User ID: CTClark Forgot your user ID?
	Password: Forgot your password?
24 -	Help   Legal Policy   Privacy Policy
	● 2001-2005 San Diego Gas & Electric. All rights reserved.



24.

Submit button

Click

	myPartners	
25	myPartners Profile Contact Us Change Password Erroll	» <u>Sign Out</u>
	Hello, Chris Clark  Projects  Quick Links  Contact MyPartners Help Desk  Help with myPartners	
	Partners List   Porfix   Contact List   Holix   Contact List   Holix   Chance Password   Erroll   Sinn Dut View the Legal Folloy and Privacy Policy © 2001-2005 San Diego Gas & Electric All rights reserved.	



	W Sempra Lengy any
	myPartners Profile Contact Us Change Password Erroll » Sign Out
	Project Enrollment Info
	Please Enroll/ Update the Projects Enrollment: *Required Field
	required the
	Projects Information
	Projects Antomation
	*Enroll the Projects from the List given below
	(Check all the <sup>P</sup> rojects that you want to Enroll)
	○ DG MAP
26 -	O DIIS
	O DIIS2
	O Joint Pole
	Mission Control Center (MCC)
	O TEAMS
	Terms and conditions of the SDG&E <u>Legal Policy</u> and <u>Privacy Policy</u> posted on this web site.
	Submit
	Although it uses reasonable efforts to post accurate information, SDG&E makes no representation or warranty that the information posted is current and free from error, or that it is suitable for any particular purpose or use. In no event does SDG&E have any responsibility or liability in connection with the use of posted information, or for any access or information provided to or hy SDGE and/or users hereoft to any builty or or other that participating directly or indirectly in connection herewith.
	Partners List   Profile   Contact Lis   Halp   Change Password   Enroll   Sign Out
	View the Legal Policy and Physey Policy © 2001-2005 San Diego Gas & Electric.



26.

Click the "DIIS" radio button.

	SDCE myPartners	
	myPartners Profile Contact Us Change Passworc	f Frol » Sian Out
	Project Enrollment Info	
	Please Enroll/ Update the Projects Enrollment: *Required Field	
	Projects Information	
	*Enroll the Projects from the List given below (Check all the Projects that you want to Enroll)	
		O DG MAP
		DIIS
		O DIIS2
		🛇 Joint Pole
		$^{\odot}$ Mission Control Center (MCC)
		© TEAMS
	Terms and conditions of the SDG&E Legal Policy ar	nd <u>Privacy Policy</u> posted on this web site.
$\vdash$		Submit
1	it is suitable for any particular purpose or use. In no event does SDG& information provided to or by SDG&E and/or users hereof to any build	E makes no regresentation or warranty that the information posted is current and free from error, or that E have any responsibility or liability in connection with the use of posted information, or for any access or er or other third party participating directly or indirectly in connection herewith. If is (clanatcu): [kie] (clanage faxwared) [ famil (spin Out
1	View the Legal Policy and Privacy Policy	
		© 2001-2005 San Diego Gas & Electric.

27.

Submit button

Click

myPartners Pro	ofile Contact Us	Change Password	Enrol		» <u>Sign Out</u>
		Projec	ct Enrollment Confirmation		
	c	hris Clark , your Enrol	llment to the Project: DIIS was succ	cessful.	
			Continue		
		Partners List   Profile   Co	intact Us   Help   Change Password   Enroll   Sign Ou	lut	
View the <u>Legal Policy</u> and <u>Priva</u>	cv. Policy			⊗ 2001-2005 San Diego Gas & Elect All rights reserv	ric
				An ngina reserv	

Continue

link

Click



**Work Instruction** 

You are now enrolled to have DIIS in your MyPartners portfolio.

		A Sempra Energy usay"						
		myPartners	Profile	Contact Us	Change Password	Enrol		» <u>Sign Out</u>
29		Hello, Chris Projects DIIS	Clark				Quick Links Contact MyPartners Help Desk Help with myPartners	
	View	the <u>Legal Policy</u> ar	nd <u>Privacy Policy</u>	L	<u>Partners List   Profile</u>	<u>Contact Us</u>	Helis   Change Password   Encol   Sign Dut ∳ 2001-2005 San Diego Gas & Electric All rights reserved	

29.

Click the DIIS link..

30	Distribution Interconnection Information System     I'm a Contractor and have a Company Code     I'm a Contractor and don't have a Company Code     I'm Self Installing and don't have a Company Code     I'm Self Installing and don't have a Company Code     I'm Self Installing and don't have a Company Code     I'm Self Installing and don't have a Company Code     I'm Self Installing and don't have a Company Code     I'm Self Installing and don't have a Company Code     I'm Self Installing and don't have a Company Code     I'm Self Installing and don't have a Company Code     I'm Self Installing and don't have a Company Code     I'm Self Installing and don't have a Company Code     I'm Self Installing and don't have a Company Code     I'm Self Installing and bon't have a Company Code     I'm Self Installing and bon't have a Company Code     I'm Self Installing and bon't have a Company Code     I'm Self Installing and bon't have a Company Code     I'm Self Installing and bon't have a Company Code     I'm Self Installing and bon't have a Company Code     I'm Self Installing and bon't have a Company Code     I'm Self Installing and bon't have a Company Code     I'm Self Installing and bon't have a Company Code     I'm Self Installing and bon't have a Company Code     I'm Self Installing and bon't have a Company Code     I'm Self Installing and bon't have a Company Code     I'm Self Installing and bon't have a Company Code     I'm Self Installing and bon't have a Company Code     I'm Self Installing and bon't have a Company Code     I'm Self Installing and bon't have a Company Code     I'm Self Installing and bon't have a Company Code     I'm Self Installing and bon't have a Company Code     I'm Self Installing and bon't have a Company Code     I'm Self Installing and Installin
	SDG&E and San Diego Gas & Electric are registered trademarks of San Diego Gas & Electric Company. © 1998-2012 San Diego Gas & Electric Company. The Trademarks used herein are the property of their respective owners. All rights reserved.



### **30.** Click the "I'm a Contractor and have a Company Code" radio button.

	Distribution Interconnection Information System			
31	I'm a Contractor and have a Company Code     I'm a Contractor and don't have a Company Code     I'm Self Installing and don't have a Company Code     Company Code     Supplied by SD08#     Com the state of th			
	SDG&E and San Diego Gas & Electric are registered trademarks of San Diego Gas & Electric Company. © 1999-2012 San Diego Gas & Electric Company. The Trademarks used herein are the property of their respective evenes. All rights reserved.			

## **31.** As required, complete/review the following fields:

Field	R/O/C	Description
Company Code	R	Example: D3600256FF

	Super State	
32	I'm a Contractor and have a Company Code     I'm a Contractor and don't have a Company Code     I'm SUPIRE Installing and don't have a Company Code     Company Code     D3600256FF     Supplied by SUGBE     C L Q U S     Can't read this? Try another     Type the code shown above. Do not enter spaces.     Bign 3	
	S0088 and San Diego Gax & Electric are registered trademarks of San Diego Gas & Electric Company. © 1990-2012 San Diego Gas & Electric Company. The Trademarks used herein are the property of their respective owners. All rights reserved.	

Field	R/O/C	Description
	10,0,0	Description



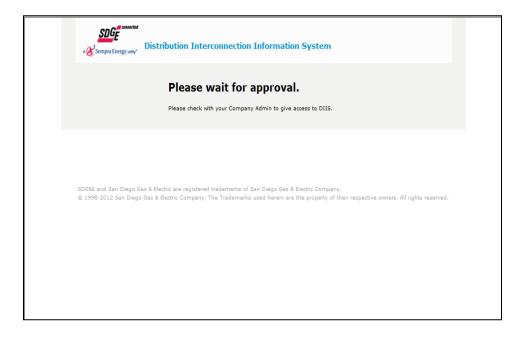
Field	R/O/C	Description
Can't read this?	R	Example: GLQUS

A Compare Energy uny	Distribution Interconnection Information System
33	<ul> <li>I'm a Contractor and have a Company Code</li> <li>I'm a Contractor and don't have a Company Code</li> <li>I'm Self Installing and don't have a Company Code</li> <li>Company Code</li> <li>DS600256FF</li> <li>Supplied by SD68E</li> <li>Can't read this? Try another</li> <li>GLQUS</li> <li>Type the code shown above. Do not enter spaces.</li> </ul>
	s & Electric are registered trademarks of San Diego Gas & Electric Company. Sas & Electric Company. The Trademarks used herein are the property of their respective owners. All rights reserved.

33.

Click the "Sign in"





34.

Check with admin.





Please notify your company administrator that it is "okay' for them to approve you in the DIIS-NEM system and close out of the browser.





Use this procedure as step by step instructions to assist you when applying for a client to receive the "Fast Track" approval for NEMs program on systems less than or equal to 30kw.

#### Contact

If you have further concerns or questions in the application process, please contact the NEM group at 1-858-636-5585 or netmetering@semprautilities.com.

#### Menu Path

Use the following menu path to begin this transaction:

• https://mypartners.sdge.com



1. Start the transaction using the path: <u>https://mypartners.sdge.com/</u>

	Sempra Energy usey	myPartners		*
	Sign In			
	Enter Login Information			
	New User? Register now			
2 -		User ID: Forgot your user ID?		
		Password: Forgot your password?		
		Submit		
	Help   Legal Policy   Privacy Poli			
			© 2001-2005 San Diego Gas & Electric. All rights reserved.	
				Ŧ

Field	R/O/C	Description	
User ID:	R	<b>Example:</b> JTSmith	
		ſ	If you have forgotten either your User ID or Password use the links next to the login fields.



	myPartners
	Sign In
	Enter Login Information
	New User? <u>Register now</u>
3 -	User ID: JTSmith Forgot your user ID? Password: Eorgot your password?
3-	Password Forgot your password?
	Submit
	Help   Legal Policy   Privacy Policy © 2001-2005 San Diego Gas & Electric. All rights reserved.
	All rightz reserved.

# **3.** As required, complete/review the following fields:

Field	R/O/C	Description
Password:	R	Example:

Sofe connected	myPartners	
Sign In Enter Login Information		
••New User? <u>Register now</u>	User 1D: JTSmith Forgot your user ID? Password: •••••• Forgot your password?	
Help   Legal Policy   Privacy Pol	Submit	© 2001-2005 San Diego Gas & Electric All rights rezerved.

4. Click the "Submit" button



	A Sempra Energy usity"	myPartners		
	myPartners Profile	Contact Us Change Password Enroll		» Sign Out
5 -	Hello, Joe Smith Projects DIIS		Quick Links  Contact HyPartners Help Desk Help with myPartners	
	View the <u>Legal Policy</u> and <u>Privacy Policy</u>	Partners Lini   Profile   Contact Lis	Hele   Ghanne Zestmont   Innti   SkmΩat @ 2001-2005 San Diego Gas & Electric All rights reserved.	
				1

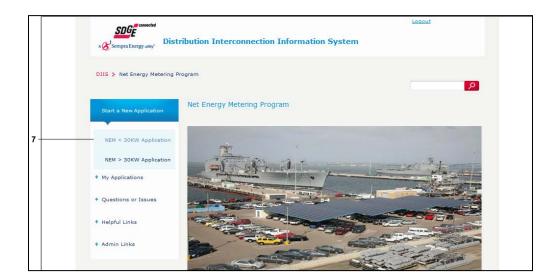
**5.** Click the "DIIS" link.

## Net Energy Metering | San Diego Gas & Electric

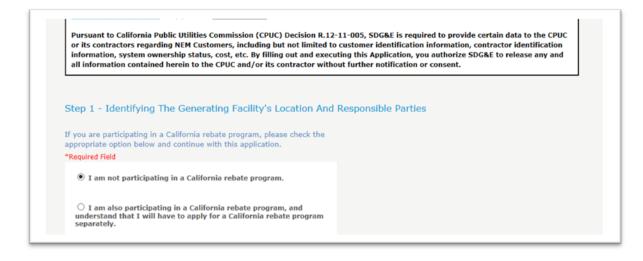
	A Sempra Energy umy.	tribution Interconnection Information System
	DIIS > Net Energy Metering	Program
3	+ Start a New Application	Net Energy Metering Program
	+ My Applications	100 Test -
	+ Questions or Issues	and the second
	+ Helpful Links	Δ
	+ Admin Links	and a second

**6.** Click the "Start a New Application" link.





7. Click the "NEM <= 30KW Application" link.



8. Click the radio button for which rebate scenario applies to this application.

)



Please state the ownership type of the NEM Generating Facility (Third Party or Customer): "Required Field	
Third Party Owned     Customer Owned	
Claimed Federal Investment Tax (ITC) cost basis:	
Please provide the Contractor's name at the time of the sale:	
Please provide the third-party contract type: O Power Purchase Agreement (PPA)	
○ Lease	
O Pre-Paid Lease	
○ Other	
Please specify:	

**9.** Select the ownership type – Third Party Owned or Customer Owned. Additional questions will follow for both. For Third Party Owned, the Federal Investment Tax (ITC) cost basis, the Contractor's name at the time of sale, and the third-party contract type are required. For customer owned, the sales price and whether the system was Property Assessed Clean Energy (PACE) financed is required.



B. Description of Service (This Agreement is being filed for, check all that apply):				
* Required Field				
A New NEM Generating Facility - new request for interconnection (at an existing service)				
$\Box$ A New NEM Generating Facility - new request for interconnection in conjunction with a new service. An Application for Service must be completed. Additional fees may be required if a service or line extension is required (in accordance with SDG&E Electric Rules 15 and 16). Please contact SDG&E at 1-800-411-7343.				
□Physical Changes to an Interconnected NEM Generating Facility - request for modification of interconnection due to changes to NEM Generating Facilities with previous approval by SDG&E (for example, adding PV panels, changing inverters/turbines or changing load and/or operations).				
A New NEM Generating Facility Paired with New Energy Storage 10 Kilowatts or less - new request for interconnection at an existing service for both an NEM Generating Facility and paired with energy storage of 10 kW or less. Note that an energy storage system greater than 10 kilowatts or one operating as a standalone system not paired with an NEM Generating Facility, requires a different applicationform. For a Rule 21 standalone energy storage not exporting for resale, please use standalone energy storage system exporting for resale, please use form 142-05203 or its successor form. However, for a Rule 21 standalone energy storage system exporting for resale, please use form 142-05201 or its successor form.				
An Existing NEM Generating Facility Paired with New Energy Storage 10 Kilowatts or less - a new request for interconnection of an energy storage device paired with a previously approved NEM Generating Facility that has already been given permission to operate.				
A NEM Aggregation Generating Facility (if checked, please also complete Form 142-02769, the NEM Aggregation Form)				
An Interconnection under Direct Access (DA) - a new request for interconnection by a DA customer. Customer applying for NEM who are served under "Direct Access by an Energy Service Provider (ESP) must contact their ESP directly for information regarding the ESP's Net Energy Metering program.				
An Interconnection under Community Choice Aggregation Service (CCA Service) - a new request for interconnection by a CCA Service customer. Customer applying for NEM who are served under Community Choice Aggregation Service by a Community Choice Aggregator (CCA) must contact their CCA directly for information regarding the CCA's Net Energy Metering program.				

**10.** Select the application type where applicable

C. Customer Generating Facility Information:	
* Required Field	
* Customer Account Number:	1234567891 (Must match SDG&E Bill)
Customer Meter Number: (* Required for active accounts)	(Must match SDG&E Bill)
* Customer First Name:	(Must match SDG&E Bill) 🔞
* Customer Last Name:	(Must match SDG&E Bill) 🔞
* Customer Street Number:	(Must match SDG&E Bill)
* Customer Street Name:	(Must match SDG&E Bill) 🔞
* Customer City:	
Customer State:	CA
* Customer Zipcode:	
* Customer Views/Makila Rhassy	(1224567000)



**11.** If you need help finding the following information, Click on the link <sup>(2)</sup> provided.





Samples of where you can find the required information will pop-up for your convenience.

		C. Customer Generating Facility Information:		
		* Required Field		
13 - Customer Account Number: (Must match SDG&E Bill)		(Must match SDG&E Bill)		
		Customer Meter Number: (* Required for active accounts)	(Must match SDG&E Bill) 🛛 🖗	
		* Customer First Name:	(Must match SDG&E Bill)	
		* Customer Last Name:	(Must match SDG&E Bill) 🛛 🖗	
		* Customer Street Number:	(Must match SDG&E Bill)	
		* Customer Street Name:	(Must match SDG&E Bill)	
		* Customer City:		
		Customer State:	CA	
		* Customer Zipcode:		
		* Customer Veme/Mehile Dheney	(1324567800)	



# **13.** As required, complete/review the following fields:

Field	R/O/C	Description
* Customer Account Number:	R	Example: 1234567891

	C. Customer Generating Facility Information:
	" Required Field
	Customer Account Number: [1234567891] (Must match SDG&E Bill)
14	Customer Meter Number: (Must match SDG&E Bill) (* Required for active accounts)
	Customer First Name:     (Must match SDG&E Bill)
	Customer Last Name: (Must match SDG&E Bill)
	Customer Street Number:     (Must match SDG&E Bill)
	Customer Street Name:     (Must match SDG&E Bill)
	* Customer City:
	Customer State: CA
	Customer Zipcode:
	A Cusherray Home/Habile Dhanny (1924567900)

Field	R/O/C	Description
(* Required for active accounts)	R	Example:12345678

	C. Customer Generating Facility Information:	
	* Required Field	
	Customer Account Number:	1234567891 (Must match SDG&E Bill)
	Customer Meter Number: (* Required for active accounts)	12345678 (Must match SDG&E Bill)
15 -	Customer First Name:	(Must match SDG&E Bill)
	* Customer Last Name:	(Must match SDG&E Bill)
	* Customer Street Number:	(Must match SDG&E Bill)
	* Customer Street Name:	(Must match SDG&E Bill)
	* Customer City:	
	Customer State:	CA
	* Customer Zipcode:	
	* Customer Vame/Mahila Bhanay	(1224557000)



# **15.** As required, complete/review the following fields:

Field	R/O/C	Description
* Customer First Name:	R	<b>Example:</b> Jane

	C. Customer Generating Facility Information:		
	* Required Field		
	* Customer Account Number:	1234567891 (Must match SDG&E Bill)	
	Customer Meter Number: (* Required for active accounts)	12345678 (Must match SDG&E Bill)	
	* Customer First Name:	Jane (Must match SDG&E Bill)	
16	* Customer Last Name:	(Must match SDG&E Bill)	
	* Customer Street Number:	(Must match SDG&E Bill)	
	* Customer Street Name:	(Must match SDG&E Bill)	
	* Customer City:		
	Customer State:	CA	
	* Customer Zipcode:		
	* Customer Home (Makila Dhaasa	(1224557000)	

Field	R/O/C	Description
* Customer Last Name:	R	Example: Doe

	C. Customer Generating Facility Information:
	* Required Field
	Customer Account Number: 1234567891 (Must match SDG&E Bill)
	Customer Meter Number: (* Required for active accounts) 12345678 (Must match SDG&E Bill)
	Customer First Name: Jane (Must match SDG&E Bill)
	Customer Last Name: Doe (Must match SDG&E Bill)
17	Customer Street Number:     (Must match SDG&E Bill)
	Customer Street Name:     (Must match SDG&E Bill)
	Customer City:
	Customer State: CA
	* Customer Zipcode:
	Customer Hame/Mabile Phases  (1024E67800)



# **17.** As required, complete/review the following fields:

Field	R/O/C	Description
* Customer Street Number:	R	Example: 123

	C. Customer Generating Facility Information:		
	* Required Field		
	* Customer Account Number:	1234567891 (Must match SDG&E Bill)	
	Customer Meter Number: (* Required for active accounts)	12345678 (Must match SDG&E Bill)	
	* Customer First Name:	Jane (Must match SDG&E Bill)	
	* Customer Last Name:	Doe (Must match SDG&E Bill)	
	* Customer Street Number:	123 (Must match SDG&E Bill)	
18 -	* Customer Street Name:	(Must match SDG&E Bill)	
	* Customer City:		
	Customer State:	CA	
	* Customer Zipcode:		
	* Customer Home/Mobile Dhoney	(1324567000)	

Field	R/O/C	Description
* Customer Street Name:	R	Example: 1st Fake st.

	C. Customer Generating Facility Information:		
	* Required Field		
	* Customer Account Number: 12345678	391 (Must match SDG&E Bill)	
	Customer Meter Number: (* Required for active accounts)	(Must match SDG&E Bill)	
	* Customer First Name: Jane	(Must match SDG&E Bill) 🛛 🖉	
	* Customer Last Name: Doe	(Must match SDG&E Bill) 🛛 🖗	
	* Customer Street Number: 123 (	(Must match SDG&E Bill) 🛛 🔞	
	* Customer Street Name: 1st Fake s	st (Must match SDG&E Bill) 🛛 🖗	
19 ·	* Customer City:		
	Customer State: CA		
	* Customer Zipcode:		
	* Customes Home/Mahila Dhasay	(1224557800)	



## **19.** As required, complete/review the following fields:

Field	R/O/C	Description
* Customer City:	R	<b>Example:</b> San Diego

	* Customer Street Number:	123 (Must match SDG&E Bill)
	* Customer Street Name:	Ist Fake st. (Must match SDG&E Bill)
	* Customer City:	San Diego
	Customer State:	CA
20 -	* Customer Zipcode:	-[
	* Customer Home/Mobile Phone:	(1234567890)
	Customer Business Phone:	(1234567890) or (1234567890 X1234)
	Customer Fax:	(1234567890)
	* Customer Email Address:	
	* Confirm Customer Email Address:	
	D. Contractor Information:	
	Contractor:	Joe Smith

Field	R/O/C	Description
* Customer Zipcode:	R	<b>Example:</b> 92123



* Customer Street Number:	123 (Must match SDG&E Bill)
* Customer Street Name:	1st Fake st. × (Must match SDG&E Bill)
* Customer City:	San Diego
Customer State:	CA
* Customer Zipcode:	92101
21 * Customer County:	San Diego (San Diego or Orange)

## **21.** As required, complete/review the following fields:

Field	R/O/C	Description
* Customer County:	R	Example: San Diego or Orange (must be exactly one of the two.)

22	* Customer Home/Mobile Phone:	6196196666 <i>(1234567890)</i>
	Customer Business Phone:	(1234567890) or (1234567890 X1234)
	Customer Fax:	(1234567890)
	* Customer Email Address:	sbhide@semprautilities
	* Confirm Customer Email Address:	sbhide@semprautilities
	* Please indicate which sector best represents the Customer:	Residential

Field	R/O/C	Description



Fie	ld		R/O/C	Description
* C	ustomer Home/Mobile Phone:	R	Example: 8585556543	
23	* Customer Email Address:	sbhide@semprautilities		
	* Confirm Customer Email Address:	sbhide@semprautilities		
	* Please indicate which sector best represents the Customer:	Residential		

# **23.** As required, complete/review the following fields:

Fiel	d	R/O/C	Description
* Cı	ustomer Email Address:	R	Example: JDoe@gmail.com
	* Customer Email Address:	sbhide@semprautilities	
24	* Confirm Customer Email Address:	sbhide@semprautilities	
	* Please indicate which sector best represents the Customer:	Residential	

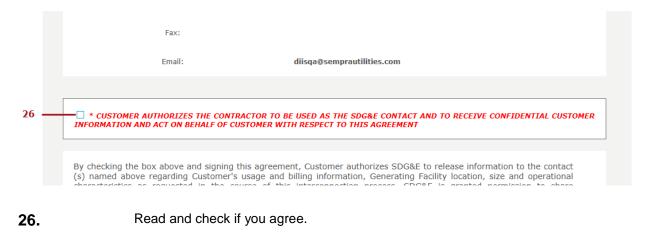
Field	R/O/C	Description
* Confirm Customer Email Address:	R	<b>Example:</b> JDoe@gmail.com



	* Customer Email Address:	sbhide@semprautilities
	* Confirm Customer Email Address:	sbhide@semprautilities
25	* Please indicate which sector best represents the Customer:	Residential

#### **25.** As required, complete/review the following fields:

Field	R/O/C	Description
* Customer Sector:	R	<b>Example:</b> Residential



Review Contractor Information.



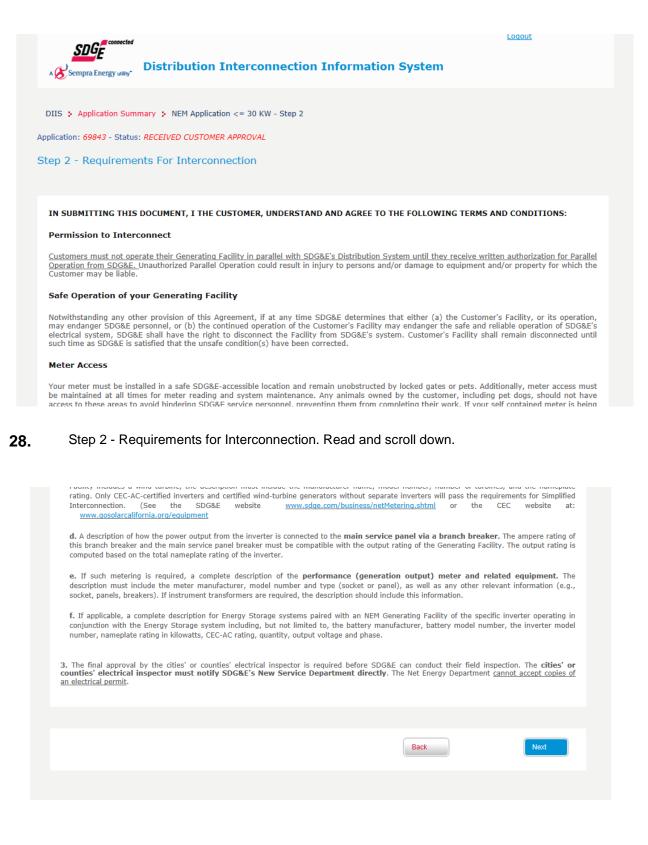
* CUSTOMER AUTHORIZES INFORMATION AND ACT ON B			FACT AND TO RECEIVE CON IENT	IFIDENTIAL CUSTOME
By checking the box above a (s) named above regarding characteristics as requester information with authorized Contact(s) are also authoriz charges to Customer. Shou "Authorization to Receive at: <u>http://www.sdge.com/c</u>	Customer's usage and billi I in the course of this in recipients for a period of t ed to change rate schedule Ild customer wish to sele Customer Information	ng information, General terconnection process. hree years from the da s served under and me .ct a different authoriz or Act on a Custo	ting Facility location, size SDG&E is granted perr te this agreement is rece etering arrangements whi tation period, Customer	and operational nission to share eived by SDG&E. ch may result in may utilize the
In addition, Customer autho Customer's facility, including requested from time to time	g customer name and Gen	erating Facility location		
This agreement is applicable Generating Facility may not written consent.				
Customer shall be responsibl obtain and maintain any requ			enance of the Generating	Facility and shall
			Back	Next

Next

After reading this section, click the "Next" button

27.







Next

**29.** Once this section is read, click the "Next" button



30.

Read section A.	
Sempra Energy usey.	
DIIS > Application Summary > NEM Application <= 30 KW - Step 3 Application: 69843 - Status: RECEIVED CUSTOMER APPROVAL Step 3 - General Facility And Rate Information	
A.Your current Electric Rate Schedule. Historical and current electrical rate information may be found at: <a href="http://www.sdpe.com/business/ratesTariffs.shtml">http://www.sdpe.com/business/ratesTariffs.shtml</a> . Depending on Custome's nate schedule and metering arrangement, an installation fee and/or reprogramming fee may be required to provide the Energy Metering. SOGSE: into consideration when making any long term decisions based on rate structures that are currently in place. Customers will be billed monthly. Residential and small commercial customers may, at their option, pay an amount for energy monthly or annually, with the understanding that any and all payments will be reconciled at the completion of the true-up period. Agricultural, medium and large commercial customers may, at use of every twelve (12) billing cycles or other reconciliation previde in Schedule NEM, customer's chalpes will be totaled including; (1) any unpaid monthly non-energy charges, (2) the charge for any net-energy consumption as defined in rate Schedule NEM, customer's total payments for the twelve (12) billing cycles or other reconciliation previde as provided in Schedule NEM will then be subtracted from the total charges, Customer will then be billed for any balance due. In addition, SDG&E Electric Rules and Rates, including but not limited to Electric Rules 2, 14, 15, 16, and 21, Schedule NEM, and Customer's OAS may apply. For further information on understanding NEM billing, please visit SDG&E's Net Energy Metering website at: <a href="http://www.sdge.com/nem">http://www.sdge.com/nem</a>	
B.Will this account be established in a new subdivision?* O Yes  No	



#### **31.** Click the Yes/No radio button to answer section B.

B.Will this accoun	t be established in a new subdivision?*
○ Yes	● No
C.Will an electric	vehicle recharging facility be included as part of the load at this location?*
O Yes	● No

**32.** Click the Yes/No radio button to answer section C.

	0 Y	'es	•	No				
							1 00 00	
=xp	ecte	d date	of Pro	ject Co	mpleti	on and	1 SDG	&E's Receipt of Final, Building Permit for Generating Facility?*
03	/27/2	015						
1	0	Apr		× 20	15	~	0	
	Su	Мо	Tu	We	Th	Fr	Sa	is account?*
1.2				1	2	3	4	
0			7	8		10	11	
	_	6						
0	5 12	6 13	14	15	16	17	18	
0	5				<b>16</b> 23	17 24		

**33.** Select expected date of project completion. The date must be equal or greater than today's date, otherwise an error will appear.



03/27/2015	of Project Completion and SDG&E's Receipt of Final, Building Permit for Gener	ating Facility?"
Are there any	other generators connected on this account?*	
O Yes	• No	

**34.** Click the Yes/No radio button to answer section E.

	Response program?*	0	2			
○ Yes ● No		○ Yes	No			
○ Yes ● No						
○ Yes ● No		Are you on a	Demand Response progra			
		Are you on a	Semana Response progra			
		O Yes	• No			
Back	Back					
Back Next	Back					
Back Next	Back					
					Back	Next

**35.** Click the Yes/No radio button to answer section F.



F.Are there any possible meter access issues?*	
® Yes ○ No	
* When selecting options, hold down the control key while Meter relocation No Key Way Dog Key Way	e clicking the appropriate selections. Access to Applicant's Premises: Utility shall at all times have the right to enter and leave Applicant's Premises for any purpose connected with the furnishing of electric service and the exercise of any and all rights secured to it by law, or under utility's tariff schedules. For more information, please visit SDG&E Electric Rule 16
G.Are you on a Demand Response program?*	
O Yes 🖲 No	
	Back

**36.** Select all that apply if you answered "Y" on section F. (Press "Ctrl" + Click option in list for multi-select).



• When selecting options, hold down	the control key while	e clicking the appropriate selections. Access to Applicant's Premises: Utility shall at all times have
No Key Way Dog Key Way	Ŷ	the right to enter and leave Applicant's Premises for any purpose connected with the furnishing of electric service and the exercise of any and all rights secured to it by law, or under utility's tariff schedules. For more information, please visit SDG&E Electric Rule 16
re you on a Demand Response program	?*	
e you on a Demand Response program • Yes O No Please specify the program you are on :		
● Yes ○ No	NEM	"http://www.sdge.com/aboutus/longterm/longtermDemandResponse.shtml")

**37.** Click the Yes/No radio button to answer section G. If you select "Yes", Please specify the program.

F.Are there any	possible meter access issues?*			
O Yes	• No			
G.Are you on a l	Demand Response program?*			
O Yes	• No			
			Back	Next



Click Next button	Next	
DIIS : Application Summary : NEM Application	on <= 30 KW - Step 4	
Application: 69843 - Status: RECEIVED CUSTOMER	APPROVAL	
Step 4 - Description Of The Generati	ng Facilities	
A. AC Disconnect Switch		
(see Part II, Section A.2.A above for policy on a N/A if not applicable).	disconnect switches) List the AC disconnect switch th	at will be used at this Generating Facility (Enter
Disconnect Switch Manufacturer	Disconnect Switch Model Number	Disconnect Switch Rating(amps)
	1	

## **39.** As required, complete/review the following fields:

Field	R/O/C	Description
Disconnect Switch Manufacturer	R	<b>Example:</b> Manufacturer A Company

DIIS : Application Summary : NEM Application	n <= 30 KW - Step 4	
Application: 69843 - Status: RECEIVED CUSTOMER	APPROVAL	
Step 4 - Description Of The Generatin	ng Facilities	
A. AC Disconnect Switch		
(see Part II, Section A.2.A above for policy on d N/A if not applicable).	isconnect switches) List the AC disconnect switch th	nat will be used at this Generating Facility (Enter
Disconnect Switch Manufacturer	Disconnect Switch Model Number	Disconnect Switch Rating(amps)
B. Basic Single-Line Diagram (SLD) for NEM Ge	enerating Facilities *	

Field	R/O/C	Description
Disconnect Switch Model Number	R	Example: ZP-2



DIIS > Application Summary > NEM Application	n <= 30 KW - Step 4	
Application: 69843 - Status: RECEIVED CUSTOMER	APPROVAL	
Step 4 - Description Of The Generation	ng Facilities	
A. AC Disconnect Switch		
(see Part II, Section A.2.A above for policy on d N/A if not applicable).	lisconnect switches) List the AC disconnect switch th	nat will be used at this Generating Facility (Enter
Disconnect Switch Manufacturer	Disconnect Switch Model Number	Disconnect Switch Rating(amps)
	1	•

Field	R/O/C	Description
Disconnect Switch Rating(amps)	R	<b>Example:</b> 30



B. Basic Single-Line Diagram (SLD) for NEM Generating Facilities *	
● I certify that the SLD below and the equipment information in Step 4 accurately represent the Customer's service and the Generating Facility (there are no other Generating Facilities connected to the service.	○ I will submit a custom SLD for one or more of the following reasons: there is/are existing Generating Facility(ies) connected to this service, I am modifying an existing Generating Facility, or the Basic SLD does not accurately reflect the project.
Generator Inverter Commended. Inverter Commended. Inverter Commended. Commended. Inverter Commended. Main Breaker PV Breaker	

**42.** Select the radio button that applies in Section B. If the system matches, the standard one-line diagram, then no upload of a custom one-line diagram is required in Step 6. If the system does not match the standard one-line diagram, you will be required to upload a custom one-line diagram in Step 6.

Inverters interconnected at all the inverters that will b	- man ob out	DG&E.						
aggregate Generating Faci	lity capacity exceeds	ich do not meet the UL and 15% of the peak load on the tail a study, additional equipm	distrib	ution line section	as desc			
Inverter Manufacturer	Inverter Model Number	Inverter CEC-AC Rating (per unit)		antity of verters	Weigh Effcier	Single or T Phase?	hree	Actio
ter Inverter Equipment:								
Inverter Manufact	TUPPE	Inverter Model Number		Quantity o		e or Three		
Inverter Manufact			1	Inverters	5	hase?		

**43.** Click Inverter Manufacturer dropdown and select.



Inverters interconnecte	d with SDG&E *						
st all the inverters that will		)G&E.					
aggregate Generating Fac	cility capacity exceeds 1	h do not meet the UL and ' 5% of the peak load on the	distribution line sect	tion as desc	ribed in Ele		
require a Supplemental	Review which may enta	ail a study, additional equipm	ient, and/or other red	quirements.			
Inverter Manufacturer	Inverter Model Number	Inverter CEC-AC Rating (per unit)	Quantity of Inverters	Weigh Effcier		Single or Three Phase?	e Actio
							_
iter Inverter Equipment:		Tauastas Madal Number	Quanti	ty of	Single	or Three	
iter Inverter Equipment: Inverter Manufac	turer	Inverter Model Number	Quanti Invert			or Three hase?	
Inverter Manufac	✓ Protect	t MPV.015.01				nase?	Add
	Protect				Ph	nase?	Add
Inverter Manufac	Protect Protect Protect Protect	t MPV.015.01 tt MPV.030.01 tt MPV.045.01 tt MPV.060.01			Ph	nase?	Add
Inverter Manufac	Protect     P	:t MPV.015.01 :t MPV.030.01 :t MPV.045.01			Ph	nase?	Add
Inverter Manufac	Protect P	t MPV.015.01 t MPV.030.01 t MPV.045.01 t MPV.060.01 t MPV.075.01 t MPV.090.01 t MPV.105.01			Ph	nase?	Add
Inverter Manufac	Protect P	t MPV.015.01 tt MPV.030.01 tt MPV.045.01 tt MPV.060.01 tt MPV.075.01 tt MPV.090.01 tt MPV.105.01 tt MPV.120.01		ters	Phease se	lect V	
Inverter Manufac	Protect     P	tt MPV.015.01 tt MPV.030.01 tt MPV.045.01 tt MPV.075.01 tt MPV.075.01 tt MPV.105.01 tt MPV.105.01 tt MPV.120.01 tt MPV.135.01		ters	Phease se	nase?	

44.

#### Select the Inverter's Model Number.

all the inverters that will t	I with SDG&E *	)G&E.				
aggregate Generating Faci	lity capacity exceeds 1	ch do not meet the UL and " 15% of the peak load on the ail a study, additional equipme	distribution line sectio	n as described in E		
Inverter Manufacturer	Inverter Model Number	Inverter CEC-AC Rating (per unit)	Quantity of Inverters	Weighted Effciency	Single or Three Phase?	Acti
ter Inverter Equipment:						
ter Inverter Equipment: Inverter Manufact	urer	Inverter Model Number	Quantity Inverte		le or Three Phase?	



# **45.** As required, complete/review the following fields:

Field				R/O/C	)		Descriptio	n	
Quantity of Inverte	ers			R			<b>Example</b> 12	<del>)</del> :	
C. Inverters interconnected List all the inverters that will be									
Customers with non-star aggregate Generating Facili require a Supplemental Re	ty capacity ex	ceeds 15% of the peak lo	ad on the distrib	ution line section	on as desc	Electric Rule 2 ribed in Electri	1, or Customers c Rule 21 (Sectio	whose on I.6.)	
Inverter Manufacturer	Inverter Number	Model Inverter CEC Rating (per u		antity of verters	Weigh Effcien		ingle or Three hase?	Action	
Enter Inverter Equipment:									
Inverter Manufactu	rer	Inverter Model N	lumber	Quantity Inverte		Single or Phas			
AEG Power Solutions	~	Protect MPV.015.01	~	12		Please select Single Phase Three Phase		dd	

**46.** Select Phase from list.



all the inverters that will b	be interconnected to SI	DG&E.				
ggregate Generating Facil	lity capacity exceeds 1	ch do not meet the UL and 15% of the peak load on the ail a study, additional equipn	e distribution line s	ection as described in		
Inverter Manufacturer	Inverter Model Number	Inverter CEC-AC Rating (per unit)	Quantity of Inverters	Weighted Effciency	Single or Three Phase?	Actio
er Inverter Equipment: Inverter Manufact	urer	Inverter Model Number		ntity of Sin erters	ngle or Three Phase?	

## 47.

Click Add button Add . This is an important step! Your inverter will not be added until you click on the add button. If you proceed with the application without doing this, an error message will appear and you will be stuck on Step 5!

st all the inverters that will be interconnected to SDG&E.									
aggr	egate Generating Facil	ity capacity exceeds 15	i do not meet the UL and % of the peak load on the l a study, additional equipn	distrib	ution line sec	tion as desc			
requ				icite, di		quirementsi			
	Inverter Manufacturer	Inverter Model Number	Inverter CEC-AC Rating (per unit)		antity of erters	Weighte Effciency		Action	
1	AEG Power Solutions	Protect MPV.015.01	15000.0	12		0.965	Single	Delete	
er In	verter Equipment:							_	
	Inverter Manufact	urer I	nverter Model Number		Quanti Inver		Single or Three Phase?		
				~	12		Single Phase V	Add	

**48.** If you made an error, click the "Delete" link, correct and re-add the corrected Inverter.



				w. If the Panels are not more spaces is needed).	all identical r	nodules, list the to	otal capacity connected	l to each
	PV Panel Manufacturer	PV Panel Model	PV Panel CEC- AC Rating (per Unit)	PV Panel Nameplate Rating (per unit)	Quantity PV Panels		Inverter number from (C) above	Actio
ter P	V:							
ter P	V: PV Panel Man	ufacturer		PV Panel Model		Quantity of PV Panels	Inverter number from (C) above	

# **49.** Select PV Panel Manufacturer from the dropdown.

List the photovoltaic (PV inverter you listed above				all identical mod	ules, list the to	otal capacity connecte	d to each
PV Panel Manufacturer	PV Panel Model	PV Panel CEC- AC Rating (per Unit)	PV Panel Nameplate Rating (per unit)	Quantity of PV Panels	Total Capacity (kW)	Inverter number from (C) above	Actio
ter PV: PV Panel Man	ufacturer		PV Panel Model	Qu	antity of PV Panels	Inverter number from (C) above	
		alfasola	ar P6L60-220 ar P6L60-225	Qu			Add
PV Panel Man		alfasola alfasola alfasola alfasola alfasola alfasola alfasola	rr P6L60-220 rr P6L60-225 rr P6L60-230 rr P6L60-235 rr M6L60-240 rr P6L60-240 rr M6L60-245	Qu		from (C) above	Add
PV Panel Man		alfasola alfasola alfasola alfasola alfasola alfasola alfasola alfasola alfasola alfasola alfasola alfasola alfasola alfasola	IT P6L60-220 IT P6L60-225 IT P6L60-230 IT P6L60-235 IT M6L60-240 IT P6L60-240	5 6n		from (C) above	Add

50.

Select the PV Panel.



			w. If the Panels are not more spaces is needed).	all identical modu	iles, list the tota	I capacity connected	to each
PV Panel Manufacturer	PV Panel Model	PV Panel CEC- AC Rating (per Unit)	PV Panel Nameplate Rating (per unit)	Quantity of PV Panels	Total Capacity (kW)	Inverter number from (C) above	Actior
er PV:							

## **51.** As required, complete/review the following fields:

Field	R/O/C	Description
Quantity of PV Panels Inverter number from (B) above	R	<b>Example:</b> 1

D. Photovoltaic Generator	Photovoltaic Generator Equipment								
List the photovoltaic (PV inverter you listed above					modules, list the to	tal capacity connected	to each		
PV Panel Manufacturer	PV Panel Model	PV Panel CEC- AC Rating (per Unit)	PV Panel Nameplate Rating (per unit)	Quantity PV Pane		Inverter number from (C) above	Action		
inter PV:					Quantity of DV				
PV Panel Man	ufacturer		PV Panel Model		Quantity of PV Panels	Inverter number from (C) above			
alfasolar		<ul> <li>✓ alfasol</li> </ul>	ar P6L60-220	~	12		Add		

**52.** Select which Inverter the panels will be attached to. If only one set of inverters were entered, select 1. If there are two or more sets of inverters, select the number of the inverter that is applicable.

Field	R/O/C	Description
Inverter number from above (C)	R	<b>Example:</b> 1



	PV Panel Manufacturer	PV Panel Model	PV Panel CEC- AC Rating (per Unit)	PV Panel Nameplate Rating (per unit)	Quantity PV Panel		Inverter number from (B) above	Actior
nter PV:								
nter PV:	PV Panel Manu	ıfacturer		PV Panel Model		Quantity of PV Panels	Inverter number from (B)	

53. Click Add button Add . This is an important step. Without clicking the Add button for the panels, you will be stuck on Step 4.

What is the system output (DC - watts): *	100.23
PV Panel Mounting: *	Mixed V
PV Panel Tracking Type: *	Fixed V
Tilt: *	6.30
Azimuth: *	3.60

**54.** Type in the DC output of the system in Watts.

Field	R/O/C	Description
What is the system output (DC – watts)	R	Example: 180,000



	What is the system output (DC - watts): *	100.23	
(	PV Panel Mounting: *	Rooftop Tilt V	)
	PV Panel Tracking Type: *	Please Select	

**55.** Select the PV Panel Mounting Type

	What is the system output (DC - watts): *	100.23			
	PV Panel Mounting: *	Rooftop Tilt			
(	PV Panel Tracking Type: *	Fixed V			
	Tilt: *				
	Azimuth: *				

56. Select PV Panel Tracking Type



What is the system output (DC - watts): *	100.23
PV Panel Mounting: *	Rooftop Tilt 🗸
PV Panel Tracking Type: *	Fixed V
Tilt: *	
Azimuth: *	

**57.** If fixed, enter the Tilt and Azimuth of the system.



	nd Turbine nufacturer	Wind Turbine Model	Na Pa	ind Turbine ameplate sting kW er unit)	Wind Turbine CEC-AC Rating (kW) per unit	Quantity of Wind Turbines	Total Capacity (kW)	Turbino Output Valtago	OF Thre	numbe e from (	er Action
Enter Wind 1	urbine Equipm	ient:									
	ne Wind Tur	bine Wind Turb Nam Patir	ine eplate	Wind Turbine CEC-AC Rating(kW) per unit	Quantity of Wind Turbines	Total Capacity(kV	v) Viltage		jle or ee Phase	Inverter number from (C) above	m

**58.** For Wind Turbine, fill out all the table if present.

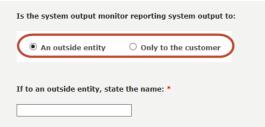
F. Service Panel Short Circuit Interrupting Rating	
For systems larger than 10 kW, what is the short circuit interrupting rating (SCIR) rating of the service panel connected to this generating facility? Short Circuit Interrupting Rating	
G. System Output Monitoring *	
Does the system have output monitoring?	
○ Yes ● No	

59. For systems larger than 10 kW, enter the short circuit interrupting rating (SCIR) of the service panel.

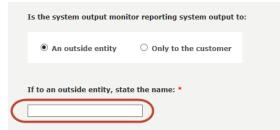


G. System Output Monitoring * Does the system have output monitoring?	F. Service Panel Short Circuit Interrup For systems larger than 10 kW, what generating facility? Short Circuit Interr	is the short circuit interrupting rating (SCIR) rating of the servi	ice panel connected to this	
		ring?		

**60.** Select radio button for the applicable choice for system output monitoring.



**61.** If yes, select where the monitoring system outputs.



**62.** If to an outside entity, state the name of the company.



Enphase							
H. Notices - Mailing Instructions and Assistance							
1	f you prefer to mail the completed agreement,	, it may be mailed directly to our NEM department at					
Attentio Mail Cod P.O. Box		San Diego Gas and Electric Company Attention: Net Metering Team Mail Code CP52F 8316 Century Park Ct San Diego, California 92123					
Back	Save Section	Next					

# 63.

#### Save Section



If you need to save and complete the application at a later date, click on the "Save Section" button

If you would like to continue with the application, click on the "Next" button.

DIIS > Application Summary > NEM A	Application <= 30 KW - Step 4	
Application: 40334 - Status: DRAFT		
Part IV - General Facility And Rat	e Information	
A. AC Disconnect Switch		
(see Part II, Section A.2.A above for Facility (Enter N/A if not applicable).	policy on disconnect switches) List the AC disconne	ect switch that will be used at this Generating
Disconnect Switch Manufacturer	Disconnect Switch Model Number	Disconnect Switch Rating(amps)
Disconnect Switch Manufacturer Sluggy	Disconnect Switch Model Number	Disconnect Switch Rating(amps)



**64.** If you chose the "Save Section" option, proceed by clicking the "Logout" link follow the following steps to navigate back to this application to complete it at a later time.

#### myPartners Desk Top

SDGE a	nnected y utility"	myF	Partners			
myPartners	Profile	Contact Us	Change Password	Enroll		» <u>Sign Out</u>
Hello, outside	euser admir	n				
Proje cts					Quick Links	
DIIS					<ul> <li>Contact MyPartners Help Desk</li> <li>Help with myPartners</li> </ul>	
View the Legal Policy	and Privacy P		Partners List   Profile	<u>Contact Us</u>	Us   Help   Change Password   Enroll   Sign Out	
					© 2001-2005 San Diego Gas & Electric. All rights reserved.	

**65.** Click the "Sign Out" link.

## When you are ready to return to your application, go to: https://mypartnersd.sdge.com

A Sempra Energy using	myPartners		
Sign In			
Enter Login Information			
New User? <u>Register now</u>		_	
	User ID:	Forgot your user ID?	
	Password:	Forgot your password?	
		Submit	
Help   Legal Policy   Privacy Pol	icy		
			© 2001-2005 San Diego Gas & Electric. All rights reserved.

#### **66.** As required, complete/review the following fields:

Field	R/O/C	Description
User ID:	R	<b>Example:</b> JTSmith



A Sempra Energy usity"	myPartners		
Sign In			
Enter Login Information			1
New User? <u>Register now</u>			
	User ID:	Forgot your user ID?	
	Password:	Forgot your password?	
		Submit	
Help   Legal Policy   Privacy Pol	licy		
			© 2001-2005 San Diego Gas & Electric. All rights reserved.

**67.** As required, complete/review the following fields:

Field	R/O/C	Description
Password:	R	Example:

	rtners		
Sign In			
Enter Login Information			
New User? <u>Register now</u>			
User II	: JTSmith	Forgot your user ID?	
Password	: •••••	Forgot your password?	
Help   Legal Policy   Privacy Policy		Submit	
			© 2001-2005 San Diego Gas & Electric. All rights reserved.

68.

Click the "Submit" button.



Some Sempra Energy		myF	Partners			
myPartners	Profile	Contact Us	Change Password	Enroll		» <u>Sign Out</u>
Hello, outside	euser admin				Quick Links       Contact MyPartners Help Desk       Help with myPartners	
View the <u>Legal Policy</u>	and <u>Privacy Po</u>		Partners List   <u>Profile</u>	<u>Contact Us</u>	<u>Help</u>   <u>Change Password</u>   <u>Enroll</u>   <u>Sign Out</u>	
					⊚ 2001-2005 San Die go Gas & Electri All rights reserve	c. d.

69.

Click the "DIIS" link.

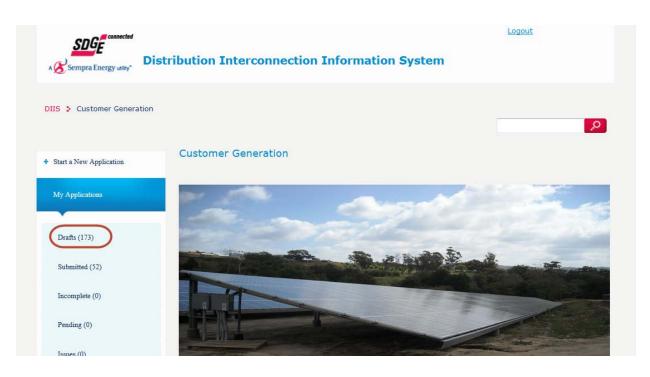
# Net Energy Metering | San Diego Gas & Electric

Sempra Energy utiny	Logout
DIIS > Customer Generation	
+ Start a New Application	Customer Generation
+ My Applications	and the second of the second of
+ Questions or Issues	The second second
<ul> <li>Helpful Links</li> <li>Admin Links</li> </ul>	A CONTRACTOR OF A STATE OF A STAT

70.

Click the "My Applications" link.





71.

Click the "Drafts" link.

DIIS > Net Energy Metering	Program					
+ Start a New Application	Applications - Draft					
My Applications	Application ID	Status	Size	Last Update Date	Address	
Drafts (173)	58577	DRAFT	0	Jun 3, 2014	1924 Andrews Court Oceanside 92054	
Submitted (52)	58632	DRAFT	0	Jun 3, 2014	1491 Chase Terrace El Cajon 92020	
Incomplete (0)	58633	DRAFT	0	Jun 3, 2014	1491 Chase Terrace El Cajon 92020	
Pending (0)	58634	DRAFT	0	Jun 3, 2014	1491 Chase Terrace El Cajon 92020	
Issues (0)						

**72.** Find and click on your desired Application ID link.



A & Sen	npra Energy utity	tion System	Logout
DIIS 👂 I	NEM <= 30KW Application Summary		
Applicat	ion Summary		
		Completed Step	⊖Incompleted Step
<b></b>	Step 1 - Identifying the Generating Facility's Location and Responsible Partie	5	
0	Step 2 - Requirements for Interconnection		
$\bigcirc$	Step 3 - General Facility and Rate Information		
$\bigcirc$	Step 4 - Description of the Generating Facilities		
0	Step 5 - Chooose Processing Type: Fast Track or Traditional		
0	Step 6 - Upload Documents		

**73.** Click the first step in the list that show in red (not completed yet).

Sempra Energy utily.	Logout
DIIS > Application Summary > NEM Application <= 30 KW - Step 5 Application: 68713 - Status: DRAFT Step 5 - Choose Processing Type	
Traditional Process Item Fast Track Application	
Traditional Process	
Please verify that you have available the following items:	
You have available for upload your one line diagram	



## **74.** Click the "Fast Track Application" radio button.

ſſ	you wish to Fast Track your application, please have the additional items available in addition to those listed under Traditional Processing.
	It is 5(calender) days prior the city inspection
	SDG&E has or will have 24 hours, 7 days a week access to electric meter
	you have available for upload your digital photo of the plaque and electric meter
_	
_	
	Print Preview Back Next

75. For the Fast Track option, first verify that you meet all Fast Track requirements.

Fast	t Track Application
If	f you wish to Fast Track your application, please have the additional items available in addition to those listed under Traditional Processing.
	It is 5(calender) days prior the city inspection
	SDG&E has or will have 24 hours, 7 days a week access to electric meter
	you have available for upload your digital photo of the plaque and electric meter
	Print Preview Back Next
	Click Next button



			Logout
SDGE	onnection Information S	System	
DIIS S Application Summary NEM Application <= 30 KV	W - Step 6		
Application: 68713 - Status: DRAFT			
Step 6 - Upload Documents			
Please upload the following documents:			
(File formats - Microsoft Office Visio, Microsoft Word, Mic	rosoft Excel, PDF, JPEG)		
* One Line Diagram:	Browse No file selected.		upload
Terms & Conditions Document:	Browse No file selected.		upload
* Digital Photo of the Warning Plaque:	Browse No file selected.		upload
	Print Preview	Back	Submit

77. If standard one-line diagram was selected in Step 4, then no upload of a custom one-line diagram is required. If it was not selected in Step 4, then a custom one-line is required in Step 4. The upload option for one-line diagram will only appear for those who did not select standard one-line in Step 4!



P

#### **Choose File to Upload**

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Organize      New folder					
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Pictures		🔗 Rapidgate - Shortcut		3 KB	Shor
🖻 🔚 Videos		Copy of AB December 2012 TE F	Project List (1.xls	45 KB	Mer
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Computer		Wire Down New Process Regmm	its Rev2.doc	67 KB	Micr
🛚 🏭 OSDisk (C:)		Equip_Fail_EFR_new_cols.xls		25 KB	Micr
> 😴 EGIM_WLM (\\nas-cp1b\data\CORP1\MAP_REC\DATA) (E)	-	4 [			*
File name:			All Files (".")		

78. User the browser to locate your file. Once found, click on the One Line associated with the current application.

#### Choose File to Upload - 25 🕒 🕒 🖷 Desktop 🔸 • 49 Search Desktop Organize · New folder H · 🗍 θ Name Size Item \* \* Favorites E Desktop DneLine.xlsx 9 KB Micr E Downloads Project Participants\_Newslax 24 KB Micr 1 Recent Places 🚳 Billsafar 13 KB Micr 2013ClickSirs\_Many.docx 104 KB Micr C3570929.tmp 词 Libraries 13 KB TMP Documents Mary.docx 203 KB Micr J Music Copy of EGISS-WMS-Dropdown-Tables-2012-... 52 KB Micr Pictures Rapidgate - Shortcut 3 KB Shor Copy of AB December 2012 TE Project List (Luls Videos 45 KB Micr ConductorEFRScreen Rev2.vsd 299 KB Micr Computer Wire Down New Process Regments Rev2.doc 67 KB Micr all OSDisk (C:) Equip\_Fail\_EFR\_new\_cols.xls 25 KB Micr + GIM\_WLM (\\nas-cp1b\data\CORP1\MAP\_REC\DATA) (E) . . . All Files (\*.\*) File name: OneLine.alsa Open -Cancel 79. Open button.

#### **Choose File to Upload**

Click the



DIIS S Application Summary NEM Application <= 30 KW - Step 6							
Application: 68713 - Status: DRAFT							
Step 6 - Upload Documents	Step 6 - Upload Documents						
Please upload the following documents:							
(File formats - Microsoft Office Visio, Microsoft Word, Microsoft Excel, PDF	, JPEG)						
* One Line Diagram: Browse	App Copies.xlsx	upload					
Terms & Conditions Document: Browse	No file selected.	upload					
* Digital Photo of the Warning Plaque: Browse	No file selected.	upload					
Print Pr	Back	Submit					

80. Click upload button volume volume

Organize      New folder				祖• 🖬	-
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Not Pictures		🛞 Rapidgate - Shortcut		3 KB	She
Videos Videos		Copy of AB December	2012 TE Project List (Luls	45 KB	M
		ConductorEFRScreen R	ev2.vsd	299 KB	Mi
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GIM_WLM (\\nas-cp1b\data\CORP1\MAP_REC\DATA) (E)	+	• []			3
File name: OneLine.xlsx			<ul> <li>All Files (".")</li> </ul>		

**81.** If you have a Terms and Conditions document signed by the customer. You can upload it here. You can find the Terms and Conditions document at: <u>http://www.sdge.com/nem-documents</u>. Click the **Browse...** button to search for signed Terms and Conditions document for the active application.





Note: for each successful upload, you will see a notification to the right of the upload.

## Choose File to Upload

Organize 👻 New folder					1	<b>油・</b> 日	
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Downloads			ewenti-d01 - Shor			2 KB	
3 Recent Places			ve Directory User		uters	2 KB	Shor
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Libraries		A 108				3 KB	Sho
Documents	- 14	A Net	work Connect			1 KB	Shor
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Videos		and the second se	ionID.docx			13 KB	Mici
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File name:					All Files (".")		

82. Locate and select the file for the terms and conditions document.



# Choose File to Upload

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Desktop	DIIS_NEM_UserGuide_Contrctr.docx	22,344 KB	
Downloads	PendingRCFswBilling Cycle_04-16-15.xlsx	10 KB	
🖳 Recent Places	Superceding Apps.accdb	2,772 KB	
	A Superceding Apps.laccdb	1 KB	
📃 Desktop	Superceding Apps_Backup.accdb	1,784 KB	
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Documents	App Copies.xlsx	11 KB	M
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Pictures	DIIS Phase 3 Release 1 Release Notes.docx	42 KB	M
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83.

Click the Open button.



	DIIS S Application Summary NEM Application <= 30 K	W - Step 6		
	Application: 68713 - Status: DRAFT			
	Step 6 - Upload Documents			
	Please upload the following documents:			
	(File formats - Microsoft Office Visio, Microsoft Word, Mic	crosoft Excel, PDF, JPEG)		
	* One Line Diagram:	Browse App Copies.xlsx		upload
	Terms & Conditions Document:	Browse No file selected.		upload
	* Digital Photo of the Warning Plaque:	Browse No file selected.		upload
		Print Preview	Back	Submit
84.	Click upload button	load		



DIIS > Application Summary > NEM Application <= 30 KW	- Step 6	
Application: 68713 - Status: DRAFT		
Step 6 - Upload Documents		
Please upload the following documents:		
(File formats - Microsoft Office Visio, Microsoft Word, Micro	soft Excel, PDF, JPEG)	
* One Line Diagram:	Browse No file selected.	upload
Terms & Conditions Document:	Browse No file selected.	upload
* Digital Photo of the Warning Plaque:	Browse No file selected.	upload
	Print Preview Ba	Submit

85. Click the Browse... button to search for the picture of the Warning Plaque file for the active application.

# Choose File to Upload

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1 Recent Places	1	E ES	ueZone Session	Manager			1 KB	Shor
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**86.** Select the picture of the Warning Plaque file.



## **Choose File to Upload**

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Organize 🔹 New folder			三 • []	1 0
🔆 Favorites		Name	Size	Item
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1 Recent Places		BlueZone Session Manager	1.0	8 Shor
		B DB	3 K	I Shor
🞲 Libraries		🔗 Network Connect	1.6	B Shor
Documents	1.0	10 Remote Desktop Connection	2 K	5 Shor
ab Music		🔁 Warning Plaque.pdf	- 16 K	Adol
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Videos		EDW_Notes.docx	28 K	8 Micr
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87. Click the Open button.

*& Sempartizety: any	Interconnection Informa	tion System	
DIIS 3 Application Summary 3 NEM Ap	plication 4+ 30 KW - Step 6		
Application: 40356 - Datus: DPLAFT			
Step 6 - Upload Documents			
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One Une Diagrami	Bowse	Passage .	
* Station ID or Pole/Pad Numbers	(Bowes.,)	optend	Successful, 40356-station.docx is uploaded.
	C Users CMilaber Des Bouse	spinal	
<ul> <li>Digital Photo of the Warning Plaquer</li> </ul>			

88.

Click upload button



Please upload the following documents:			
(File formats - Microsoft Office Visio, Micros	soft Word, Microsoft Excel, PDF, JPEG)		
* One Line Diagram:	Browse	upload	
* Station ID or Pole/Pad Number:	Browse	upload	
Digital Photo of the Warning Plaque:	Browse	upload Successful, 40 uploaded.	356-meter.pdf is
	Print Preview	Back	Submit

89.

#### **Print Preview**



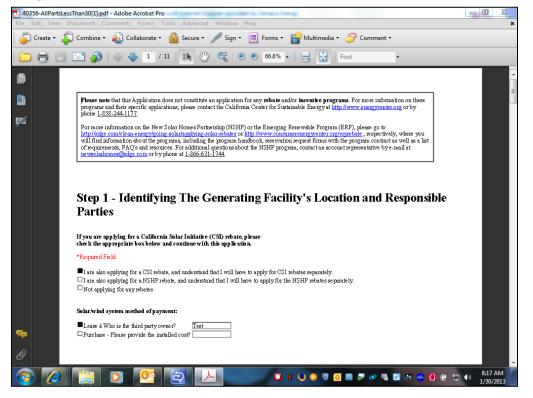
A Print Preview button has been provided if you wish to review or print a copy of the application for your customer.

#### **File Download**

File Down	load
Do уо	u want to open or save this file?
	Name: 40356-AllPartsLessThan30.pdf Type: Adobe Acrobat Document From: <b>diisd.sdge.com</b>
	Open Save Cancel
?	While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. What's the risk?
90.	Click Open button Open



#### **Sample of Print Preview**



91.

#### Application Sample

(Rie formats - Microsoft Office Visio, Microsoft Word	L MIDTOROTI EXCER. PEP, 3PEO		
* One Line Diagram	Brywse	spinal.	
* Station ID or Pole/Pad Number	(Browne	spinat	
* Digital Photo of the Warning Plaque:	Browse .	optical	Successful, 40336-meter.pdf uploaded.
	Point Previous		1

Submit

92.

Click Submit button



## Your recently submitted SDG&E application - Message (HTML)

Subject: Your recently submitted SDG&E application	
83 Application Id:40334	- -
Date: 01/28/2013	
Service Address: 2590 This e-mail is to inform you that San Diego Gas & Electric has received your solar application. Before any further processing will be done on application, you will need to validate your identity and accept the Net Energy Metering terms and conditions found at this webpage. <u>https://diisd.sdge.com/DIIS/faces/diistclogin.jsf</u>	your =
Please have the following pieces of information available to validate your identity and to accept the Net Energy Metering terms and condition	ons:
<ol> <li>Your SDG&amp;E electric account number</li> <li>The last four digits of your Social Security Number or Tax ID</li> <li>The billing zip code found on your SDG&amp;E bill</li> <li>Once you have validated your identity and accepted the Net Energy Metering terms and conditions, you will be able to download your Net I Metering application. Should any questions arise, please don't hesitate to contact us.</li> </ol>	Energy
Thank you, Net Energy Metering Team	•
1 See more about: netmetering@semprautilities.com.	28 ^

**93.** You should receive an email with your Application confirmation.

#### Net Energy Metering | San Diego Gas & Electric

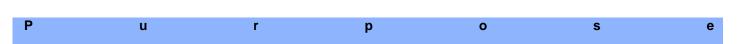
SDG	*	Loaput
A & Sempra Energy uny	, Distribution Interconnection Information S	ystem
	40356 is submitted	
On to Nome Page		
SDOM and San Diego The Trademarks used	Gas & Electric are registered trademarks of San Diego Gas & Elect herein are the property of their respective owners. All rights reser	tric Company-81998-2013 San Diego Gas & Electric Company- rved.

**94.** Click the "Logout" link and Sign out from My Partners.



You should receive a message confirming your acceptance of the application by the DIIS system.





Use this procedure as step by step instructions to assist you when applying for a client to receive the "Traditional Process" approval for NEMs program on systems less than or equal to 30kw.

#### Contact

If you have further concerns or questions in the application process, please contact the NEM group at 1-858-636-5585 or netmetering@semprautilities.com.

#### Menu Path

Use the following menu path to begin this transaction:

https://mypartners.sdge.com



1. Start the transaction using the menu path or transaction code: https://mypartners.sdge.com/

	Sempra Energy usay"	myPartners			
	Sign In				
2 -	New User? <u>Register now</u>	User ID <sub>E</sub> Password:	Forgot your user ID? Forgot your password?		
			Submit		
	Help   Legal Policy   Privacy Polic	<u>cv</u>		ନ୍ତ 2001-2005 San Diego Gas ଝ Electric. All rights reserved.	

**2.** As required, complete/review the following fields:

Field	R/O/C	Description	
User ID:	R	<b>Example:</b> JTSmith	
		ſ	If you have forgotten either your User ID or Password click on the links below.



Sempra Energy usey	myPartners	
Sign In		
Enter Login Information		
New User? <u>Register now</u>		
	User ID: JTSmith Forgot your user ID?	
	Password: Forgot your password?	
	Submit	
Help   Legal Policy   Privacy Po		
		© 2001-2005 San Diego Gas & Electric. All rights reserved.

**3.** As required, complete/review the following fields:

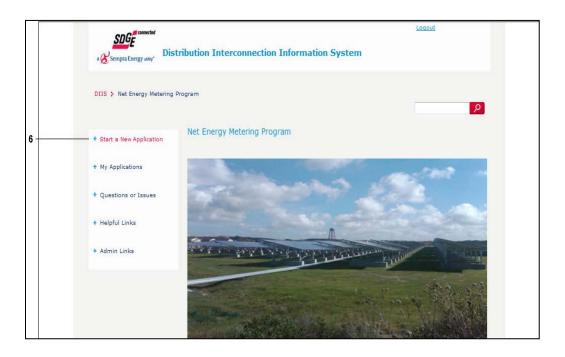
Field	R/O/C	Description
Password:	R	Example:

		*
Sign In		
Enter Login Information		
New User? <u>Register</u>		
	User ID: JTSmith Forgot your user ID?	
	Password: •••••• Forgot your password?	
4	Submit	
Help   Legal Policy	Privacy Policy	
	@ 2001-2005 San Diego Gas & Electric. All rights reserved.	
		-
2		
4.	Click the "Submit" button Submit	



	SDGE CON	nnected "utility"	myF	Partners			
	myPartners	Profile	Contact Us	Change Password	Enrol		» <u>Sian Out</u>
	Hello, Joe S Projects	mith				Quick Links	
5 -	DIIS					Contact MyPartners Help Desk           Help with myPartners	
	View the <u>Legal Policy</u> an	d <u>Privacy Policy</u>	1	Partners List   Profile	<u>Contact Us</u>	Helm   Finance Parsmond   Emol   Sian Dut © 2001-2005 San Dieco Gas & Electric	
						⊜ 2001-2005 San Diego 6as 6 Electric All rights reserved	

# 5. Click the "DIIS" link.

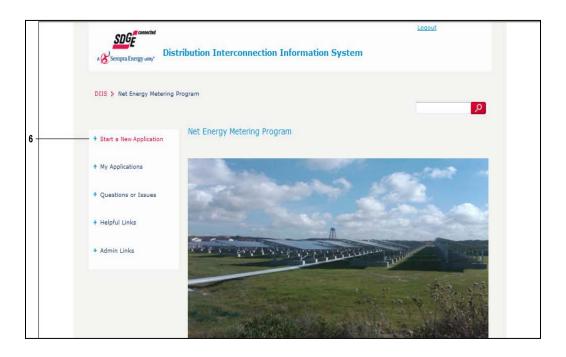


6. Click the "Start a New Application" link.



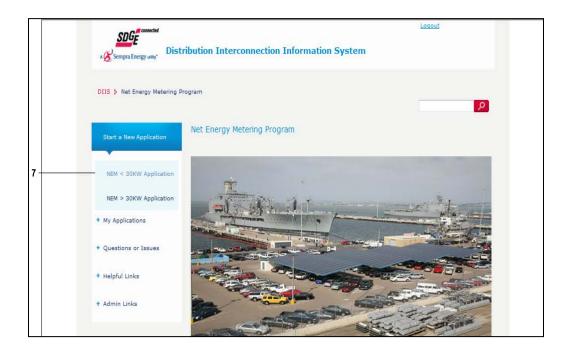
SDGF seminar Energy any	
myPartners Profile Contact Us Change Password Errol	» <u>Sign Out</u>
Hello, Joe Smith Projects Quick Links DIIS DIIS DIIS DIIS DIIS DIIS DIIS DII	
Partness List   Portlis   Contact List   Holis   Cannas Paseword   Enroll   Sian.Dut Wew the Ligal Felloy and Privacy Pelloy © 2001-2005 San Dispo Gars & Efective All circles prevents All circles pr	1
	MyPartners       Profile       Contact Us       Change Password       Errol         Hello, Joe Smith       Quick Links       Quick Links       Projects       Project

# 5. Click the "DIIS" link.



6. Click the "Start a New Application" link.





7. Click the "NEM <30KW Application" link.

Pursuant to California Public Utilities Commission (CPUC) Decision R.12-11-005, SDG&E is required to provide certain data to the CPUC or its contractors regarding NEM Customers, including but not limited to customer identification information, contractor identification information, system ownership status, cost, etc. By filling out and executing this Application, you authorize SDG&E to release any and all information contained herein to the CPUC and/or its contractor without further notification or consent. Step 1 - Identifying The Generating Facility's Location And Responsible Parties If you are participating in a California rebate program, please check the appropriate option below and continue with this application. \*Required Field I am not participating in a California rebate program, and understand that I will have to apply for a California rebate program separately.

8. Click the radio button for which rebate scenario applies to this application.



Please state the ownership type of the NEM Generating Facility (Third Party or Customer): "Required Field	
Third Party Owned     Customer Owned	
Claimed Federal Investment Tax (ITC) cost basis:	
Please provide the Contractor's name at the time of the sale:	
Please provide the third-party contract type:	
⊖ Lease	
O Pre-Paid Lease	
○ Other	
Please specify:	

**9.** Select the ownership type – Third Party Owned or Customer Owned. Additional questions will follow for both. For Third Party Owned, the Federal Investment Tax (ITC) cost basis, the Contractor's name at the time of sale, and the third-party contract type are required. For customer owned, the sales price and whether the system was Property Assessed Clean Energy (PACE) financed is required.



B. Description of Service (This Agreement is being filed for, check all that apply):
Required Field
A New NEM Generating Facility - new request for interconnection (at an existing service)
A New NEM Generating Facility - new request for interconnection in conjunction with a new service. An Application for Service must be completed. Additional fees may be required if a service or line extension is required (in accordance with SDG&E Electric Rules 15 and 16). Please contact SDG&E at 1-800-411-7343.
□Physical Changes to an Interconnected NEM Generating Facility - request for modification of interconnection due to changes to NEM Generating Facilities with previous approval by SDG&E (for example, adding PV panels, changing inverters/turbines or changing load and/or operations).
A New NEM Generating Facility Paired with New Energy Storage 10 Kilowatts or less - new request for interconnection at an existing service for both an NEM Generating Facility and paired with energy storage of 10 kW or less. Note that an energy storage system greater than 10 kilowatts or one operating as a standalone system not paired with an NEM Generating Facility, requires a different applicationform. For a Rule 21 standalone energy storage not exporting for resale, please use form 142-05203 or its successor form. However, for a Rule 21 standalone energy storage system exporting for resale, please use form 142-05201 or its successor form.
An Existing NEM Generating Facility Paired with New Energy Storage 10 Kilowatts or less - a new request for interconnection of an energy storage device paired with a previously approved NEM Generating Facility that has already been given permission to operate.
A NEM Aggregation Generating Facility (if checked, please also complete Form 142-02769, the NEM Aggregation Form)
An Interconnection under Direct Access (DA) - a new request for interconnection by a DA customer. Customer applying for NEM who are served under "Direct Access by an Energy Service Provider (ESP) must contact their ESP directly for information regarding the ESP's Net Energy Metering program.
An Interconnection under Community Choice Aggregation Service (CCA Service) - a new request for interconnection by a CCA Service customer. Customer applying for NEM who are served under Community Choice Aggregation Service by a Community Choice Aggregator (CCA)

**10.** Select the application type where applicable

C. Customer Generating Facility Information:		
* Required Field		
* Customer Account Number:	1234567891 (Must match SDG&E Bill) 0	
Customer Meter Number: (* Required for active accounts)	(Must match SDG&E Bill)	11
Customer First Name:	(Must match SDG&E Bill)	
* Customer Last Name:	(Must match SDG&E Bill) 0	
* Customer Street Number:	(Must match SDG&E Bill) 🛛 🖗	
* Customer Street Name:	(Must match SDG&E Bill) 🛛 🔞	
* Customer City:		
Customer State:	CA	
* Customer Zipcode:		
	(12245672020)	

**11.** If you need help finding the following information, Click on the





• Samples of where you can find this data will pop-up for your convenience.

	C. Customer Generating Facility	Information:	
	* Required Field		
13 ·	Customer Ar	count Number:	(Must match SDG&E Bill)
	Customer (* Required for a	Meter Number: active accounts)	(Must match SDG&E Bill) 🛛 🖗
	* Custon	ner First Name:	(Must match SDG&E Bill)
	* Custon	ner Last Name:	(Must match SDG&E Bill)
	* Customer	Street Number:	(Must match SDG&E Bill)
	* Custome	er Street Name:	(Must match SDG&E Bill)
	*	Customer City:	
	c	ustomer State:	CA
	* Cus	tomer Zipcode:	
		(M. 1.1. B)	(1224557000)

**13.** As required, complete/review the following fields:

Field R/O/C Description



Field	R/O/C	Description
* Customer Account Number:	R	<b>Example:</b> 1234567891

		C. Customer Generating Facility Information:	
		* Required Field	
		* Customer Account Number:	1234567891 (Must match SDG&E Bill)
14 -	-	Customer Meter Number: (* Required for active accounts)	(Must match SDG&E Bill) @
		* Customer First Name:	(Must match SDG&E Bill) 🛛 🔞
		* Customer Last Name :	(Must match SDG&E Bill) 🔞
		* Customer Street Number:	(Must match SDG&E Bill)
		Customer Street Name:	(Must match SDG&E Bill)
		* Customer City:	
		Customer State:	CA
		* Customer Zipcode :	
		* Customer Users (Mabile Dhases	(122/05/2000)

**14.** As required, complete/review the following fields:

Field	R/O/C	Description
(* Required for active accounts)	R	<b>Example:</b> 12345678

	C. Customer Generating Facility Information:	
	* Required Field	
	* Customer Account Number:	1234567891 (Must match SDG&E Bill)
	Customer Meter Number: (* Required for active accounts)	12345678 (Must match SDG&E Bill)
15 -	* Customer First Name:	(Must metch SDG&E Bill)
	* Customer Last Name:	(Must match SDG&E Bill)
	* Customer Street Number:	(Must match SDG&E Bill)
	* Customer Street Name:	(Must match SDG&E Bill)
	* Customer City:	
	Customer State:	CA
	* Customer Zipcode:	
	* Customer Users (Multile Phone	(1004567000)



Field	R/O/C	Description
* Customer First Name:	R	<b>Example:</b> Jane

	C. Customer Generating Facility Information:
	* Required Field
	Customer Account Number: 1234567891 (Must match SDG&E Bill)
	Customer Meter Number: (* Required for active accounts) 12345678 (Must match SDG&E Bill)
	Customer First Name: Jane (Must match SDG&E Bill)
16	Customer Last Hame:     [     [     (Must match SDG&E Bill)     @
	* Customer Street Number: (Must match SDG&E Bill)
	Customer Street Name:     (Must match SDG&E Bill)
	* Customer City:
	Customer State: CA
	Customer Zipcode:

**16.** As required, complete/review the following fields:

Field	R/O/C	Description
* Customer Last Name:	R	<b>Example:</b> Doe

Γ		C. Customer Generating Facility Information:
		* Required Field
		Customer Account Number:     [1234567891] (Must match SDG&E Bill)
		Customer Number: 12345678 (Must match SDG&E Bill) @
		Customer First Name: Jane (Must match SDG&E Bill)
		Customer Last Name: Doe (Must match SDG&E Bill)
17 -	-	Customer Street Number: (Must match SDG&E Bill)
		Customer Street Name:     (Must match SDG&E Bill)
		* Customer City:
		Customer State: CA
		* Customer Zipcode:
		\$ Curliners (In File Disease (14.2)



Field	R/O/C	Description
* Customer Street Number:	R	Example: 123

	C. Customer Generating Facility Information:	
	* Required Field	
	* Customer Account Number:	1234567891 (Must match SDG&E Bill)
	Customer Meter Number: (* Required for active accounts)	12345678 (Must match SDG&E Bill) @
	* Customer First Name:	Jane (Must match SDG&E Bill)
	* Customer Last Name:	Doe (Must match SDG&E Bill)
	* Customer Street Number:	123 (Must match SDG&E Bill)
18 -	* Customer Street Name:	(Must match SDG&E Bill)
	* Customer City:	
	Customer State:	CA
	* Customer Zipcode:	

**18.** As required, complete/review the following fields:

Field	R/O/C	Description
* Customer Street Name:	R	<b>Example:</b> 1st Fake st.

	C. Customer Generating Facility Information:
	* Required Field
	* Customer Account Number: 1234567891 (Must match SDG&E Bill)
	Customer Meter Number: (* Required for active accounts) 12345678 (Must match SDG&E Bill)
	* Customer First Name: Jane (Nust match SDG&E Bill)
	Customer Last Name: Doe (Must match SDG&E Bill)
	Customer Street Number: 123 (Must match SDG&E Bill)
	Customer Street Name: 1st Fake st. (Must match SDG&E Bill)
19	* Customer City:
	Customer State: CA
	* Customer Zipcode:



Field	R/O/C	Description
* Customer City:	R	<b>Example:</b> San Diego

	* Customer Street Number:	123 (Must match SDG&E Bill)	
	* Customer Street Name:	1st Fake st. (Must match SDG&E Bill)	
	* Customer City:	San Diego	
	Customer State:	CA	
20 -	* Customer Zipcode:	-[	
	* Customer Home/Mobile Phone:	(1234567890)	
	Customer Business Phone:	(1234567890) or (1234567890 X1234)	
	Customer Fax:	(1234567890)	
	* Customer Email Address:		
	* Confirm Customer Email Address:		
	D. Contractor Information:		
	Contractor:	Joe Smith	

Field	R/O/C	Description
* Customer Zipcode:	R	Example: 92123



* Customer Street Number:	123 (Must match SDG&E Bill)
* Customer Street Name:	1st Fake st. × (Must match SDG&E Bill)
* Customer City:	San Diego
Customer State:	СА
* Customer Zipcode:	92101
21 * Customer County:	San Diego (San Diego or Orange)

Field	R/O/C	Description
* Customer County:	R	Example: San Diego or Orange (must be exactly one of the two.)

22	* Customer Home/Mobile Phone:	6196196666 <i>(1234567890)</i>	
	Customer Business Phone:	(1234567890) or (1234567890 X1234)	
	Customer Fax:	(1234567890)	
	* Customer Email Address:	sbhide@semprautilities	
	* Confirm Customer Email Address:	sbhide@semprautilities	
	* Please indicate which sector best represents the Customer:	Residential	



## **22.** As required, complete/review the following fields:

Fie	ld		R/O/C	Description
* C	ustomer Home/Mobile Phone:		R	Example: 8585556543
23	* Customer Email Address:	sbhide@semprautilities		
	* Confirm Customer Email Address:	sbhide@semprautilities		
	* Please indicate which sector best represents the Customer:	Residential		

# **23.** As required, complete/review the following fields:

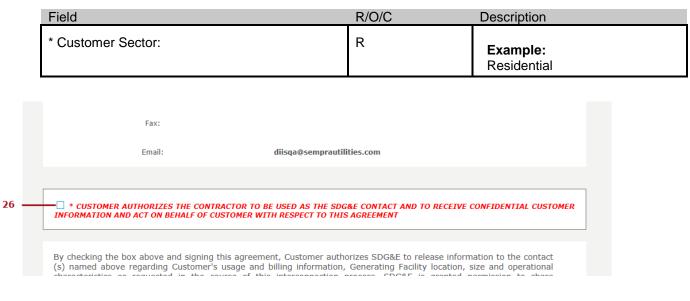
Fie	ld	R/O/C	Description
* C	ustomer Email Address:	R	Example: JDoe@gmail.com
	* Customer Email Address: sl	ohide@semprautilities	
24	* Confirm Customer Email Address:	phide@semprautilities	
	* Please indicate which sector best represents the Customer:	Residential	

Field	R/O/C	Description
* Confirm Customer Email Address:	R	<b>Example:</b> JDoe@gmail.com



	* Customer Email Address:	sbhide@semprautilities
	* Confirm Customer Email Address:	sbhide@semprautilities
25	* Please indicate which sector best represents the Customer:	Residential

### **25.** As required, complete/review the following fields:



26.

Read and check if you agree.

Review Contractor Information.



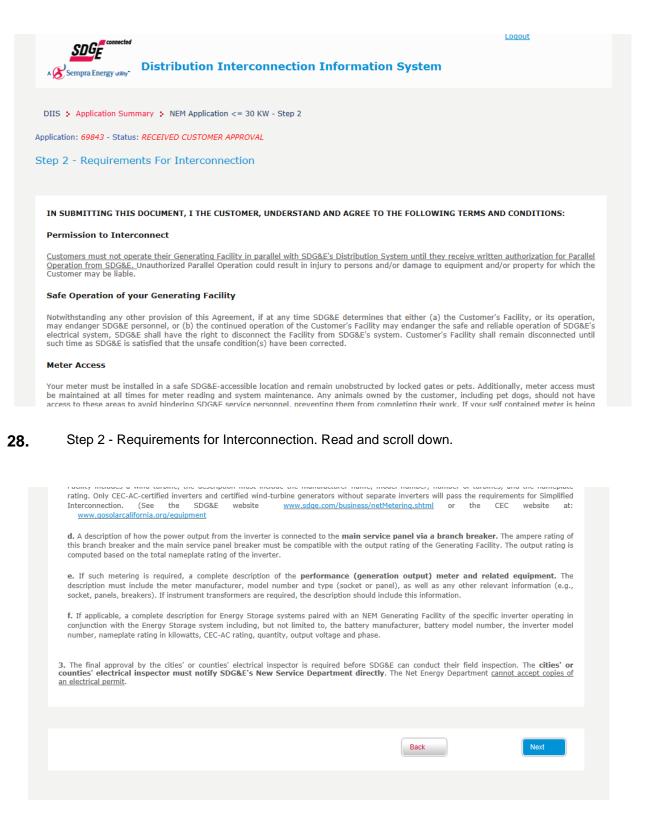
	TRACTOR TO BE USED AS THE SDG&E CONTACT AND TO RECEIVE CONFIDENTIAL CUSTOME CUSTOMER WITH RESPECT TO THIS AGREEMENT
(s) named above regarding Customer characteristics as requested in the information with authorized recipients Contact(s) are also authorized to cha charges to Customer. Should custor	g this agreement, Customer authorizes SDG&E to release information to the contact 's usage and billing information, Generating Facility location, size and operational course of this interconnection process. SDG&E is granted permission to share for a period of three years from the date this agreement is received by SDG&E. nge rate schedules served under and metering arrangements which may result in ner wish to select a different authorization period, Customer may utilize the er Information or Act on a Customer's Behalf," which may be found gy/apply-nem/apply-nem-resources
	G&E to release to the California Energy Commission (CEC) information regarding r name and Generating Facility location, size, and operational characteristics, as to the CEC's rules and regulations.
	the Generating Facility described above and installed at the above location. The ed or connected to SDG&E's system at any other location without SDG&E's express
	design, installation, operation, and maintenance of the Generating Facility and shall rnmental authorizations and/or permits.
	Back

Next

After reading this section, click the "Next" button

27.







Next

**29.** Once this section is read, click the "Next" button



30.



Read section A.



SDGE connected	<u>Loqout</u>
A Sempra Energy unity	
DIIS > Application Summary > NEM Application <= 30 KW - Step 3	
Application: 69843 - Status: RECEIVED CUSTOMER APPROVAL	
Step 3 - General Facility And Rate Information	
A.Your current Electric Rate Schedule.	
Historical and current electrical rate information may be found at: <a href="http://www.sdde.com/business/ratesTariffs.shtml">http://www.sdde.com/business/ratesTariffs.shtml</a> . D rate schedule and metering arrangement, an installation fee and/or reprogramming fee may be required to provide Net Er rates and rate design, including the rates and rate design reflected in this Tariff, are subject to change from time to time. into consideration when making any long term decisions based on rate structures that are currently in place.	nergy Metering. SDG&E
Customers will be billed monthly. Residential and small commercial customers may, at their option, pay an amount for en with the understanding that any and all payments will be exoculded at the completion of the true-up period. Agricultrarl, commercial customers must pay their total bills monthly. At the end of every twelve (12) billing cycles, or other reconcilla Schedule NEM, customer's charges will be totaled including: (1) any unpaid monthly non-energy charges, (2) the charge I consumption as defined in rate Schedule NEM. Customer's total payments for the twelve (12) billing cycles or other recon in Schedule NEM will then be subtracted from the total charges. Customer will then be billed for any balance due. In addit and Rates, including but not limited to Electric Rules 2, 14, 15, 16, and 21, Schedule NEM, and Customer's OAS may appi	medium and large tion period as provided in for any net-energy ciliation period as provided ion, SDG&E Electric Rules
For further information on understanding NEM billing, please visit SDG&E's Net Energy Metering website at: <u>http://www</u>	w.sdge.com/nem
B.Will this account be established in a new subdivision?*	
⊖ Yes	

**31.** Click the Yes/No radio button to answer section B.

B.Will this accour	t be established in a new subdivision?*
O Yes	• No
c will an alastria	
c.wiii an electric	vehicle recharging facility be included as part of the load at this location?*
$\bigcirc$ Yes	● No

**32.** Click the Yes/No radio button to answer section C.



0	res	•	No				
xpecte	d date	of Pro	ject Co	mpleti	on and	1 SDG8	&E's Receipt of Final, Building Permit for Generating Facility?*
03/27/2	015			1			
03/2/12	015		0				
5							
0	Apr		<b>∼</b>  20	15	~	0	
		Tu					is account?*
Su		Tu	We	Th	Fr	Sa	nis account?*
Su O	Мо		We 1	Th 2	Fr 3	Sa 4	
Su 0 5	Mo 6	7	We 1 8	Th 2 9	Fr 3 10	Sa 4 11	
Su O	Mo 6		We 1	Th 2	Fr 3	Sa 4	
Su 0 5	Mo 6 13	7	We 1 8	Th 2 9	Fr 3 10	Sa 4 11 18	

**33.** Select expected date of project completion. The date must be equal or greater than today's date, otherwise an error will appear.



**34.** Click the Yes/No radio button to answer section E.



○ Yes			
⊖ Yes	● No		
G.Are you on a	Demand Response program?*		
2			
⊖ Yes	• No		
		Back	Next
		BACK	Next

**35.** Click the Yes/No radio button to answer section F.

F.Are there any possible meter access issues?*	
● Yes ○ No	
* When selecting options, hold down the control key w Meter relocation No Key Way Dog Key Way	hile clicking the appropriate selections. Access to Applicant's Premises: Utility shall at all times have the right to enter and leave Applicant's Premises for any purpose connected with the furnishing of electric service and the exercise of any and all rights secured to it by law, or under utility's tariff schedules. For more information, please visit SDG&E Electric Rule 16
G.Are you on a Demand Response program?*	
○ Yes    ● No	
	Back

36. Select all that apply if you answered "Y" on section F. (Press "Ctrl" + Click option in list for multi-select).



● Yes ○ No	
When selecting options, hold down the control key v deter relocation to Key Way Dog Key Way	<ul> <li>while clicking the appropriate selections.</li> <li>Access to Applicant's Premises: Utility shall at all times have the right to enter and leave Applicant's Premises for any purpose connected with the furnishing of electric service and the exercise of any and all rights secured to it by law, or under utility's tariff schedules. For more information, please visit SDG&amp;E Electric Rule 16</li> </ul>
re you on a Demand Response program?*	
e you on a Demand Response program?*  • Yes  No Please specify the program you are on : NEM	
● Yes ○ No	ee: "http://www.sdge.com/aboutus/longterm/longtermDemandResponse.shtml")

**37.** Click the Yes/No radio button to answer section G. If you select "Yes", Please specify the program.

F.Are there any	possible meter access issues?*			
O Yes	• No			
G.Are you on a l	Demand Response program?*			
O Yes	• No			
			Back	Next



DIIS : Application Summary : NEM Application <= 30 KW - Step 4         Application: 69843 - Status: RECEIVED CUSTOMER APPROVAL         Step 4 - Description Of The Generating Facilities         A. AC Disconnect Switch         (see Part II, Section A.2.A above for policy on disconnect switches) List the AC disconnect switch that will be used at this Generating Facility (Enter N/A if not applicable).         Disconnect Switch Manufacturer       Disconnect Switch Model Number         Disconnect Switch Rating(amps)	Click Next button	Next	
Step 4 - Description Of The Generating Facilities         A. AC Disconnect Switch         (see Part II, Section A.2.A above for policy on disconnect switches) List the AC disconnect switch that will be used at this Generating Facility (Enter N/A if not applicable).	DIIS 🔅 Application Summary 🗧 NEM Application	on <= 30 KW - Step 4	
A. AC Disconnect Switch (see Part II, Section A.2.A above for policy on disconnect switches) List the AC disconnect switch that will be used at this Generating Facility (Enter N/A if not applicable).	Application: 69843 - Status: RECEIVED CUSTOMER	R APPROVAL	
(see Part II, Section A.2.A above for policy on disconnect switches) List the AC disconnect switch that will be used at this Generating Facility (Enter N/A if not applicable).	Step 4 - Description Of The Generati	ing Facilities	
N/A if not applicable).	A. AC Disconnect Switch		
Disconnect Switch Manufacturer     Disconnect Switch Model Number     Disconnect Switch Rating(amps)		disconnect switches) List the AC disconnect switch th	nat will be used at this Generating Facility (Enter
Disconnect Switch Manufacturer Disconnect Switch Model Number Disconnect Switch Rating(amps)			
	Disconnect Switch Manufacturer	Disconnect Switch Model Number	Disconnect Switch Rating(amps)
			·

## **39.** As required, complete/review the following fields:

Field	R/O/C	Description
Disconnect Switch Manufacturer	R	<b>Example:</b> Manufacturer A Company

DIIS > Application Summary > NEM Application <= 30 KW - Step 4							
pplication: 69843 - Status: RECEIVED CUSTOMER APPROVAL							
Step 4 - Description Of The Generating Facilities							
A. AC Disconnect Switch							
(see Part II, Section A.2.A above for policy on $\alpha$ N/A if not applicable).	lisconnect switches) List the AC disconnect switch th	nat will be used at this Generating Facility (Enter					
Disconnect Switch Manufacturer	Disconnect Switch Model Number	Disconnect Switch Rating(amps)					
B. Basic Single-Line Diagram (SLD) for NEM Ge	enerating Facilities *						

Field	R/O/C	Description
Disconnect Switch Model Number	R	Example: ZP-2



DIIS > Application Summary > NEM Application <= 30 KW - Step 4						
pplication: 69843 - Status: RECEIVED CUSTOMER APPROVAL						
Step 4 - Description Of The Generating Facilities						
A. AC Disconnect Switch						
(see Part II, Section A.2.A above for policy on o N/A if not applicable).	disconnect switches) List the AC disconnect switch th	nat will be used at this Generating Facility (Enter				
Disconnect Switch Manufacturer	Disconnect Switch Model Number	Disconnect Switch Rating(amps)				
	1					

- B. Basic Single-Line Diagram (SLD) for NEM Generating Facilities \*
- 41.

Field	R/O/C	Description
Disconnect Switch Rating(amps)	R	<b>Example:</b> 30



B. Basic Single-Line Diagram (SLD) for NEM Generating Facilities *	
I certify that the SLD below and the equipment information in Step 4 accurately represent the Customer's service and the Generating Facility (there are no other Generating Facilities connected to the service.	○ I will submit a custom SLD for one or more of the following reasons: there is/are existing Generating Facility(ies) connected to this service, I am modifying an existing Generating Facility, or the Basic SLD does not accurately reflect the project.
Generator Inverter Commended. Inverter AC Commended. Inverter Required if applicable) Commended. Main Breaker PV Breaker	

**42.** Select the radio button that applies in Section B. If the system matches, the standard one-line diagram, then no upload of a custom one-line diagram is required in Step 6. If the system does not match the standard one-line diagram, you will be required to upload a custom one-line diagram in Step 6.

Inverters interconnected at all the inverters that will b		DG&E.							
aggregate Generating Facil	ity capacity exceeds	ch do not meet the UL and ' 15% of the peak load on the ail a study, additional equipme	distrib	ution line sectio	n as deso	ribed in E			
Inverter Manufacturer	Inverter Model Number	Inverter CEC-AC Rating (per unit)		antity of verters	Weigh Effcier		Single or T Phase?	hree	Action
nter Inverter Equipment:									
Inverter Manufacti	urer	Inverter Model Number		Quantity Inverter			le or Three Phase?		
Alpha Technologies	▼ Solar	is 3500 XP	~			Please	select 🗸	Ad	d

**43.** Click Inverter Manufacturer dropdown and select.



st all the inverters that will	d with SDG&E * be interconnected to SD	G&E.				
aggregate Generating Fac	cility capacity exceeds 1	h do not meet the UL and 'i 5% of the peak load on the iil a study, additional equipmo	distribution line sect	ion as descri		
Inverter Manufacturer	Inverter Model Number	Inverter CEC-AC Rating (per unit)	Quantity of Inverters	Weighte		hree Actio
	Number					
ter Inverter Equipment:		Inverter Model Number	Quanti	ty of	Single or Three Phase?	]
ter Inverter Equipment:	turer Protec Protec Protec		Quanti	ty of iers	Single or Three	Add

44.

#### Select the Inverter's Model Number.

	be interconnected to SI	DG&E.				
aggregate Generating Faci	ility capacity exceeds 1	ch do not meet the UL and ' 15% of the peak load on the ail a study, additional equipm	distribution line sectio	n as described in E		
Inverter Manufacturer	Inverter Model Number	Inverter CEC-AC Rating (per unit)	Quantity of Inverters	Weighted Effciency	Single or Three Phase?	Acti
er Inverter Equipment:						
er Inverter Equipment: Inverter Manufact	turer	Inverter Model Number	Quantity Inverte		le or Three Phase?	



## **45.** As required, complete/review the following fields:

Field		R/O/C	Description	
Quantity of Inverters		R	<b>Example:</b> 12	
C. Inverters interconnected with SDG&E List all the inverters that will be interconnect				
aggregate Generating Facility capacity e	ers which do not meet the UL and 'IEEE' xceeds 15% of the peak load on the distril may entail a study, additional equipment, a	oution line section as des	cribed in Electric Rule 21 (Section I.6.)	
Inverter Inverter Manufacturer Number		uantity of Weig verters Effcie		
Enter Inverter Equipment:				
Inverter Manufacturer	Inverter Model Number	Quantity of Inverters	Single or Three Phase?	
AEG Power Solutions	Protect MPV.015.01	12	Please select Add Single Phase Three Phase	

**46.** Select Phase from list.



all the inverters that will b	e interconnected to SI	DG&E.					
aggregate Generating Facili	ity capacity exceeds 1	ch do not meet the UL and .5% of the peak load on the ail a study, additional equipm	distribution	n line section as o	described in Ele		
Inverter Manufacturer	Inverter Model Number	Inverter CEC-AC Rating (per unit)	Quant Invert		ighted ciency	Single or Three Phase?	Actio
ar Inverter Equinment:							
er Inverter Equipment: Inverter Manufactu	ırer	Inverter Model Number		Quantity of Inverters		e or Three hase?	

#### 47.

Click Add button Add . This is an important step! Your inverter will not be added until you click on the add button. If you proceed with the application without doing this, an error message will appear and you will be stuck on Step 5!

all t	he inverters that will b	pe interconnected to SDO	5&E.					
aggr	egate Generating Faci	lity capacity exceeds 15	do not meet the UL and % of the peak load on the	e distrib	ution line sec	tion as desc	ribed in Electric Rule 21 (	
requ	ire a Supplemental k	<b>teview</b> which may entai	l a study, additional equipr	nent, an	ia/or other re	quirements.		
	Inverter Manufacturer	Inverter Model Number	Inverter CEC-AC Rating (per unit)		antity of erters	Weighte Effciency		Action
1	AEG Power Solutions	Protect MPV.015.01	15000.0	12		0.965	Single	Delete
er In	verter Equipment:							-
	Inverter Manufact	urer I	nverter Model Number		Quanti Inver		Single or Three Phase?	
							Single Phase V	

**48.** If you made an error, click the "Delete" link, correct and re-add the corrected Inverter.



				w. If the Panels are not more spaces is needed).	all identical r	nodules, list the to	otal capacity connected	l to each
	PV Panel Manufacturer	PV Panel Model	PV Panel CEC- AC Rating (per Unit)	PV Panel Nameplate Rating (per unit)	Quantity PV Panels		Inverter number from (C) above	Actio
	V:							
nter P				PV Panel Model		Quantity of PV	Inverter number	
nter P	PV Panel Manu	ıfacturer		FV Fallel Model		Panels	from (C) above	

# **49.** Select PV Panel Manufacturer from the dropdown.

List the photovoltaic (PV inverter you listed above				all identical mod	ules, list the to	otal capacity connecte	d to each
PV Panel Manufacturer	PV Panel Model	PV Panel CEC- AC Rating (per Unit)	PV Panel Nameplate Rating (per unit)	Quantity of PV Panels	Total Capacity (kW)	Inverter number from (C) above	Actio
ter PV: PV Panel Man	ufacturer		PV Panel Model	Qui	antity of PV Panels	Inverter number from (C) above	
		alfasola	ar P6L60-220 ar P6L60-225	Qu			Add
PV Panel Man		alfasola alfasola alfasola alfasola alfasola alfasola alfasola	rr P6L60-220 rr P6L60-225 rr P6L60-230 rr P6L60-235 rr M6L60-240 rr P6L60-240 rr M6L60-245	Qu		from (C) above	Add
PV Panel Man		alfasola alfasola alfasola alfasola alfasola alfasola alfasola alfasola alfasola alfasola alfasola alfasola alfasola	IT P6L60-220 IT P6L60-225 IT P6L60-230 IT P6L60-235 IT M6L60-240 IT P6L60-240	Qu.		from (C) above	Add

50.

Select the PV Panel.



List		) panel informa		w. If the Panels are not more spaces is needed).	all identical modu	les, list the tota	I capacity connected	to each
	PV Panel Manufacturer	PV Panel Model	PV Panel CEC- AC Rating (per Unit)	PV Panel Nameplate Rating (per unit)	Quantity of PV Panels	Total Capacity (kW)	Inverter number from (C) above	Action
iter F		_			Qua	ntity of PV	nverter number	
	PV Panel Man	ufacturer		PV Panel Model			from (C) above	

### **51.** As required, complete/review the following fields:

Field	R/O/C	Description
Quantity of PV Panels Inverter number from (B) above	R	<b>Example:</b> 1

D. Photovoltaic Generator	Equipment						
List the photovoltaic (PV inverter you listed above					modules, list the to	tal capacity connected	to each
PV Panel Manufacturer	PV Panel Model	PV Panel CEC- AC Rating (per Unit)	PV Panel Nameplate Rating (per unit)	Quantity PV Pane		Inverter number from (C) above	Action
inter PV:					Quantity of DV		
PV Panel Man	ufacturer		PV Panel Model		Quantity of PV Panels	Inverter number from (C) above	
alfasolar		<ul> <li>✓ alfasol</li> </ul>	ar P6L60-220	~	12		Add

**52.** Select which Inverter the panels will be attached to. If only one set of inverters were entered, select 1. If there are two or more sets of inverters, select the number of the inverter that is applicable.

Field	R/O/C	Description
Inverter number from above (C)	R	<b>Example:</b> 1



Photovoltaic Generator List the photovoltaic (PV) inverter you listed above.	) panel informa			all identical mo	dules, list the tot	tal capacity connected	l to each
PV Panel Manufacturer	PV Panel Model	PV Panel CEC- AC Rating (per Unit)	PV Panel Nameplate Rating (per unit)	Quantity of PV Panels	Total Capacity (kW)	Inverter number from (C) above	Actior
er PV: PV Panel Manu	ıfacturer		PV Panel Model	Q	uantity of PV Panels	Inverter number from (C) above	
alfasolar		✓ alfasola	r P6L60-220	✓ 1	2		Add

**53.** Click Add button Add . This is an important step. Without clicking the Add button for the panels, you will be stuck on Step 4.

PV Panel Mounting: * Mixed   PV Panel Tracking Type: * Fixed   Tilt: * 6.30   Azimuth: * 3.60	What is the system output (DC - watts): *	100.23	$\supset$
Tilt: * 6.30	PV Panel Mounting: *	Mixed V	
	PV Panel Tracking Type: *	Fixed V	
Azimuth: * 3.60	Tilt: *	6.30	
	Azimuth: *	3.60	

**54.** Type in the DC output of the system in Watts.

Field	R/O/C	Description
What is the system output (DC – watts)	R	Example: 180,000



	What is the system output (DC - watts): *	100.23	
$\left( \right)$	PV Panel Mounting: *	Rooftop Tilt	)
	PV Panel Tracking Type: *	Please Select	

**55.** Select the PV Panel Mounting Type

	What is the system output (DC - watts): *	100.23
	PV Panel Mounting: *	Rooftop Tilt
(	PV Panel Tracking Type: *	Fixed V
	Tilt: *	
	Azimuth: *	

56. Select PV Panel Tracking Type



PV Panel Mounting: * Rooftop Tilt   PV Panel Tracking Type: * Fixed   Tilt: *		What is the system output (DC - watts): *	100.23
Tilt: *		PV Panel Mounting: *	Rooftop Tilt
		PV Panel Tracking Type: *	Fixed V
Azimuth: *	$\left( \right)$	Tilt: *	
		Azimuth: *	

**57.** If fixed, enter the Tilt and Azimuth of the system.



		Turbine acturer	Wind Turbine Model	Na Pa	ind Turbine ameplate ating kW ber unit)	Wind Turbine CEC-AC Rating (kW) per unit	Quantity of Wind Turbines	Total Capacity (KW)	Turbine Output Valtage	Singl or Thre Phas	number e from (C)	Action
nter Wi	nd Turbir	ne Equipme	nt:									
	urbine \	ne Equipme Wind Turb Model	Wind	ne eplate g kW	Wind Turbine CEC-AC Rating(kW) per unit	Quantity of Wind Turbines	Total Capacity(kW	) Turbine Output Valtage	Sing Thre	e or e Phase	Inverter number from (C) above	

**58.** For Wind Turbine, fill out all the table if present.

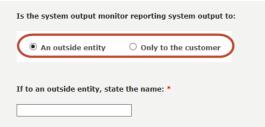
F. Service Panel Short Circuit Interrupting Rating	
For systems larger than 10 kW, what is the short circuit interrupting rating (SCIR) rating of the service panel connected to this generating facility? Short Circuit Interrupting Rating	
G. System Output Monitoring * Does the system have output monitoring?	
⊖ Yes	

59. For systems larger than 10 kW, enter the short circuit interrupting rating (SCIR) of the service panel.

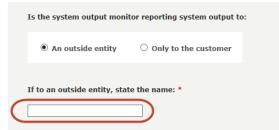


anel Short Circuit Interrupting Rating
ms larger than 10 kW, what is the short circuit interrupting rating (SCIR) rating of the service panel connected to this g facility? Short Circuit Interrupting Rating
Dutput Monitoring *
Suchar Monitoring *
stem have output monitoring?
• NO

**60.** Select radio button for the applicable choice for system output monitoring.



**61.** If yes, select where the monitoring system outputs.



62. If to an outside entity, state the name of the company.



Enphase		
H. Notices - Mailing Instruc	tions and Assistance	
I	f you prefer to mail the completed agreement,	it may be mailed directly to our NEM department at
Attentior Mail Cod P.O. Box		San Diego Gas and Electric Company Attention: Net Metering Team Mail Code CP52F 8316 Century Park Ct San Diego, California 92123
Back	Save Section	Next

63.

#### Save Section



If you need to save and complete the application at a later date, click on the "Save Section" button

If you would like to continue with the application, click on the "Next" button.

SDGF			Logout
	Distribution Inte	rconnection Information Sy	stem
DIIS 🕻 Application Summ	nary 🕻 NEM Application	<= 30 KW - Step 4	
opplication: 40334 - Status:	DRAFT		
Part IV - General Facili	ity And Rate Inform	nation	
A. AC Disconnect Switch			
(see Part II, Section A.2 Facility (Enter N/A if not a	2.A above for policy on applicable).	disconnect switches) List the AC disco	nnect switch that will be used at this Generating
Disconnect Switch M	lanufacturer	Disconnect Switch Model Number	Disconnect Switch Rating(amps)
Sluggy		DK-9	30



**64.** If you chose the "Save Section" option, proceed by clicking the "Logout" link follow the following steps to navigate back to this application to complete it at a later time.

#### myPartners Desk Top

SEMPTA Energ	onnected (y' utility"	myF	Partners			
myPartners	Profile	Contact Us	Change Password	Enroll		» <u>Sign Out</u>
Hello, outsid	euser admiı	n				
Projects					Quick Links	
DIIS					Contact MyPartners Help Desk       Help with myPartners	
			Dartmars   ist   Drofila	Contact Us	Is   Help   Change Password   Enroll   Sign Out	
View the Legal Policy	y and <u>Privacy P</u>		rarchers cise   rionie	concace os		
					⊚ 2001-2005 San Diego Gas & Electric. All rights reserved.	

**65.** Click the "Sign Out" link.

#### When you are ready to return to your application, go to: https://mypartnersd.sdge.com

A Sempra Energy using"	myPartners		
Sign In			
Enter Login Information			
New User? <u>Register now</u>		_	
	User ID:	Forgot your user ID?	
	Password:	Forgot your password?	
		Submit	
Help   Legal Policy   Privacy Pol	icy		
			© 2001-2005 San Diego Gas & Electric. All rights reserved.

Field	R/O/C	Description
User ID:	R	<b>Example:</b> JTSmith



A Sempra Energy utily"	myPartners		
Sign In			
Enter Login Information			
New User? <u>Register now</u>			
	User ID: Password:	Forgot your user ID? Forgot your password?	
		Submit	
Help   Legal Policy   Privacy Po	licy		© 2001-2005 San Diego Gas & Electric.
			All rights reserved.

**67.** As required, complete/review the following fields:

Field	R/O/C	Description
Password:	R	Example:

	•tners		
Sign In			
Enter Login Information			
New User? <u>Register now</u>			
User ID	JTSmith	Forgot your user ID?	
Password	•••••	Forgot your password?	
Help   Legal Policy   Privacy Policy		Submit	
			© 2001-2005 San Diego Gas & Electric. All rights reserved.

68.

Click the "Submit" button.



ïle Contact Us	Change Password	Enroll		
		2.1 01		» <u>Sign Out</u>
admin			Quick Links Contact MyPartners Help Desk Help with myPartners	
vacy Policy	<u>Partners List</u>   <u>Profile</u>	<u>Contact Us</u>	© 2001-2005 San Diego Gas & Electric.	
,	acy Policy			2 Contact MyPartners Help Desk 2 Help with myPartners 2 Help with myPartners 2 Help Partners List   Profile   Contact Us   Help   Change Password   Enroll   Sign Out acy Policy

69.

Click the "DIIS" link.

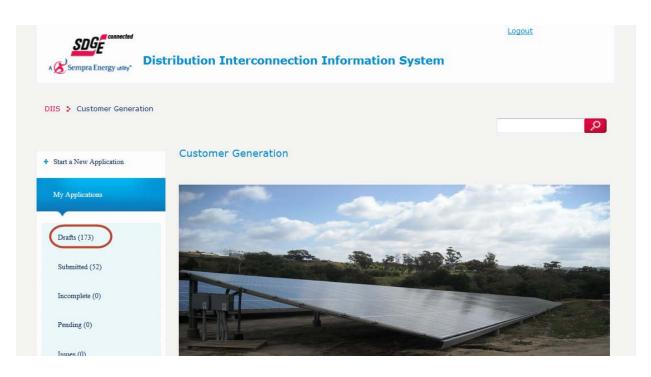
## Net Energy Metering | San Diego Gas & Electric

A Compact Energy utility"	Logout stribution Interconnection Information System
DIIS > Customer Generation	Q
+ Start a New Application	Customer Generation
+ My Applications	and the second of the second o
+ Questions or Issues	
+ Helpful Links	A
+ Admin Links	A CONTRACTOR OF A STOCK OF A CONTRACTOR OF A C

70.

Click the "My Applications" link.





71.

Click the "Drafts" link.

DIIS : Net Energy Metering Program					
<ul> <li>Start a New Application</li> </ul>	Applications	- Draft			
My Applications	Application ID	Status	Size	Last Update Date	Address
Drafts (173)	58577	DRAFT	0	Jun 3, 2014	1924 Andrews Court Oceanside 92054
Submitted (52)	58632	DRAFT	0	Jun 3, 2014	1491 Chase Terrace El Cajon 92020
Incomplete (0)	58633	DRAFT	0	Jun 3, 2014	1491 Chase Terrace El Cajon 92020
Pending (0)	58634	DRAFT	0	Jun 3, 2014	1491 Chase Terrace El Cajon 92020
Issues (0)					

**72.** Find and click on your desired Application ID link.



	Distribution Interconnection Informatio	n System	
DIIS 🕨 NE	M <= 30KW Application Summary		
Applicatio	n Summary		
		Completed Step	⊖Incompleted Step
<b>②</b>	Step 1 - Identifying the Generating Facility's Location and Responsible Parties		
$\bigcirc$	Step 2 - Requirements for Interconnection		
0	Step 3 - General Facility and Rate Information		
0	Step 4 - Description of the Generating Facilities		
0	Step 5 - Chooose Processing Type: Fast Track or Traditional		
0	Step 6 - Upload Documents		

**73.** Click the first step in the list that show in red (not completed yet).



DIIS : Application Summary : NEM Application <= 30 KW - Step 5
Application: 68713 - Status: DRAFT
Step 5 - Choose Processing Type
Traditional Process
Please verify that you have available the following items:
You have available for upload your one line diagram
Fast Track Application
If you wish to Fast Track your application, please have the additional items available in addition to those listed under Traditional Processing.
Il is 5(calender) days prior the city inspection SDG&E has or will have 24 hours, 7 days a week access to electric meter you have available for upload your digital photo of the plaque and electric meter
Print Preview Back Next

**74.** Click the "Traditional Process" radio button.

Fast Tr	rack Application
	wish to Fast Track your application, please have the additional items available in addition to those listed under Traditional Processing.
lt	is 5(calender) days prior the city inspection
SI	DG&E has or will have 24 hours, 7 days a week access to electric meter
ус	ou have available for upload your digital photo of the plaque and electric meter
P	rint Preview Back Next
	Click Next button



Sempra Energy utility'	<u>Logout</u> tem
DIIS : Application Summary : NEM Application <= 30 KW - Step 6 Application: 68713 - Status: DRAFT Step 6 - Upload Documents	
Please upload the following documents: (File formats - Microsoft Office Visio, Microsoft Word, Microsoft Excel, PDF, JPEG)	
Terms & Conditions Document:     Browse	upload
Print Preview	Back Submit

**76.** If standard one-line diagram was selected in Step 4, then no upload of a custom one-line diagram is required. If it was not selected in Step 4, then a custom one-line is required in Step 4. The upload option for one-line diagram will only appear for those who did not select standard one-line in Step 4!

#### **Choose File to Upload**

🕒 🕖 💌 🛄 Desktop 🔸			• 49 Search D	esitop	P
Organize • New folder				· · · · · · · · · · · · · · · · · · ·	
★ Favorites	1		Name	Size	Item -
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		Ŀ	2013ClickSirs_Mary.docx	104 KB	Micr
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Documents		٩.	Mary.docx	203 KB	Micr
🔋 🚽 Music			Copy of EGISS-WMS-Dropdown-Tables-2012	52 KB	Mor
P Set Pictures			🔗 Rapidgate - Shortcut	3 KB	Shor
🖻 🚼 Videos			Copy of AB December 2012 TE Project List 1.	ds 45 KB	Micr
			ConductorEFRScreen Rev2.vsd	299 KB	Micr
▲ IN Computer			Mire Down New Process Regmnts Rev2.doc	67 KB	Micr
🛚 🚢 OSDisk (C:)			Equip_Fail_EFR_new_cols.xls	25 KB	Mer -
EGIM_WLM (\\nas-cp1b\data\CORP1\MAP_REC\DATA) (E)	-		· [		
File name:			- All Files (*	.)	



77. User the browser to locate your file. Once found, click on the One Line associated with the current application.

## Choose File to Upload

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Organize   New folder				30	• 🗔	0
😤 Favorites	1		Name	512	e	Item
E Desktop			OneLine.xlsx		9 KB	Micr
😹 Downloads			Project Participants_Newslax		24 KB	Micr
1 Recent Places			🙆 Billsafa		13 KB	Micr
			2013ClickSirs_Mary.docx		104 KB	Micr
🙀 Libraries			C3570929.tmp		13 KB	TMP
Documents	-	1	Mary.docx		203 KB	Micr
ab Music			Copy of EGISS-WMS-Dropdown-Tables-201	2	52 KB	Micr
Not Pictures			🔗 Rapidgate - Shortcut		3 KB	Shor
Videos Videos			Copy of AB December 2012 TE Project List (	Lads	45 KB	Mer
			ConductorEFRScreen Rev2.vsd		299 KB	Mic
M Computer			Wire Down New Process Regments Rev2.doc		67 KB	Micr
SDisk (C:)			Equip_Fail_EFR_new_cols.xls		25 KB	Mic
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File name: OneLine.xlsx			+ All Files	(*,*)		
			Oper	1-	Cano	-

78.

Open button.

Click the



Sempra Energy utility*	Logout
DIIS : Application Summary : NEM Application <= 30 KW - Step 6 Application: 68713 - Status: DRAFT Step 6 - Upload Documents	
Please upload the following documents: (File formats - Microsoft Office Visio, Microsoft Word, Microsoft Excel, PDF, JPEG)	
* One Line Diagram: C:\Users\RMalowne\De Browse Terms & Conditions Document: Browse	upload
Terms & Conditions Document: Browse	upicau
Print Preview Back	Submit

**79.** Click upload button Upload. You will have to upload each file one at a time, from top to bottom in order to proceed with the application.

🖉 🖝 🖿 Desktop 🔸		<ul> <li>4, Search Des</li> </ul>	idop	3
Organize 👻 New folder			准• 🖪	
Favorites		Name	Size	Item
E Desktop		OneLine.xlsx	9 KB	Micr
Downloads	- 11	Project Participants_Newsdox	24 KB	Micr
3 Recent Places		🚳 Billsafar	13 KB	Micr
		2013ClickSirs_Many.docx	104 KB	Mic
2 Libraries		C3570929.tmp	13 KB	TMP
Documents	1.0	Mary.docx	203 KB	Mict
J Music		Copy of EGISS-WMS-Dropdown-Tables-2012	52 KB	Micr
See Pictures		🛞 Rapidgate - Shortcut	3 KB	Shor
Videos		Copy of AB December 2012 TE Project List (Lxls	45 KB	Mic
		ConductorEFRScreen Rev2.vsd	299 KB	Mic
Somputer		Wire Down New Process Regmets Rev2.doc	67 KB	Micr
SDisk (C:)		Equip_Fail_EFR_new_colsads	25 KB	Mic
EGIM_WLM (\\nas-cp1b\data\CORP1\MAP_REC\DATA) (E)	+	•		•
File name: OneLine.xlsx		• All Files (".")		



**80.** If you have a Terms and Conditions document signed by the customer. You can upload it here. You can find the Terms and Conditions document at: <u>http://www.sdge.com/nem-documents</u>. Click the **Browse...** button to search for signed Terms and Conditions document for the active application.



Note: for each successful upload, you will see a notification to the right of the upload.

### **Choose File to Upload**

Organize   New folder						- 1	
🖈 Favorites		1	Name			Size	Item
E Desktop			DictionariesSyncDB.sdf			64 KB	SQL
Downloads			ws-eventi-d01 - Shortcu	e .		2 KB	Sho
1 Recent Places			Active Directory Users an	d Comp	uters	2 KB	Sho
			BlueZone Session Manag	ger		1 KB	Sho
Libraries			8 006			3.KB	Sho
Documents			Network Connect			1 KB	Sho
🎝 Music		1	😸 Remote Desktop Connec	tion		2 KB	Sho
Pictures			🔁 Warning Plaque.pdf			16 KB	Ado
Videos Videos		1	StationID.docx			13 KB	Mo
		1	EDW_Notes.docx			28 KB	Mic
Secomputer			Mew folder (3)				File
SDisk (C:)			k New folder (2)				File
EGIM_WLM (\\nas-cp1b\data\CORP1\MAP_REC\DATA) (E)	+				-		•
File name:					All Files (".")		-

**81.** Locate and select the file for the terms and conditions document.



## **Choose File to Upload**

🖉 💭 🗢 📃 Desktop	p ▶		✓ ← Search Desktop	
Organize 🔻 New	folder		:=: ▼ □	2
🔆 Favorites	<b>^</b>	Name	Size	Ite
Nesktop		DIIS_NEM_UserGuide_Contrctr.docx	22,344 K	
🗼 Downloads		PendingRCFswBilling Cycle_04-16-15.xlsx	10 K	
📃 Recent Places		Superceding Apps.accdb	2,772 K	
	=	Superceding Apps.laccdb	1 K	B Mi
📃 Desktop		Superceding Apps_Backup.accdb	1,784 K	B Mi
🥽 Libraries		🔁 getSupplierCertificate.pdf	37 K	B Ad
Documents		App Copies.xlsx	11 K	B Mi
🁌 Music		DIIS Active Contractors 4-13-15.xlsx	69 K	B Mi
Pictures		DIS Phase 3 Release 1 Release Notes.docx	42 K	B Mi
🚼 Videos		🔁 step 1 changes.pdf	56 K	B Ad
🥦 Malowney, Rob		🚇 PendingFinal.laccdb	1 K	B Mi
👰 Computer		PendingFinal.accdb	1,032 K	B Mi
두 OSDisk (C:)		A DB2 Queries.accdb	1,068 K	B Mi
🔮 DVD RW Drive	e (	A SIR.accdb	7,076 K	B Mi
🖵 RMalowne (\\	(C -=	- III		Þ
F	File nan	e: termsandconditions.pdf	► All Files (*.*)	•
			Open 🔻 Canc	al

82.

Click the Open button.



DIIS > Application Summary > NEM Application <= 30 KV	V - Step 6		
Application: 68713 - Status: DRAFT			
Step 6 - Upload Documents			
Please upload the following documents:			
(File formats - Microsoft Office Visio, Microsoft Word, Micr	rosoft Excel, PDF, JPEG)		
• One Line Diagram:	Browse_ App Copies.xlsx		upload
Terms & Conditions Document:	Browse, No file selected.		upload
	Print Preview	Back	Submit
	oad		

Click upload button



Please upload the following documents:			
(File formats - Microsoft Office Visio, Micros	soft Word, Microsoft Excel, PDF, JPEG)		
* One Line Diagram:	Browse	upload	
* Station ID or Pole/Pad Number:	Browse	upload	
Digital Photo of the Warning Plaque:	Browse	upload Successful, 40 uploaded.	356-meter.pdf is
	Print Preview	Back	Submit

84.

#### **Print Preview**



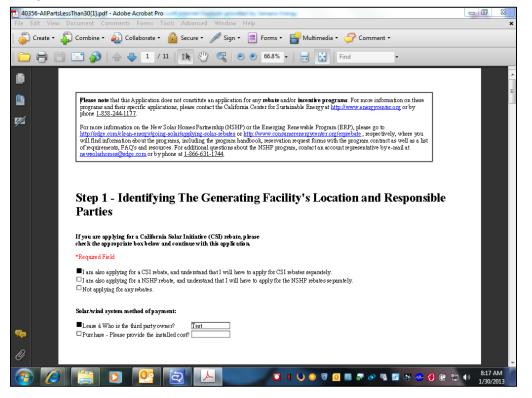
A Print Preview button has been provided if you wish to review or print a copy of the application for your customer.

#### **File Download**

File Down	load
<b>Do yo</b> u	u want to open or save this file?
	Name: 40356-AllPartsLessThan30.pdf Type: Adobe Acrobat Document From: <b>diisd.sdge.com</b>
	Open Save Cancel
2	While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. What's the risk?
85.	Click Open button Open



#### **Sample of Print Preview**



86.

Application Sample



	DIIS > Application Summary > NEM Application <=	30 KW - Step 6	
	Application: 68713 - Status: DRAFT		
	Step 6 - Upload Documents		
	Please upload the following documents:		
	(File formats - Microsoft Office Visio, Microsoft Word,	Microsoft Excel, PDF, JPEG)	
	* One Line Diagram:	Browse upload	
	Terms & Conditions Document:	Browse upload	Successful, 68713- termsandconditions.docx is uploaded.
		Print Preview	Back
87.	Click Submit button	mit	

### Your recently submitted SDG&E application - Message (HTML)

Subject: Your recently submitted SDG&E application	
83 Application Id:40334	8
Date: 01/28/2013	
Service Address:	
2590	
This e-mail is to inform you that San Diego Gas & Electric has received your solar application. Before any further processing will be of application, you will need to validate your identity and accept the Net Energy Metering terms and conditions found at this	lone on your ≡
webpage: <u>https://diisd.sdge.com/DIIS/faces/diistclogin.jsf</u>	
Please have the following pieces of information available to validate your identity and to accept the Net Energy Metering terms and o	onditions:
1. Your SDG&E electric account number 2. The last four digits of your Social Security Number or Tax ID	
3. The billing zip code found on your SDG&E bill	
Once you have validated your identity and accepted the Net Energy Metering terms and conditions, you will be able to download yo Metering application. Should any questions arise, please don't hesitate to contact us.	ur Net Energy
Thank you,	
Net Energy Metering Team	<b>•</b>
3 See more about: netmetering@semprautilities.com.	Ω 🖉 🔺

**88.** You should receive an email with your Application confirmation.



### Net Energy Metering | San Diego Gas & Electric



**89.** Click the "Logout" link and Sign out from My Partners.



You should receive a message confirming your acceptance of the application by the DIIS system.





Use this procedure as step by step instructions to assist you when applying for a client to receive the "Traditional Process" approval for NEMs program on systems greater than 30kw.

#### Contact

If you have further concerns or questions in the application process, please contact the NEM group at 1-858-636-5585 or netmetering@semprautilities.com.

#### Menu Path

Use the following menu path to begin this transaction:

• https://mypartners.sdge.com



1. Start the transaction using the menu path or transaction code: <u>https://mypartners.sdge.com/</u>

	myPartners	
	Sign In Enter Login Information	
2 -	New User? <u>Realister now</u> User 10     Password: Forgat your user ID?      Password: Forgat your password?	
	Submit Help   Legal Policy   Privacy Policy & 2001-2005 San Diego Gas & Elect Al rights reserve	
	Al right reserve	u.

Field	R/O/C	Description	
User ID:	R	<b>Example:</b> JTSmith	
		ſ	If you have forgotten either your User ID or Password click on the links below.



Sompra Energy Jany"	myPartners		
Sign In			
Enter Login Information			
New User? Register now			
	User ID: JTSmith Forgot your user ID?		
	Password: Forgot your password?		
	Submit		
Help   Legal Policy   Privacy Pol	icy		
		2001-2005 San Diego Gas & Electric. All rights reserved.	

**3.** As required, complete/review the following fields:

Field	R/O/C	Description
Password:	R	Example:

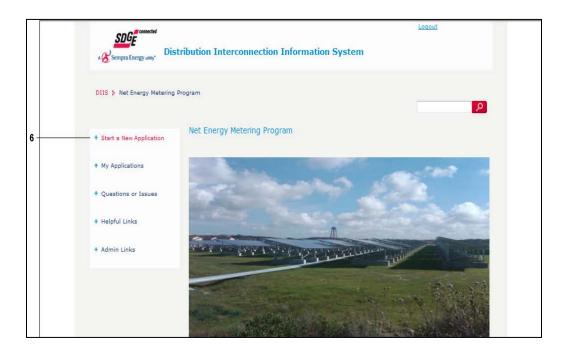
	Sempra Energy usey"	myPartners	*
	Sign In		
	Enter Login Information		
	New User? <u>Register now</u>		
		User ID: JTSmth Forgot your user ID? Password: •••••• Forgot your password?	
		Password:	
4 -		Submit	
	Help   Legal Policy   Privacy Pol	⊚ 2001-2005 San Diego Gas & Electric All rights reserved.	
L			Ŧ

4. Click the "Submit" button Submit



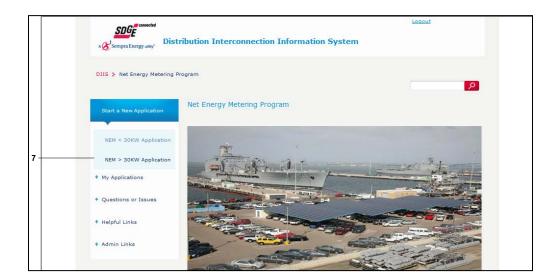
	SDEF Sempra Energy uny my Partners	
	myPartners Profile Contact Us Change Password Erroll	» Sign Out
5 -	Hello, Joe Smith Projects Quick Links B DIIS Contact MyPartners Help Desk Help with myPartners	
	Padnars Mot   Profix   Contact Us   Hala   Channes Passward   Enrol   Sian Dut Wew the <u>Legal Policy</u> and <u>Privacy Policy</u> © 2001-2005 San Diego Gas & Electric All rights reserved.	

# 5. Click the "DIIS" link.

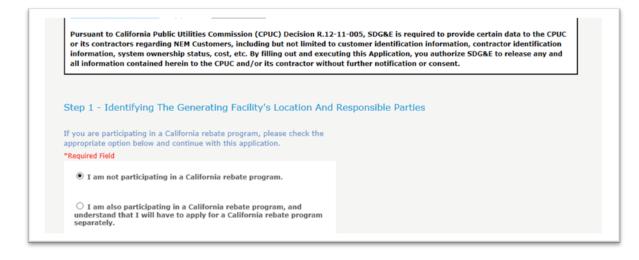


6. Click the "Start a New Application" link.





7. Click the "NEM > 30KW Application" link.



8. Click the radio button for which rebate scenario applies to this application.



Please state the ownership type of the NEM Generating Facility (Third Party or Customer): "Required Field	
Third Party Owned     Customer Owned	
Claimed Federal Investment Tax (ITC) cost basis:	
Please provide the Contractor's name at the time of the sale:	
Please provide the third-party contract type:	
O Lease	
○ Pre-Paid Lease	
O other	
Please specify:	

**9.** Select the ownership type – Third Party Owned or Customer Owned. Additional questions will follow for both. For Third Party Owned, the Federal Investment Tax (ITC) cost basis, the Contractor's name at the time of sale, and the third-party contract type are required. For customer owned, the sales price and whether the system was Property Assessed Clean Energy (PACE) financed is required.



B. Description of Service (This Agreement is being filed for, check all that apply):	
* Required Field	
A New NEM Generating Facility - new request for interconnection (at an existing service)	
A New NEM Generating Facility - new request for interconnection in conjunction with a new service. An Application for Service must be completed. Additional fees may be required if a service or line extension is required (in accordance with SDG&E Electric Rules 15 and 16). Please contact SDG&E at 1-800-411-7343.	
Physical Changes to an Interconnected NEM Generating Facility - request for modification of interconnection due to changes to NEM Generating Facilities with previous approval by SDG&E (for example, adding PV panels, changing inverters/turbines or changing load and/or operations).	
A New NEM Generating Facility Paired with New Energy Storage 10 Kilowatts or less - new request for interconnection at an existing service for both an NEM Generating Facility and paired with energy storage of 10 kW or less. Note that an energy storage system greater than 10 kilowatts or one operating as a standalone system not paired with an NEM Generating Facility, requires a different applicationform. For a Rule 21 standalone energy storage not exporting for resale, please use Form 142-05203 or its successor form. However, for a Rule 21 standalone energy storage system exporting for resale, please use Form 142-05201 or its successor form.	
An Existing NEM Generating Facility Paired with New Energy Storage 10 Kilowatts or less - a new request for interconnection of an energy storage device paired with a previously approved NEM Generating Facility that has already been given permission to operate.	
A NEM Aggregation Generating Facility (if checked, please also complete Form 142-02769, the NEM Aggregation Form)	
An Interconnection under Direct Access (DA) - a new request for interconnection by a DA customer. Customer applying for NEM who are served under "Direct Access by an Energy Service Provider (ESP) must contact their ESP directly for information regarding the ESP's Net Energy Metering program.	
An Interconnection under Community Choice Aggregation Service (CCA Service) - a new request for interconnection by a CCA Service customer. Customer applying for NEM who are served under Community Choice Aggregation Service by a Community Choice Aggregator (CCA) must contact their CCA directly for information regarding the CCA's Net Energy Metering program.	

## **10.** Select the application type where applicable

C. Customer Generating Facility Information:		
* Required Field		
* Customer Account Number:	1234567891 (Must match SDG&E Bill) 💿	
Customer Meter Number: (* Required for active accounts)	(Must match SDG&E Bill)	— 11
* Customer First Name:	(Must match SDG&E Bill)	
* Customer Last Name:	(Must match SDG&E Bill)	
* Customer Street Number:	(Must match SDG&E Bill)	
* Customer Street Name:	(Must match SDG&E Bill)	
* Customer City:		
Customer State:	CA	
* Customer Zipcode:		
* Customer Heme/Habile Dhares	(1224557000)	

**11.** If you need help finding the following information, Click on the link <sup>(2)</sup> provided.







Samples of where you can find this data will pop-up for your convenience.

	C. Customer Generating Facility Information:
	* Required Field
13	Customer Account Number:     (Must match SDG&E Bill)
	Customer Meter Number: (* Required for active accounts) (Must metch SDG&E Bill)
	Customer First Name:     (Must match SDG&E Bill)
	Customer Last Name:     (Must match SDG&E Bill)
	Customer Street Number:     (Must match SDG&E Bill)
	Customer Street Name:     (Must match SDG&E Bill)
	Customer City:
	Customer State: CA
	Customer Zipcode:

	Field	R/O/C	Description	
--	-------	-------	-------------	--



Field	R/O/C	Description
* Customer Account Number:	R	<b>Example:</b> 1234567891

	C. Customer Generating Facility Information:	
	* Required Field	
	* Customer Account Number: 1234567891 (Must match SDG&E Bill)	
14 -	Customer Meter Number: (Must match SDG&E Bill) @	
	Customer First Name:     (Must match SDG&E Bill)	
	Customer Last Name:     (Must match SDG&E Bill)	
	Customer Street Number:     (Must match SDG&E Bill)	
	Customer Street Name:     (Must match SDG&E Bill)	
	Customer City:	
	Customer State: CA	
	Customer Zipcode:	

**14.** As required, complete/review the following fields:

Field	R/O/C	Description
(* Required for active accounts)	R	<b>Example:</b> 12345678

	C. Customer Generating Facility Information:	
	* Required Field	
	* Customer Account Number:	1234567891 (Must match SDG&E Bill)
	Customer Meter Number: (* Required for active accounts)	12345678 (Must match SDG&E Bill)
15	* Customer First Name:	(Must match SDG&E Bill)
	* Customer Last Name:	(Must match SDG&E Bill)
	* Customer Street Number:	(Must match SDG&E Bill)
	* Customer Street Name:	(Must match SDG&E Bill)
	* Customer City:	
	Customer State:	CA
	* Customer Zipcode:	
	* Curture un divisit of	(1224557000)



Field	R/O/C	Description
* Customer First Name:	R	<b>Example:</b> Jane

	C. Customer Generating Facility Information:
	* Required Field
	* Customer Account Number: 1234567891 (Must match SDG&E Bill)
	Customer Meter Numberi (* Required for active accounts) 12345678 (Must match SDG&E Bill)
	Customer First Name: Jane (Must match SDG&E Bill)
16	Customer Last Name:     (Must match SDG&E Bill)
	Customer Street Number:     (Must match SDG&E Bill)
	Customer Street Name:     (Must match SDG&E Bill)
	Customer City:
	Customer State: CA
	Customer Zipcode:

**16.** As required, complete/review the following fields:

Field	R/O/C	Description
* Customer Last Name:	R	Example: Doe

	C. Customer Generating Facility Information:
	* Required Field
	Customer Account Number: 1234567891 (Must match SDG&E Bill)
	Customer Meter Number: (* Required for active accounts) 12345678 (Must match SDG&E Bill)
	Customer First Name: Jane (Must match SDG&E Bill)
	Customer Last Name: Doe (Must match SDG&E Bill)
17	Customer Street Number:     (Must match SDG&E Bill)
	* Customer Street Name: (Must match SDG&E Bill)
	Customer City:
	Customer State: CA
	* Customer Zipcode:



Field	R/O/C	Description
* Customer Street Number:	R	Example: 123

	C. Customer Generating Facility Information:		
	* Required Field		
	* Customer Account Number:	1234567891 (Must match SDG&E Bill)	
	Customer Meter Number: (* Required for active accounts)	12345678 (Must match SDG&E Bill)	
	* Customer First Name:	Jane (Must match SDG&E Bill)	
	* Customer Last Name:	Doe (Must match SDG&E Bill)	
	Customer Street Number:	123 (Must match SDG&E Bill)	
18 -	* Customer Street Name:	(Must match SDG&E Bill)	
	* Customer City:		
	Customer State:	CA	
	* Customer Zipcode:		

**18.** As required, complete/review the following fields:

Field	R/O/C	Description
* Customer Street Name:	R	<b>Example:</b> 1st Fake st.

	C. Customer Generating Facility Information:		
	* Required Field		
	* Customer Account Number:	1234567891 (Must match SDG&E Bill)	
	Customer Meter Number: (* Required for active accounts)	12345678 (Must metch SDG&E Bill)	
	* Customer First Name:	Jane (Must match SDG&E Bill) 🛛 🖗	
	Customer Last Name:	Doe (Must match SDG&E Bill)	
	* Customer Street Number:	123 (Must match SDG&E Bill)	
	* Customer Street Name:	1st Fake st. (Must match SDG&E Bill)	
19 -	* Customer City:	-[	
	Customer State:	CA	
	* Customer Zipcode:		
	* Contractor Unangli Mattila Dharasa	(122(5(2000)	



Field	R/O/C	Description
* Customer City:	R	<b>Example:</b> San Diego

	* Customer Street Number:	123 (Must match SDG&E Bill)	
	Customer Street Name:	1st Fake st. (Must match SDG&E Bill)	
	* Customer City:	San Diego	
	Customer State:	CA	
20 -	* Customer Zipcode:		
	* Customer Home/Mobile Phone:	(1234567890)	
	Customer Business Phone:	(1234567890) or (1234567890 X1234)	
	Customer Fax:	(1234567890)	
	* Customer Email Address:		
	* Confirm Customer Email Address:		
	D. Contractor Information:		
	Contractor:	Joe Smith	

Field	R/O/C	Description
* Customer Zipcode:	R	Example: 92123

	* Customer Street Number:	123 (Must match SDG&E Bill)	
	* Customer Street Name:	1st Fake st. (Must match SDG&E Bill)	
	* Customer City:	San Diego	
	Customer State:	CA	
	* Customer Zipcode:	92123	
21	* Customer Home/Mobile Phone:	(1234567890)	
	Customer Business Phone:	(1234567890) or (1234567890 X1234)	
	Customer Fax:	(1234567890)	
	* Customer Email Address:		
	* Confirm Customer Email Address:		
	D. Contractor Information:		
	Contractor:	Joe Smith	



* Customer Street Number:	123 (Must match SDG&E Bill)
* Customer Street Name:	1st Fake st. × (Must match SDG&E Bill)
* Customer City:	San Diego
Customer State:	CA
* Customer Zipcode:	92101
21 * Customer County:	San Diego (San Diego or Orange)

### **21.** As required, complete/review the following fields:

Field	R/O/C	Description
* Customer County:	R	Example: San Diego or Orange (must be exactly one of the two.)

22	* Customer Home/Mobile Phone:	6196196666 (1234567890)	
	Customer Business Phone:	(1234567890) or (1234567890 X1234)	
	Customer Fax:	(1234567890)	
	* Customer Email Address:	sbhide@semprautilities	
	* Confirm Customer Email Address:	sbhide@semprautilities	
	* Please indicate which sector best represents the Customer:	Residential	

22.

Field	R/O/C	Description
* Customer Home/Mobile Phone:	R	<b>Example:</b> 8585556543



23	* Customer Email Address:	sbhide@semprautilities
	* Confirm Customer Email Address:	sbhide@semprautilities
	* Please indicate which sector best represents the Customer:	Residential

**23.** As required, complete/review the following fields:

Fie	ld		R/O/C	Description	
* C	Customer Email Address:		R	<b>Example:</b> JDoe@gmail.com	
	* Customer Email Address:	sbhide@sempra	utilities		
24	* Confirm Customer Email Address:	sbhide@sempra	utilities		
	* Please indicate which sector best represents the Customer:	Residential			

Field	R/O/C	Description
* Confirm Customer Email Address:	R	<b>Example:</b> JDoe@gmail.com



	Customer Email Address:	sbhide@semprautilities
	* Confirm Customer Email Address:	sbhide@semprautilities
25	* Please indicate which sector best represents the Customer:	Residential

**25.** As required, complete/review the following fields:

	Field	R/O/C	Description
	* Customer Sector:	R	<b>Example:</b> Residential
9	Review	w Contractor Information.	
	Fax:		
	Email:	diisqa@semprautilities.com	
26 —	• CUSTOMER AUTHORIZES THE CONTRACTOR TO INFORMATION AND ACT ON BEHALF OF CUSTOMER V	) BE USED AS THE SDG&E CONTACT AND TO RECEIVE WITH RESPECT TO THIS AGREEMENT	CONFIDENTIAL CUSTOMER
	(s) named above regarding Customer's usage an	ment, Customer authorizes SDG&E to release inform d billing information, Generating Facility location, this interconnection process. SDC#E is grapted	size and operational
26.	Read and check if you a	agree.	



Review Contractor Information.

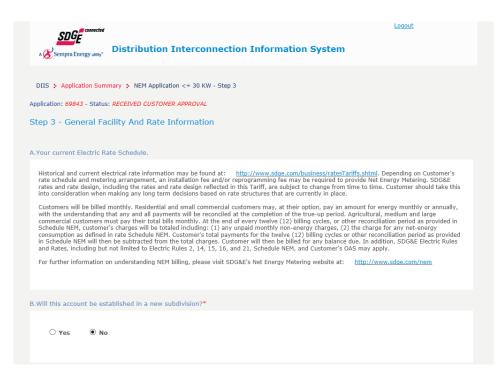


INFORMAT	ON AND ACT ON BEHALF OF CUSTOMER WITH RESPECT TO THIS AGREEMENT
(s) named characteris informatior Contact(s) charges to "Authorizat	g the box above and signing this agreement, Customer authorizes SDG&E to release information to the contact above regarding Customer's usage and billing information, Generating Facility location, size and operationa tics as requested in the course of this interconnection process. SDG&E is granted permission to share with authorized recipients for a period of three years from the date this agreement is received by SDG&E are also authorized to change rate schedules served under and metering arrangements which may result in Customer. Should customer wish to select a different authorization period, Customer may utilize the ion to Receive Customer Information or Act on a Customer's Behalf," which may be found /www.sdge.com/clean-energy/apply-nem/apply-nem-resources
Customer's	, Customer authorizes SDG&E to release to the California Energy Commission (CEC) information regarding facility, including customer name and Generating Facility location, size, and operational characteristics, as from time to time pursuant to the CEC's rules and regulations.
	ment is applicable only to the Generating Facility described above and installed at the above location. The Facility may not be relocated or connected to SDG&E's system at any other location without SDG&E's express sent.
	hall be responsible for the design, installation, operation, and maintenance of the Generating Facility and shal maintain any required governmental authorizations and/or permits.
	After reading this section, click the "Next" button Next.
rating. Only	After reading this section, click the "Next" button Next
rating. Only Interconnec <u>www.qos</u> <b>d.</b> A descrip this branch	After reading this section, click the "Next" button CEC-AC-certified inverters and certified wind-turbine generators without separate inverters will pass the requirements for Simplified tion. (See the SDG&E website www.sdge.com/business/netMetering.shtml or the CEC website at: clarcalifornia.org/equipment tion of how the power output from the inverter is connected to the <b>main service panel via a branch breaker.</b> The ampere rating of breaker and the main service panel breaker must be compatible with the output rating of the Generating Facility. The output rating is
d. A description of the such d	After reading this section, click the "Next" button CEC-AC-certified inverters and certified wind-turbine generators without separate inverters will pass the requirements for Simplified tion. (See the SDG&E website www.sdge.com/business/netMetering.shtml or the CEC website at: olarcalifornia.org/equipment tion of how the power output from the inverter is connected to the main service panel via a branch breaker. The ampere rating of breaker and the main service panel breaker must be compatible with the output rating of the Generating Facility. The output rating is assed on the total nameplate rating of the inverter.
d. A description computed b e. If such description socket, pan f. If applica conjunction	After reading this section, click the "Next" button CEC-AC-certified inverters and certified wind-turbine generators without separate inverters will pass the requirements for Simplified tion. (See the SDG&E website www.sdge.com/business/netMetering.shtml or the CEC website at: olarcalifornia.org/equipment tion of how the power output from the inverter is connected to the <b>main service panel via a branch breaker</b> . The ampere rating of breaker and the main service panel breaker must be compatible with the output rating of the Generating Facility. The output rating is ased on the total nameplate rating of the inverter. metering is required, a complete description of the <b>performance (generation output) meter and related equipment.</b> The must include the meter manufacturer, model number and type (socket or panel), as well as any other relevant information (e.g., els, breakers). If instrument transformers are required, the description should include this information.
<ul> <li>d. A description</li> <li>d. A description</li> <li>d. A description</li> <li>d. Scription</li> <li>e. If such description</li> <li>socket, pan</li> <li>f. If application</li> <li>conjunction</li> <li>number, na</li> <li>3. The final a</li> </ul>	After reading this section, click the "Next" button CEC-AC-certified inverters and certified wind-turbine generators without separate inverters will pass the requirements for Simplified CEC-AC-certified inverters and certified wind-turbine generators without separate inverters will pass the requirements for Simplified tion. (See the SDG&E website www.sdge.com/business/netMetering.shtml or the CEC website at: olarcalifornia.org/equipment tion of how the power output from the inverter is connected to the main service panel via a branch breaker. The ampere rating of breaker and the main service panel breaker must be compatible with the output rating of the Generating Facility. The output rating is ased on the total nameplate rating of the inverter. metering is required, a complete description of the performance (generation output) meter and related equipment. The must include the meter manufacturer, model number and type (socket or panel), as well as any other relevant information (e.g., els, breakers). If instrument transformers are required, the description should include this information. be, a complete description for Energy Storage systems paired with an NEM Generating Facility of the specific inverter operating in with the Energy Storage system including, but not limited to, the battery manufacturer, battery model number, the inverter model meplate rating in kilowatts, CEC-AC rating, quantity, output voltage and phase. proval by the cities' or counties' electrical inspector is required before SDG&E can conduct their field inspection. The cities' or counties' approval by the cities' or counties' electrical inspector is required before SDG&E can conduct their field inspection. The cities' or counties' approval by the cities' or counties' electrical inspector is required before SDG&E can conduct their field inspection. The cities' or counties' approval by the cities' or counties' electrical inspector is required before SDG&E can conduct their field inspection. The cities' or counties' apervice Department direci
<ul> <li>d. A descript this branch computed b</li> <li>e. If such description socket, pan</li> <li>f. If applica conjunction number, na</li> <li>3. The final a counties' ele</li> </ul>	After reading this section, click the "Next" button CEC-AC-certified inverters and certified wind-turbine generators without separate inverters will pass the requirements for Simplified CEC-AC-certified inverters and certified wind-turbine generators without separate inverters will pass the requirements for Simplified tion. (See the SDG&E website www.sdge.com/business/netMetering.shtml or the CEC website at: olarcalifornia.org/equipment tion of how the power output from the inverter is connected to the main service panel via a branch breaker. The ampere rating of breaker and the main service panel breaker must be compatible with the output rating of the Generating Facility. The output rating is ased on the total nameplate rating of the inverter. metering is required, a complete description of the performance (generation output) meter and related equipment. The must include the meter manufacturer, model number and type (socket or panel), as well as any other relevant information (e.g., els, breakers). If instrument transformers are required, the description should include this information. be a complete description for Energy Storage systems paired with an NEM Generating Facility of the specific inverter operating in with the Energy Storage system including, but not limited to, the battery manufacturer, battery model number, the inverter model meplate rating in kilowatts, CEC-AC rating, quantity, output voltage and phase. proval by the cities' or counties' electrical inspector is required before SDG&E can conduct their field inspection. The cities' or citrical inspector must notify SDG&E's New Service Department directly. The Net Energy Department cannot accept copies of

**28.** Step 2 - Requirements for Interconnection. Read and scroll down.



rating. Only CEC-AC-certified inverters and certified wind-turbine generators without separate inverters will pass the requirements for Simplified Interconnection. (See the SDG&E website <u>www.sdge.com/business/netMetering.shtml</u> or the CEC website at: <u>www.gosolarcalifornia.org/equipment</u>
<b>d</b> . A description of how the power output from the inverter is connected to the <b>main service panel via a branch breaker</b> . The ampere rating of this branch breaker and the main service panel breaker must be compatible with the output rating of the Generating Facility. The output rating is computed based on the total nameplate rating of the inverter.
e. If such metering is required, a complete description of the <b>performance (generation output) meter and related equipment.</b> The description must include the meter manufacturer, model number and type (socket or panel), as well as any other relevant information (e.g., socket, panels, breakers). If instrument transformers are required, the description should include this information.
f. If applicable, a complete description for Energy Storage systems paired with an NEM Generating Facility of the specific inverter operating in conjunction with the Energy Storage system including, but not limited to, the battery manufacturer, battery model number, the inverter model number, nameplate rating in kilowatts, CEC-AC rating, quantity, output voltage and phase.
. The final approval by the cities' or counties' electrical inspector is required before SDG&E can conduct their field inspection. The <b>cities' or</b> ounties' electrical inspector must notify SDG&E's New Service Department directly. The Net Energy Department <u>cannot accept copies of</u> n electrical permit.
Back
Once this section is read, click the "Next" button



**30.** Click the Yes/No radio button to answer section B.

29.



3.Will this accoun	t be established in a new subdivision?*
⊖ Yes	● No
C.Will an electric v	rehicle recharging facility be included as part of the load at this location?*
⊖ Yes	• No

**31.** Click the Yes/No radio button to answer section C.

	01	(es		No				
.Ex	pecte	d date	of Pro	ject Co	mplet	on an	d SDG	E's Receipt of Final, Building Permit for Generating Facility?*
6	2/27/2	045		_	-			
-	3/27/2	015		0				
1	0	Apr		~ 20	15	~	0	
.A	Su	Мо	Tu	We	Th	Fr	Sa	is account?*
I.		MO	IU	WC			30	
	D			1	2	3	4	
12	5	6	7	8	9	10	11	
-		13	14	15	16	17	18	
-	12		21	22	23	24	25	
-	12 19	20						

**32.** Select expected date of project completion. The date must be equal or greater than today's date, otherwise an error will appear.



03/27/2015	e of Project Completion and SDG&E's Receipt of Final, Building Permit for Generating Facility?*	
Are there any	other generators connected on this account?*	
O Yes	• No	

**33.** Click the Yes/No radio button to answer section E.

	possible meter acces			
○ Yes	• No			
Are you on a	Demand Response pr	ogram?*		
O Yes	• No			
			Back	Next

**34.** Click the Yes/No radio button to answer section F.



F.Are there any possible meter access issues?*	
● Yes ○ No	
* When selecting options, hold down the control key while Meter relocation No Key Way Dog Key Way	e clicking the appropriate selections. Access to Applicant's Premises: Utility shall at all times have the right to enter and leave Applicant's Premises for any purpose connected with the furnishing of electric service and the exercise of any and all rights secured to it by law, or under utility's tariff schedules. For more information, please visit SDG&E Electric Rule 16
G.Are you on a Demand Response program?*	
⊖Yes ® No	
	Back

**35.** Select all that apply if you answered "Y" on section F. (Press "Ctrl" + Click option in list for multi-select).



any possible meteres No selecting option elocation Way y on a Demand Resp es O No	s, hold down the		Access to A the right t purpose co the exercise utility's ta	Applicant's Pr to enter and nnected with to of any and	remises: Utility d leave Applic the furnishing all rights secur es. For mor	ant's Premis g of electric red to it by la	ses for any service and aw, or under
selecting option elocation Way y on a Demand Resp	-	e control key w	Access to A the right t purpose co the exercise utility's ta	Applicant's Pr to enter and nnected with e of any and riff schedul	remises: Utility d leave Applic the furnishing all rights secur es. For mor	ant's Premis g of electric red to it by la	ses for any service and aw, or under
elocation Way y on a Demand Resp	-	e control key w	Access to A the right t purpose co the exercise utility's ta	Applicant's Pr to enter and nnected with e of any and riff schedul	remises: Utility d leave Applic the furnishing all rights secur es. For mor	ant's Premis g of electric red to it by la	ses for any service and aw, or under
	onse program?*						
es O No							
specify the program	you are on : NEM						
e information on SD(	6&E's Demand Resp	ionse program see	: "http://www.s	dge.com/abou	tus/longterm/long	gtermDemandf	Response.shtml")
				(	Back		Next
ver section G	. If you sele	ct					
	the Yes/No ver section G ", Please spe	the Yes/No radio button ver section G. If you sele ", Please specify program	e information on SDG&E's Demand Response program see to the Yes/No radio button to ver section G. If you select ", Please specify program	e information on SDG&E's Demand Response program see: "http://www.s to the Yes/No radio button to ver section G. If you select ", Please specify program	e information on SDG&E's Demand Response program see: "http://www.sdge.com/abou to the Yes/No radio button to ver section G. If you select ", Please specify program	e information on SDG&E's Demand Response program see: "http://www.sdge.com/aboutus/longterm/long Back the Yes/No radio button to ver section G. If you select ", Please specify program	e information on SDG&E's Demand Response program see: "http://www.sdge.com/aboutus/longterm/longtermDemandf Back the Yes/No radio button to ver section G. If you select ", Please specify program

Field	R/O/C	Description
Disconnect Switch Manufacturer	R	<b>Example:</b> Manufacturer A Company



Sempra Energy utility	nterconnection Information Sys	Logout tem						
DIIS Application Summary NEM Application > 30 KW - Step 4 Application: 69895 - Status: SUBMITTED Step 4 - Description Of The Generating Facilities A. AC Disconnect Switch List the AC disconnect switch that will be used at this Generating Facility								
Disconnect Switch Manufacturer	Disconnect Switch Model Number	Disconnect Switch Rating(amps)						

**40.** As required, complete/review the following fields:

Field	R/O/C	Description
Disconnect Switch Model Number	R	Example: ZP-2

A Sempra Energy utiny-	Interconnection Information Sys	tem							
DIIS > Application Summary > NEM Application > 30 KW - Step 4 Application: 69895 - Status: SUBMITTED Step 4 - Description Of The Generating Facilities A. AC Disconnect Switch List the AC disconnect switch that will be used at this Generating Facility									
Disconnect Switch Manufacturer	Disconnect Switch Model Number	Disconnect Switch Rating(amps)							

Field	R/O/C	Description



Disconnect Switch Rating(	amps)	R	<b>Example:</b> 30
B. Inverters interconnected with SDG8 List all the inverters that will be interconne	-		
aggregate Generating Facility capacity	rters which are not listed on the CEC websi exceeds 15% of the peak load on the d ail a study, additional equipment, and/or ot	istribution line section as	
	er Model Inverter CEC-AC mber Rating (per unit)		eighted Single or Three Actio ficiency Phase?
Enter Inverter Equipment:			
Inverter Manufacturer	Inverter Model Number	Quantity of Inverters	Single or Three Phase?
Advanced Energy Industries, INC.	3159000-104 🗸		Please select V Add

**42.** Click Inverter Manufacturer dropdown and select.



B. Inverters interconnected									
List all the inverters that will be	interconnected to SDG	i&E.							
Customers with non-standard inverters which are not listed on the CEC website referenced on Part II Section A.2.c. above, or Cust aggregate Generating Facility capacity exceeds 15% of the peak load on the distribution line section as described in Electric Rule									
		additional equipment, and/or		on as described in	ii Electric Kule 21 leq				
Inverter	Inverter Model	Inverter CEC-AC	Quantity of	Weighted	Single or Three				
Manufacturer	Number	Rating (per unit)	Inverters	Efficiency	Phase?				
Inverter Manufactur Advanced Energy Industrie	804R024 AE 1000TX AE 100TX AE 100TX AE 100TX AE 250NX AE 250TX	NX (3159700-XXXX) <-208 <-480 <-600 X (3159200-XXXX) <-480	Quantity of Inverters		e or Three hase?				
	AE 250TX	(-600							
Select the	Inverter's Mo	del Number.							
D. Truck and Internet	I with opening th								
B. Inverters interconnecte List all the inverters that will									
List an the inverters that win	be interconnected to St	70ac.							
Customore with non-st	andard invortors which	h are not listed on the CEC w	aboita referenced on Da	art II Section A 2	above or Customers				
aggregate Generating Fa	cility capacity exceeds	15% of the peak load on th	ne distribution line sect						
Supplemental Review v	hich may entail a study	, additional equipment, and/	or other requirements.						

Inverter Model Number Inverter CEC-AC Rating (per unit) Quantity of Inverters Weighted Efficiency Single or Three Phase? Inverter Manufacturer Enter Inverter Equipment: Quantity of Inverters Single or Three Phase? Inverter Manufacturer Inverter Model Number ~ Please select ~ Advanced Energy Industries × 804R012 12 Add



Field		R/O/C		Description	
Quantity of Inverters		R		<b>Example:</b> 12	
B. Inverters interconnected with SDG8 List all the inverters that will be interconnected					
Customers with non-standard inver aggregate Generating Facility capacity Supplemental Review which may ent	exceeds 15% of the peak lo	ad on the di	stribution line s	section as described i	
	er Model Inverter CE mber Rating (per		Quantity of Inverters	Weighted Efficiency	Single or Three Phase?
Enter Inverter Equipment:					
Inverter Manufacturer	Inverter Model Nun	ıber	Quantity Inverte		e or Three hase?
Advanced Energy Industries	804R012	~	12	Please so Single Pl Three Pl	hase Add

**45.** Select Phase from list.

B. Inverters interconnected List all the inverters that will be			λE.				
Customers with non-star aggregate Generating Facil Supplemental Review wh	ity capacity	exceeds 15	% of the peak load on the	he di	stribution line see		
Inverter Manufacturer		er Model mber	Inverter CEC-AC Rating (per unit)		Quantity of Inverters	eighted ficiency	Single or Thi Phase?
Enter Inverter Equipment:							
Inverter Manufactu	er	Inv	erter Model Number		Quantity o Inverters		e or Three hase?
Advanced Energy Industrie	s 🗸	804R012		~	12	Single Pl	hase 🗸 🌔



#### 46

Add . This is an important step! Your inverter will not be added Click Add button until you click on the add button. If you proceed with the application without doing this, an error message will appear and you will be stuck on Step 5!

agg:	regate Generating Faci	lity capacity e	xceeds 15		e distribu	tion line se	ction as desc	Electric Rule 21, or Custor ribed in Electric Rule 21 (5	
	Inverter Manufacturer	Inverter Number	Model	Inverter CEC-AC Rating (per unit)		ntity of rters	Weighte Effciency		Action
1	AEG Power Solutions	Protect MPV.015.0	91	15000.0	12		0.965	Single	Dele
iter I	nverter Equipment: Inverter Manufact	urer	1	nverter Model Number			tity of erters	Single or Three Phase?	
	Power Solutions	~	Income	MPV.015.01	~	12	1	Single Phase V	Add

If you made an error, click the "Delete" link, correct and re-add the corrected Inverter. 47.

verter you listed above. (Please attach additional sheets if more spaces is needed).           PV Panel         PV Panel         PV Panel         PV Panel         PV Panel         PV Panel         Total         Inverter           Manufacturer         Model         AC Rating (per         Nameplate Rating         PV Panels         Capacity         number from	verter you listed above. (Please attach additional sheets if more spaces is needed). PV Panel PV Panel CEC- PV Panel Quantity of Total Inverter PV Panel PV Panel CEC- Namenlate Pating	PV Panel PV Panel PV Panel CEC- PV Panel Quantity of Total Inverter Manufacturer Model AC Rating (per Nameplate Rating PV Panel Capacity number from	PV Panel Manufacturer PV Panel Model PV Panel CEC- Nomeplate Rating (per unit) PV Panels Total Nameplate Rating (per unit) PV Panels Cec- PV Panels Cec- PV Panels Cec- PV Panels Cec- PV Panels (kw) (B) above (B) above	PV Panel Manufacturer     PV Panel Model     PV Panel CEC- AC Rating (per Unit)     PV Panel Nameplate Rating (per unit)     Quantity of PV Panels     Total Capacity (kW)     Inverter number from (B) above	. Photo	voltaic Generator	Equipment						
PV Panel PV Panel AC Rating (per Nameplate Rating DV Panels Capacity number from	PV Panel PV Panel AC Rating (per Nameplate Rating DV Panele Capacity number from	PV Panel PV Panel AC Rating (per Nameplate Rating DV Panele Capacity number from	PV Panel PV Panel AC Rating (per Nameplate Rating Quantity of Capacity number from Manufacturer Model Unit) (per unit) PV Panels (kW) (B) above (kW) (B) above	PV Panel Manufacturer PV Panel AC Rating (per Nameplate Rating PV Panels Capacity number from (per unit) PV Panels (kW) (B) above (B) above (PV Panel Manufacturer PV Panel Manufacturer PV Panel Model Quantity of PV Panels From (B)						ll ideantical r	nodules, list the to	tal capacity connect	ed t
PV Panel PV Panel AC Rating (per Nameplate Rating DV Panels Capacity number from	PV Panel PV Panel AC Rating (per Nameplate Rating DV Panele Capacity number from	PV Panel PV Panel AC Rating (per Nameplate Rating DV Panele Capacity number from	er PV:	PV Panel Manufacturer PV Panel AC Rating (per Nameplate Rating Quantity of PV Panels Capacity number from (B) above (B) above (B) above (B) above PV:									
			Outputity of DV Towartan number	PV Panel Manufacturer PV Panel Model Quantity of PV Inverter number from (B)				AC Rating (per	Nameplate Rating		or Capacity	number fro	

Select PV Panel Manufacturer from the dropdown. 48.



List the photovoltaic (PV) panel information requested below. If the Panels are not all identical modules, list the total capacity connected to ex inverter you listed above. (Please attach additional sheets if more spaces is needed).

PV Panel Manufacturer	PV Panel Model	PV Panel CEC- AC Rating (per Unit)	PV Panel Nameplate Rating (per unit)	Quantity of PV Panels	Total Capacity (kW)	Inverter number from (C) above	
ter PV: PV Panel Manu	facturer		PV Panel Model	Qu	antity of PV Panels	Inverter number from (C) above	
alfasolar		alfasola alfasola alfasola	r P6L60-220 r P6L60-225 r P6L60-230 r P6L60-235 r M6L60-240				Ad
What is the system out	put (DC - wa	tts): • alfasola alfasola alfasola	r P6L60-240 r P6L60-240 r M6L60-245 r P6L60-245 r M6L60-250				
PV Panel Mounting: *		alfasola alfasola alfasola	r P6L60-250 r M6L60-255 r M6L60-260 r M6L60-265	2			

49.

Select the PV Panel.

PV Panel Manufacturer	PV Panel Model	PV Panel CEC- AC Rating (per Unit)	PV Panel Nameplate Rating (per unit)	Quantity of PV Panels	Total Capacity (kW)	Inverter number from (C) above
		source of the second se	(ber quint)		(611)	(c) acove

Field	R/O/C	Description
Quantity of PV Panels Inverter number from (B) above	R	<b>Example:</b> 1



Manufacturer Model Unit) (per unit) (KW) (C) abo	PV Panel Manufacturer

51 Select which Inverter the panels will be attached to. If only one set of inverters were entered, select 1. If there are two or more sets of inverters, select the number of the inverter that is applicable.

Field	R/O/C	Description
Inverter number from above (C)	R	<b>Example:</b> 1

	PV Panel Manufacturer	PV Panel Model	PV Panel CEC- AC Rating (per Unit)	PV Panel Nameplate Rating (per unit)	Quantity PV Pane		Inverter number fro (B) above
nter PV:							
nter PV:	PV Panel Manu	ufacturer		PV Panel Model		Quantity of PV Panels	Inverter number from (B)

- 52
- Click Add button Add . This is an important step. Without clicking the Add button for the panels, you will be stuck on Step 4.



PV Panel Mounting: *     Mixed       PV Panel Tracking Type: *     Fixed       Tilt: *     6.30       Azimuth: *     3.60	What is the system output (DC - watts): *	100.23
Tilt: * 6.30	PV Panel Mounting: *	Mixed V
	PV Panel Tracking Type: *	Fixed V
Azimuth: * 3.60	Tilt: *	6.30
	Azimuth: *	3.60

**53.** Type in the DC output of the system in Watts.

Field	R/O/C	Description
What is the system output (DC – watts)	R	Example: 180,000

	What is the system output (DC - watts): *	100.23	
(	PV Panel Mounting: *	Rooftop Tilt	<b>▼</b>
	PV Panel Tracking Type: *	Please Select	~

54. Select the PV Panel Mounting Type



	What is the system output (DC - watts): *	100.23
	PV Panel Mounting: *	Rooftop Tilt
$\left( \right)$	PV Panel Tracking Type: *	Fixed V
	Tilt: *	
	Azimuth: *	

55. Select PV Panel Tracking Type

PV Panel Mounting: * Rooftop Tilt   PV Panel Tracking Type: * Fixed   Tilt: *	What is the system output (DC - watts): *	100.23
Tilt: *	PV Panel Mounting: *	Rooftop Tilt 🗸
	PV Panel Tracking Type: *	Fixed V
Azimuth: *	Tilt: *	
	Azimuth: *	

**56.** If fixed, enter the Tilt and Azimuth of the system.



	d Turbine ufacturer	Wind Turbine Model	N Pa	ind Turbine ameplate ating kW ber unit)	Wind Turbine CEC-AC Rating (kW) per unit	Quantity of Wind Turbines	Total Capacity (kW)	Turbi Outp Valta	out	Single or Three Phase	numb from	oer (C
		Model			(kW) per	Turbines	(kW)	Valta	age			
nter Wind Tu	bine Equip	ment:										
nter Wind Tu Wind Turbin Manufacture	e Wind Tu	rbine Wind Turb Nam Patir		Wind Turbine CEC-AC Rating(kW) per unit	Quantity of Wind Turbines	Total Capacity(k	W) Turbine Output Valtage		ingle c hree P	or l	Inverter number fro (C) above	m

**57.** For Wind Turbine, fill out all the table if present.



F. Service Panel Short Circuit Interrupting Rating	
For systems larger than 10 kW, what is the short circuit interrupting rating (SCIR) rating of the serv generating facility? Short Circuit Interrupting Rating	vice panel connected to this
G. System Output Monitoring <b>*</b> Does the system have output monitoring?	
⊖ Yes ● No	

**58** For systems larger than 10 kW, enter the short circuit interrupting rating (SCIR) of the service panel.

F. Se	ervice Panel Short Circuit Interrupting Rating	
Fo	or systems larger than 10 kW, what is the short circuit interrupting rating (SCIR) rating of the service panel connected to this enerating facility? Short Circuit Interrupting Rating	
	ystem Output Monitoring * s the system have output monitoring?	
	Yes IN NO	

**59** Select radio button for the applicable choice for system output monitoring.

.



•

.

Work Instruction

<ul> <li>An outside</li> </ul>	entity O o	only to the customer		
		ame: *		
If to an outside e	ntity, state the n			

**60** If yes, select where the monitoring system outputs.

	Is the system output monit	or reporting system output to
	An outside entity	$\bigcirc$ Only to the customer
$\langle$	If to an outside entity, state	e the name: *

**61** If to an outside entity, state the name of the company.



Enphase		
H. Notices - Mailing Inst	ructions and Assistance	
	If you prefer to mail the completed agreement, it ma	y be mailed directly to our NEM department at
Atten Mail ( P.O. I	viego Gas and Electric Company tion: Net Metering Team code CP52F 30x 129831 iego, California 92123	San Diego Gas and Electric Company Attention: Net Metering Team Mail Code CP52F 8316 Century Park Ct San Diego, California 92123
Back	Save Section	Next

# 62.

Save Section



If you need to save and complete the application at a later date, click on the "Save Section" button



If you would like to continue with the application, click on the "Next" button.

Sempra Energy ullky* DISTRIBUTION J	Interconnection Information Sys	stem
IS > Application Summary > NEM Application	on > 30 KW - Step 4	
cation: 69895 - Status: SUBMITTED		
p 4 - Description Of The Generati	ng Facilities	
he AC disconnect switch that will be used at the	his Generating Facility	
Disconnect Switch Manufacturer	Disconnect Switch Model Number	Disconnect Switch Rating(amps)
		Disconnect Switch Rating(amps)



64 If you chose the "Save Section" option, proceed by clicking the "Logout" link follow the following steps to navigate back to this application to complete it at a later time.

#### myPartners Desk Top

Sempra Energy usity"	myPartn	ers	
myPartners Profile	Contact Us Change Pa	ssword Enroll	
Hello, outsideuser admin Projects			Quick Links
DIIS			Description         Contact MyPartners Help Desk           Description         Help with myPartners
the Legal Policy and Privacy Po		<u>Profile</u>   <u>Contact Us</u>	Js   Help   Change Password   Enroll   Sign Out
	ncy		© 2001-2005 San Diego Gas & Electric All rights reserved.

**65.** Click the "Sign Out" link.

### When you are ready to return to your application, go to: https://mypartnersd.sdge.com

A Sempra Energy usity"	myPartners		
Sign In			
Enter Login Information			
New User? <u>Register now</u>			
	User ID:	Forgot your user ID?	
	Password:	Forgot your password?	
		Submit	
Help   Legal Policy   Privacy P	olicy		
			© 2001-2005 San Diego Gas 8 All rights r

**66.** As required, complete/review the following fields:

Field	R/O/C	Description
User ID:	R	<b>Example:</b> JTSmith



A Sempra Energy using"	myPartners		
Sign In			
Enter Login Information			1
New User? <u>Register now</u>			
	User ID:	Forgot your user ID?	
	Password	Forgot your password?	
		Submit	
Help   Legal Policy   Privacy	Policy		
			© 2001-2005 San Diego Gas 8 All rights r

**67.** As required, complete/review the following fields:

Field	R/O/C	Description
Password:	R	Example:

	myPar	rtners		
Sign In				
Enter Login Information				
New User? <u>Register now</u>				
	User ID:	JTSmith	Forgot your user ID?	
	Password:	•••••	Forgot your password?	
<u>Help   Legal Policy   Privacy Poli</u>	<u>cy</u>		Submit	© 2001-2005 San Diego Ga All right

**68.** Click the "Submit" button.



A Sempra Energy user	
myPartners Profile Contact Us Change Password Enroll	» <u>\$</u>
	nks ct MyPartners Help Desk with myPartners
Partners List   Profile   Contact Us   Help   Chi View the Legal Policy and Privacy Policy	nge Password   Enroll   Sign Out
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# Net Energy Metering | San Diego Gas & Electric

Click the "DIIS" link.

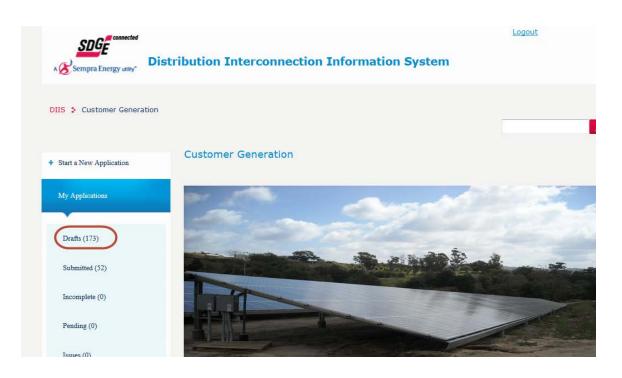
Sempra Energy utility	istribution Interconnection Information S	Logout System
DIIS > Customer Generation		
+ Start a New Application	Customer Generation	
+ My Applications		and the second
+ Questions or Issues	and the second second	
+ Helpful Links	M	a dela
+ Admin Links	STAR A PART AND A PERSON	and the second second
		and the state

70.

69.

Click the "My Applications" link.





71.

Click the "Drafts" link.

DIIS > Net Energy Metering	IIS 🔹 Net Energy Metering Program				
+ Start a New Application	Applications -	Draft			
My Applications	Application ID	Status	Size	Last Update Date	Address
Drafts (173)	58577	DRAFT	0	Jun 3, 2014	1924 Andrews Court Oceanside 92054
Submitted (52)	58632	DRAFT	0	Jun 3, 2014	1491 Chase Terrace El Cajon 92020
Incomplete (0)	58633	DRAFT	0	Jun 3, 2014	1491 Chase Terrace El Cajon 92020
Pending (0)	58634	DRAFT	0	Jun 3, 2014	1491 Chase Terrace El Cajon 92020
Issues (0)					

**72.** Find and click on your desired Application ID link.



A 🔗 Ser	pra Energy using-	Logout
DIIS >	NEM > 30 KW Application Summary	
Applicat	ion Summary	
	Completed Step	OIncompleted Step
0	Step 0 - Select Contractor Company	
0	Step 1 - Identifying the Generating Facility's Location and Responsible Parties	
0	Step 2 - Requirements for Interconnection	
0	Step 3 - General Facility and Rate Information	
0	Step 4 - Description of the Generating Facilities	
0	Step 5 - Chooose Processing Type: Fast Track or Traditional	
•	Step 6 - Upload Documents	
Car	cel Draft	Next

**73.** Click the first step in the list that show in red (not completed yet).



Sempra Energy utility.	<u>Loqout</u>
DIIS : Application Summary : NEM Application > 30 KW - Step 5 Application: 69895 - Status: SUBMITTED Step 5 - Choose Processing Type	
Traditional Process     Fast Track Application	
Please verify that you have available the following items:	
You have available for upload your one line diagram	
Two copies of the NEM Interconnection agreement signed by the customer of record and mailed to SDG&E at:	
San Diego Gas & Electric Attention: Net Metering 8316 Century Park Ct, CP52F San Diego, CA 92123	
The Interconnection agreement can be found at: <u>http://sdge.com/sites/default/files/documents/nem-ELEC_ELEC-SF_14</u>	<u>2-02760.pdf</u>

**74.** The only process available for greater than 30 applications is Traditional. Make sure to read the requirements for greater than 30 applications, including the need for signed interconnection agreements.



	Fast Track Application	
	If you wish to Fast Track your application, please have the additional items available in addition to those lis	ted under Traditional Processing.
	It is 5(calender) days prior the city inspection SDG&E has or will have 24 hours, 7 days a week access to electric meter you have available for upload your digital photo of the plaque and electric meter	
	Print Preview Back Next	
75.	Click Next button	
		Logout
	Sempra Energy utiny. Distribution Interconnection Information System	
9	DIIS : Application Summary : NEM Application > 30 KW - Step 6 Application: 69895 - Status: SUBMITTED Step 6 - Upload Documents	
P	Please upload the following documents: (File formats - Microsoft Office Visio, Microsoft Word, Microsoft Excel, PDF, JPEG)	
	* One Line Diagram: Browse	upload
	Print Preview Back	Submit

**77** A one-line diagram is required for upload for greater than 30 applications.

•



#### **Choose File to Upload**

🕒 💭 💌 🖿 Desktop 🔸	_	_		- 17	Search Deskt	94P	
Organize • New folder						)用·• 🔲	0
★ Favorites		Name	e.			Size	Item
E Desktop		20	neLine.xlsx			9 KB	Micr
🐊 Downloads		20 P	roject Participants_Net	xthew		24 KB	Micr
2 Recent Places		20 B	illsəfər			13 KB	Micr
		🗐 X	013ClickSirs_Mary.doc	× .		104 KB	Micr
a 🙀 Libraries		Do	3570929.tmp			13 KB	TMP
Documents		2 N	tary.docx			203 KB	Micr
🗧 🎝 Music		(2) C	opy of EGISS-WMS-Dr	opdown-	Tables-2012	52 KB	Micr
Pictures		R	apidgate - Shortcut			3 KB	Shor
Videos		3 c	opy of AB December 2	012 TE P	roject List (Luis	45 KB	Micr
		(C) C	onductorEFRScreen Re	ev2.vsd		299 KB	Micr
4 🖳 Computer		2 W (29	Vire Down New Proces	s Regmnt	ts Rev2.doc	67 KB	Micr
🖻 🏭 OSDisk (C:)		- El El	quip_Fail_EFR_new_col	is.ads		25 KB	Micr
EGIM_WLM (\\nas-cp1b\data\CORP1\MAP_REC\DATA) (E)	+						*
File name:					All Files (".")		-

**78** User the browser to locate your file. Once found, click on the One Line associated with the current application.

## **Choose File to Upload**

Organize • New folder			福• 🖬	
revortes	1	Name	Size	Item
E Desktop	-11	OneLine.xlsx	9 KB	Micr
Downloads		Project Participants, Newslox	24 KB	Micr
3 Recent Places		(III) Billsafar	13 KB	Mer
		2013ClickSins_Many.docx	104 KB	Mic
Libraries		C3570929.tmp	13 KB	TMP
Documents	- 14	Mary.docx	203 KB	Mo
Music		Copy of EGISS-WMS-Dropdown-Tables-2012	52 KB	Me
Pictures		Rapidgate - Shortcut	3 KB	Sho
Videos		Copy of AB December 2012 TE Project List (1.xls	45 KB	Mo
		ConductorEFRScreen Rev2.vsd	299 KB	Mic
S Computer		Wire Down New Process Regmnts Rev2.doc	67 KB	Mic
SDisk (C:)		Equip_Fail_EFR_new_cols.xls	25 KB	Mic
EGIM_WLM (\\nas-cp1b\data\CORP1\MAP_REC\DATA) (E)	-	*		•
File name: OneLine.stsx		<ul> <li>All Files (".")</li> </ul>		
		Open	Cance	



	SDGE connected	
	A Sempra Energy utility Distribution Interconnection Information System	
	DIIS : Application Summary : NEM Application > 30 KW - Step 6	
	Application: 69895 - Status: SUBMITTED Step 6 - Upload Documents	
	Please upload the following documents:	
	(File formats - Microsoft Office Visio, Microsoft Word, Microsoft Excel, PDF, JPEG)	
	* One Line Diagram: C:\Users\RMalowne\De Browse	
	Print Preview Back	Submit
80	Click upload button	
81.	Print Preview	

A Print Preview button has been provided if you wish to review or print a copy of the application for your customer.

н

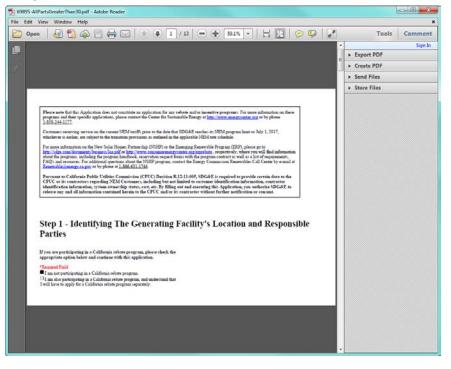


### File Download

		Print Preview	Back	Submit		
VG&E and San Diego Gas & Electric are registered trademarks of San Diego Gas & Electric Company.©1998-2013 San Diego Gas & Electric Com e Trademarks used herein are the property of their respective owners. All rights reserved.						
o you want to open or save <b>69895-AllPartsGreaterThan30.pdf</b> from <b>diisq.sdge.com</b> ?				ve 🔻 Cancel 🗙		
82.	Click Open button	Open				

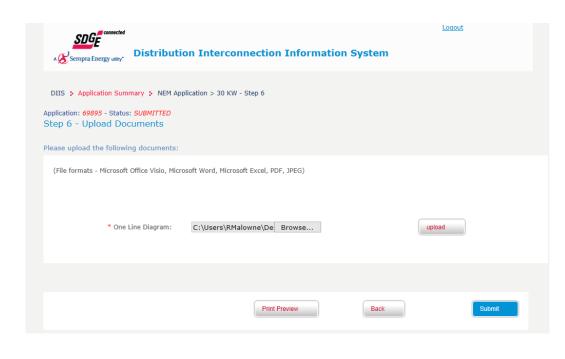


#### **Sample of Print Preview**



83.

#### **Application Sample**





84.

Click Submit button

## Your recently submitted SDG&E application - Message (HTML)

Submit

Subject: Your recently submitted SDG&E application	1
- Application Id:40334	-
Date: 01/28/2013	
Service Address: 2590 This e-mail is to inform you that San Diego Gas & Electric has received your solar application. Before any further processing will be done on y application, you will need to validate your identity and accept the Net Energy Metering terms and conditions found at this webpage/https://disd.sdge.com/DIIS/faces/distclogin.jsf	×27 =
Please have the following pieces of information available to validate your identity and to accept the Net Energy Metering terms and conditions	
Your SDG&E electric account number     The last four digits of your Social Security Number or Tax ID     The billing zip code found on your SDG&E bill	
Once you have validated your identity and accepted the Net Energy Metering terms and conditions, you will be able to download your Net Ea Metering application. Should any questions arise, please don't hesitate to contact us.	ergy
Thank you, Net Energy Metering Team	w
See more about: netmetering@semprautilities.com.	A 🗑 🔺

**85.** You should receive an email with your Application confirmation.

## Net Energy Metering | San Diego Gas & Electric



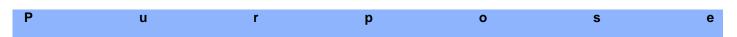
**86.** Click the "Logout" link and Sign out from My Partners.





You should receive a message confirming your acceptance of the application by the DIIS system.





Use this procedure as step by step instructions to assist you when finalizing Applications or fixing Incomplete/Issues involving your application.

### Contact

If you have further concerns or questions in the application process, please contact the NEM group at 1-858-636-5585 or netmetering@semprautilities.com.

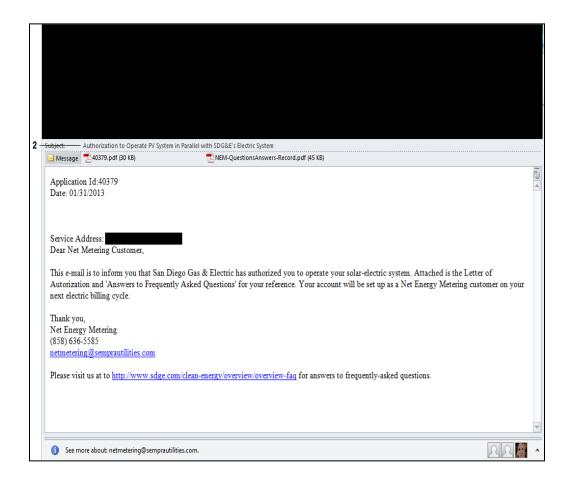
#### Menu Path

Use the following menu path to begin this transaction:

• <u>https://mypartners.sdge.com</u>



1. Start the transaction using the menu path or transaction code: <u>https://mypartners.sdge.com/</u>



**2.** If you have received this email you have now been approved and attached are the formal Approval Letter and a Question/Answer sheet for your convenience. A duplicate copy of this email has been sent to the Service Address Customer's email provided in the NEM Application submittal process.



#### Issues:

Subject:	SDG&E cannot complete your solar application	-			
Appli	ication ID: 40377				
Date:	01/31/2013				
	ce Address:	-			
issues	This e-mail is to inform you that San Diego Gas & Electric has attempted to inspect and approve your solar system. However, due to one or more of the issues listed below, we were unable to complete the inspection and/or approval or your solar system. The specific issues for your solar system are listed below.				
	will need to correct these issues before any further processing can be done. Please review and email <u>netmetering@semprautilities.com</u> to let us that the issues have been corrected.				
Issue	Date				
	01/31/2013				
Acce	ess issue (Dog)				
	~	¥			
<b>()</b> s	See more about: netmetering@semprautilities.com.	^			

3. If you have received this email, there is an issue that is keeping the application from moving forward. Please note the issue above and once fixed, reply to all on this email noting the issue is resolved. A duplicate copy of this email has been sent to the Service Address Customer's email provided in the NEM Application submittal process.



Issue(s) will be listed in the body of the email.



#### Incompletes:

1	Subject: SDG&E cannot complete your solar application			
	ApplicationId:40375 Date: 01/31/2013			
	Service Address: To : Customer of Record,			
4 –	This e-mail is to inform you that San Diego Gas & Electric cannot accept your solar application at this time, due to one or more of the issues listed below. You will need to correct these issues before any further processing will be done. Please review and correct the items below and then resubmit your application via the Net Energy Metering website in My Partners (http://mypartners.sdge.com).			
	You will need to correct these issues before any further processing can be done. Please review and correct the items below and then resubmit your application via the Net Energy Metering website in My Partners ( <u>http://mypartners.sdge.com</u> ).			
	Issue Date Identified			
	Incorrect name on Account 2013-01-31 12:08:05.653			
	Comments			
	The customer's name is incorrect. Please fix in Step 1 and then resubmit your application.	¥		
	1 See more about: netmetering@semprautilities.com.	^		

4. If you receive this email, there is an issue with your application. Please log back into the DIIS system to rectify. A duplicate copy of this email has been sent to the Service Address Customer's email provided in the NEM Application submittal process. The following slides will show you how to find your application in order to make the suggested correction(s) and re-submit.



Issue(s) will be listed in the body of the email.

There will be a note in the body of the email indicating which step the error occurred.



	Connected	myPartners		
	Sign In Enter Login Information			
5 -	New User? <u>Register now</u>	<del>User ID</del> : Password:	Forgot your user ID? Forgot your password?	
	Help   Legal Policy   Privacy Poli	<u>o</u>	Submit	
				© 2001-2005 San Diego Gas & Electric. All rights reserved.

5. As required, complete/review the following fields:

Field	R/O/C	Description	
User ID:	R	<b>Example:</b> JTSmith	
		ß	If you forgot either your User ID or Password use the links below.



	myPartners	•
	Sign In Enter Login Information	
	New User? <u>Register now</u>	
6 -	User ID: UTSmth Forgot your user ID? Password Forgot your password?	
	Submit	
	Help   Legal Policy   Privacy Policy © 2001-2005 San Die go Gas & Electric Al Injuits reserved	
		Ţ

6. As required, complete/review the following fields:

Field	R/O/C	Description
Password:	R	Example:

	Sempra Energy utay	myPartners	*
	Sign In		
	New User? <u>Register now</u>		
		User ID:         JTSmth         Forgot your user 102           Password:         Forgot your password?         Forgot your password?	
7 ·		Submit	
	Help   Legal Policy   Privacy Policy	∳ 2001-2005 San Diego Sar & Electric All rights reserved.	

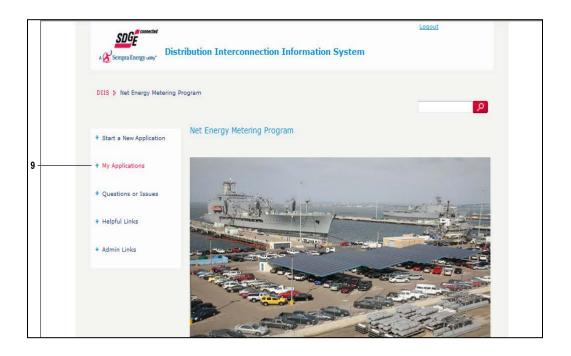


7. Click the	Submit	button.
--------------	--------	---------

	SDEF Concerners myPartners	
	myPartners Profile Contact Us Change Password Erroll	» <u>Sian Out</u>
8 -	Hello, Joe Smith Projects Quick Links Discrete State S	
	Partners List   Zndis   ContactUs   Hela   Chance Paseword   Enroll   Sinn Oud Were the Legal Folicy and <u>Privacy Policy</u> © 2001-2005 San Diego Gas & Elect All rights reserve	ic d.

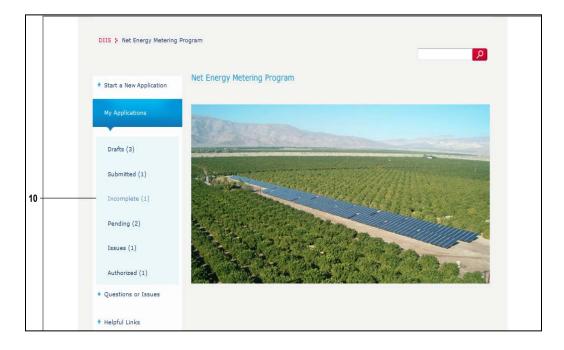
### 8.

Click the "DIIS" link.





## **9.** Click the "My Applications" link.



10.

Click the "Incomplete" link.

		Sempra Energy usiny	ibution Interco	onnection In	formatic	on System	<u>Loqout</u>	
		DIIS > Net Energy Metering Pr	ogram					
		+ Start a New Application	Applications - 1	Incomplete				
		My Applications	Application ID	Status	Size	Last Update Date	Address	
11	-		40375	INCOMPLETE	4.095	Jan 31, 2013	133 First Ave, San Diego 91071	
		Drafts (3)						
		Submitted (1)						
		Incomplete (1)						
		Pending (2)						
		Issues (1)						
		Authorized (1)						
		+ Questions or Issues						



**11.** Find and click on the Application ID you wish to update.



**12.** Click on the step noted in the email to fix the issue.

	C. Customer Generating Facility Information.	
	* Required Field	
	* Customer Account Number:	16113607 (Must match SDG&E Bill)
	Customer Meter Number: (* Required for active accounts)	06478116 (Must match SDG&E Bill)
13 -	* Customer First Name:	John (Must match SDG&E Bill) @
	* Customer Last Name:	Doe (Must match SDG&E Bill)
	* Customer Street Number:	133 (Must match SDG&E Bill)
	* Customer Street Name:	First Ave. (Must match SDG&E Bill)
	* Customer City:	San Diego
	Customer State:	CA
	* Customer Zipcode:	91071
	* Customer Home/Mobile Phone:	6968681681 (1234567890)

**13.** As required, complete/review the following fields:

Field	R/O/C	Description



Field	R/O/C	Description
* Customer First Name:	R	<b>Example:</b> John

	his contractor is to be used as SDG&E contact and is authorized by Customer to receive contidential Customer information ct on behalf of Customer with respect to this agreement.
named charad with a author Should Inform	necking the box above and signing this agreement, Customer authorizes SDG&E to release information to the contact(s) above regarding Customer's usage and billing information, Generating Facility location, size and operational cteristics as requested in the course of this interconnection process. SDG&E is granted permission to share information authorized recipients for a period of three years from the date this agreement is received by SDG&E. Contact(s) are also vized to change rate schedules served under and metering arrangements which may result in charges to Customer. Id customer wish to select a different authorization period, Customer may utilize the "Authorization to Receive Customer mation or Act on a Customer's Behalf," which may be found at: <u>http://www.sdge.com/clean-energy/apply-nem/apply-</u>
Custor	ddition, Customer authorizes SDG&E to release to the California Energy Commission (CEC) information regarding omer's facility, including customer name and Generating Facility location, size, and operational characteristics, as seted from time to time pursuant to the CEC's rules and regulations.
	agreement is applicable only to the Generating Facility described above and installed at the above location. The Generating ry may not be relocated or connected to SDG&E's system at any other location without SDG&E's express written consent.
	omer shall be responsible for the design, installation, operation, and maintenance of the Generating Facility and shall n and maintain any required governmental authorizations and/or permits.
	Back Next 14

14.

Next

Click

button for each section until you arrive to the "Submit Application" page.



Sempra Energy unit Distribution Interconnection Information System	Logout	
DIIS > Application Summary > NEM Application <= 30 KW - Step 6 Application: 40375 - Status: DRAFT Step 6 - Upload Documents		
Please upload the following documents: (File formats - Microsoft Office Visio, Microsoft Word, Microsoft Excel, PDF, JPEG)		
* One Line Disgram: Browse	upload	
Print Preview Back	Submit	15

15.

Click Submit

t button to update your application.



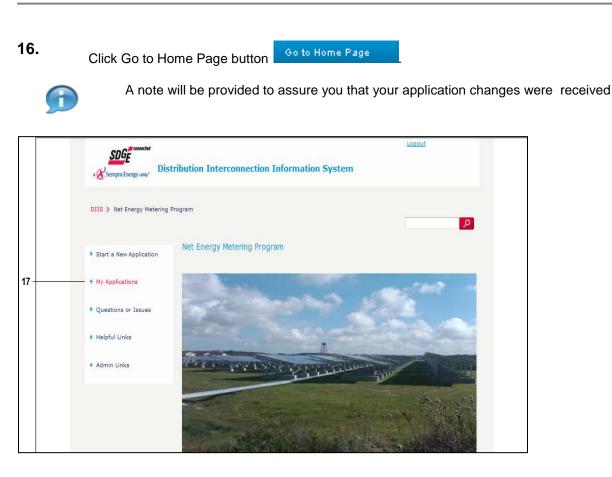
You may use "Print Preview" to re-print the application with the corrected information.

	Connected Logout
	Sempra Energy uny     Distribution Interconnection Information System
	40375 is submitted
16 ·	Go to Home Page
	SDG&E and San Diego Gas & Electric are registered trademarks of San Diego Gas & Electric Company.©1998-2013 San Diego Gas & Electric Company. The Trademarks used herein are the property of their respective owners. All rights reserved.

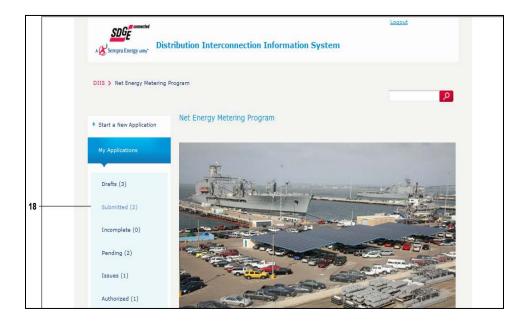


**Complete, Incomplete and Issues for Applications** 

Work Instruction



**17.** Click the "My Applications" link.





**18.** Click the "Submitted" link.

		Sempra Energy using Dist	tribution Interc	onnection I	nformati	on System	<u>Loqout</u>	
	DIIS > Net Energy Metering Program							
		+ Start a New Application	Applications -	Submitted				
		My Applications	Application ID	Status	Size	Last Update Date	Address	
19 🕂	-		40375	SUBMITTED	4.095	Jan 31, 2013	133 First Ave. San Diego 91071	
		Drafts (3)	40376	SUBMITTED	0	Jan 31, 2013	123 Fake Rd. San Diego 92123	
		Submitted (2)						
		Incomplete (0)						
		Pending (2)						
		Issues (1)						
		Authorized (1)						
		+ Questions or Issues						

**19.** Notice your corrected application is now in the Submitted status ready for review by SDG&E.